

## **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, May 26, 2020

Board Conference Room

67-71 Ridgedale Avenue

### **MINUTES**

**Executive Session 6:30pm**

**Public Session 7:00pm**

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

#### **2019-2020 Board Goals**

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

#### **2019-2020 District Goals**

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

**A. CALL TO ORDER**

**B. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ms. Cali (Yvonne)	X	
Ms. Crimi (Fabienne)	X	
Mr. Perillo (Brian)	X	
Ms. Rozek(Linda)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)		X
Mr. Ritrivi (Nicholas)	X	

**C. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

**D. RECONVENE PUBLIC SESSION**

Motion by Ms. Heinold adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:08 p.m. Said motion was seconded by Ms. Cali.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT** - Dr. Caponegro reported on the following:

- Current Enrollment 1000
- HIB Report
- Drill Report

*\*Distance Learning/Social Distancing Items*

- Thank you Chief Orlando
  - Thanked Chief Orlando for his professionalism, communication, and efforts during this time and for working hand-in-hand with the district.
- Welcome Mr. Nicholas Steffner, RMS Principal
  - Welcomed Mr. Steffner and provided brief biography. Thanked the principal search stakeholder committee. Mr. Steffner expressed his excitement and gratitude.
- \*Virtual Co-Curricular Offerings
  - Discussed the virtual co-curricular offerings being provided to students. Thank you to the staff for their creativity.
- \*BKL Peer Leaders Virtual Tutoring Initiative
  - BKL Peer Leaders offering virtual tutoring to students during this time. Credit to Mrs. Berstein, Mrs. Erickson and Mr. Connolly for this idea and coordinating. Mr. Connolly discussed the peer leaders program and this initiative.
- \*ESY Summer 2020 - Virtual
  - As communicated in previous communication, ESY will be virtual this summer and special services have already provided a survey to the eligible student parents with further information.
- \*Gr.8 Graduation & Fundraiser Update
  - Since new information and guidance was provided in a tweet by the Governor this morning, this information will be reviewed and communication from the district will come shortly since it appears that each week, guidance from the Governor changes. It states that live graduation will be permitted from July 6th on and further guidance on social distancing requirements will be provided this Wednesday and communication will be provided by the district. It is our intent to have an in-person graduation, while following social distancing.
  - All Gr. 8 parents received the monies they spent towards the Gr.8 DC trip, or are in the the process. All fundraiser money is placed back into student accounts and the Gr.8 students will decide how this money is spent, but it cannot be provided to the students in a monetary form or gift card
- \*Tips & Strategies for Family-Student Wellness
  - The district and the Special Services Department was excited to provide the public with an in-depth, 45 minute training video "Tips & Strategies for Family-Student Wellness" presented by our school counselors on varying counseling topics. Your child and family's social-emotional wellbeing is just as important to us as your child's academic progress. Great job by our school counselor, Karen Ford, Cheryl Bernstei, and Erica D'Aries, as well as to Mrs. Steffen, our Director of Special Services.
- QSAC Submitted
  - FP was the first district to create and submit digitally to the Morris Cty DOE.

- 2019/20 Calendar Revision- Last day June 22nd - Last day will be June 22nd (barring any unforeseen emergency days).
- Briarwood School - Gold Star Recognition- No Place For Hate
  - BWD was officially designated as a Gold Star 2019-2020 No Place For Hate® School! The Anti Defamation League's No Place for Hate initiative is a school climate improvement framework that provides PreK–12 schools with an organizing framework for combating bias, bullying and hatred, leading to long-term solutions for creating and maintaining a positive and equitable climate. No Place for Hate schools receive their designation in the following ways: • Building inclusive and safe communities in which respect and equity are the goals and where all students can thrive • Empowering students, faculty, administration and family members to take a stand against bias and bullying by incorporating new and existing programs under one powerful message • Sending a clear, unified message that all students have a place where they belong. A special thanks to the BWD counselor Erica D'Arias and Principal, Mrs. Heimple for spearheading this initiative.
- Pennies for Patients (Newly introduced item)
  - Brooklake & Briarwood will be recognized for their commitment to cure leukemia, lymphoma, Hodgkin's disease and myeloma, and to improve the quality of life of patients and their families. So far this year the district has raised \$6705 for their mission! A virtual event is being hosted tomorrow that I will be attending... congratulations to the staff, student, and parents that helped raise these funds
- \*Crisis Team
  - Specific staff members under our special services department have reached out to parents and the community, as well as our Ed Foundation to assist anyone under financial and/or emotional crisis during this time. Mr. Csatlos also reached out to the FPEA members as well. Again, we are so incredibly fortunate to have these resources available.
- \*Platform, Assessments, Website, Communication Updates
  - Since the last BOE meeting, the latest district communication came on May 14th and discussed:
    - Virtual/Co-Curricular Activities
    - Graduation Update and EOY Activities
    - The process for collecting/returning materials (received much thanks from parents)
    - Medication/Epi-Pen collection guidance
    - Loaner Chromebook and Gr.6-7 chromebook guidance
    - Last day of School - June 22nd
    - ESY Information
    - Report Cards Trimester 3
    - Mental Health Resources Updates
  - We continue to communicate as much information as we can in an appropriate fashion.
- \*Re-Entry Plan Fall 2020
  - More information will be forthcoming by our Governor and the NJDOE regarding a possible timeline for a re-entry back to the school setting. No guidance has been provided thus far, other than to plan for digital learning, a regular opening, and/or a hybrid of the two. The admin team has been discussing all three options and I have already asked the principals to discuss with ideas with their team leaders and nurses. In fact, I

joined the BWD team leaders meeting today to discuss, and to also thank them for an incredible job thus far.

