

BRIARWOOD SCHOOL  
150A Briarwood Road  
Florham Park, NJ 07932

January 12, 2017

Name  
Address  
Florham Park, NJ 07932

Dear \_\_\_\_\_,

Your child \_\_\_\_\_ has been tested by our English Language Services Instructor and qualifies for these services. The program is designed to enrich the student's oral and written skills. Your child will be pulled out of class each day for small group instruction in vocabulary development as well as supplemental aid in reading and writing English.

As a parent you have the right to discuss this program with your child's building principal, Mrs. Glaab, or with the English Language instructor, Mrs. Linda Laub, regarding the procedures used to identify \_\_\_\_\_ as a candidate for these services.

Please sign the permission slip below indicating your agreement or disagreement for your child to be in the program, and return it to the school by January 19, 2017. Thank you for your cooperation in this matter. We wish \_\_\_\_\_ a happy and successful school year!

If you have any further questions or concerns, please me free to contact me via e-mail at [linda.laub@fpks.org](mailto:linda.laub@fpks.org).

Sincerely,

Linda Laub

CC: Mrs. Sherri Glaab  
Dr. Steve Caponegro

-----  
\_\_\_ I agree to have my child participate in the English Language Services Program.

\_\_\_ I do NOT wish my child to participate in the English Language Services Program.

Signature of Parent or Guardian\_\_\_\_\_