- Referendum Communication Update
  - Thank you to all of the students that participated in the Referendum Vision Learning Session Survey
  - Referendum Update Video
  - Referendum Flyer
  - Referendum Visionary Design Challenge
  - Referendum Pictures will be updated each week on our site.
  
- Brooklake Handbell Choir Virtual Performance
  - Thanked Mr. Serfoso and the other staff members for providing virtual experiences for our students. Mr. Serfoso then introduced the handbell choir and the work they put into making this video.  
<https://www.facebook.com/1763429020612906/videos/170110697749707/>
  
- Gratitude & Appreciation - FPEA, FPAA, BOE, Students, Families
  - Stated a 100 times, I truly cannot thank the teachers, administrators, the Board of Education, our students and families enough for their dedication to the students and for everyone's flexibility. As we know, each student, teacher, and family situation is different, and how we have adapted our distance learning platform for this fluid situation is second-to-none. I would also like to thank the teachers for teaming up with the administration to discuss students of concern during this time and creating an individualized action plan for them.

**H. PUBLIC COMMENT-OPEN:** (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes. All agenda and non agenda items are allowed)

Ms. Seubert updated the Board on activities taken by the Florham Park Education Foundation. She updated the Board on upcoming fundraisers as well. A virtual book fair at Barnes and Nobles. Mr. Zuckerman asked about the district's allowance of facility use during the summer, specifically the New Horizons Camp. Dr. Caponegro indicated the district is having a meeting this week. Waiting further guidance from the Governor as well. Dr. Caponegro guessed 60% chance of cancellation. Mr. Zuckerman asked Mr. Csatos about advertised budget comparison of regular education and special education cost in relation to student population. Mr. Csatos stated the advertised budget compares a modified budget in one year vs. projected for another. Budgets are built independently and student enrollment of a specific population does not always translate well. Mr. Winters asked if the pandemic is causing the district financial hardship and what will additional Cares Act monies be used for. Mr. Csatos stated that the district has incurred no hardship other than paying for services not rendered via the State mandate. Cares Act monies will be allocated for items deemed necessary to reopen. Mr. Winters asked if State Aid cuts will result in budget cuts. Dr. Caponegro stated varying levels of cuts are being drawn up. Ms. Cannizzo asked if construction is over early will the calendar be adjusted. Dr. Caponegro stated that can not be answered at this time. Mr. Perruso, FPEA President welcomed Mr. Steffener to the district.

## **I. COMMITTEE REPORTS**

Policy- Ms. Heinold reported on the May 18, 2020 meeting.

Personnel- Ms. Heinold reported on the May 18, 2020 meeting.

Finance/Facility- Ms. Rozek and Ms. Crimi reported on the May 18, 2020 meeting.

Transportation - Ms. Crimi reported on the May 18, 2020 meeting.

H.P.R.H.S Articulation- Ms. Crimi stated she did not attend the last meeting.

Teacher Administrator Board- Ms. Cali reported a date is being finalized.

Project Community Pride- Ms. Rozek stated the organization is continuing to service students.

Borough Liaison- Mr. Zuckerman provided an update. The Borough has cancelled summer camp, July 4th Fireworks, The Social Garden and Gazebo concerts. Decision on the July 4th parade is coming soon.

## **J. RESOLUTIONS**

### **POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the April 27, 2020 Regular Board Meeting.  
Motion; NR      Second; YC      6 yes, 0 no
  
2. **Approve** the minutes of the April 27, 2020 Regular Board Meeting Executive Session.  
Motion; NR      Second; YC      6 yes, 0 no
  
3. **Approve** the minutes of the May 18, 2020 Curriculum Work Session Meeting.  
Motion; NR      Second; YC      6 yes, 0 no
  
4. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*  
Motion; NR      Second; YC      6 yes, 0 no
  
5. **Approve** the revised School Health Related Closure Plan "Emergency Preparedness Plan" and the Checklist For School Health Related Closure Plans. *(On file in Administration Office)*  
Motion; NR      Second; YC      6 yes, 0 no
  
6. **Approve** the submission of the district's Alyssa's Law Compliance Application 2020. *(On file in Administration Office)*  
Motion; NR      Second; YC      6 yes, 0 no
  
7. **Approve** the revised calendar for the 2019-2020 school year. *(On file in Administration Office)*  
Motion; NR      Second; YC      6 yes, 0 no

**8. Approve the following events/fundraiser for the 2019-2020 school year;**

Event/Fundraiser	School	Organization/Staff Member	Dates
Barnes & Noble Virtual Book Fair	DIST	Florham Park Education Foundation	5/28/20-6/20/20

Motion; NR Second; YC 6 yes, 0 no

**9. Approve** Approve the following children of non-resident faculty (Contract Agreement Article XIX - Miscellaneous, letter G) to attend the Florham Park School District for the 2020-2021 school year

AA RA JC SC JV

Motion; NR Second; YC 6 yes, 0 no

**PERSONNEL**

**1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Appointments/Resignations/Retirements/RIFS/Transfers:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Adochio, Jennifer	Appointment	BWD	Team Leader Kindergarten	60	\$34/HR	\$2,040.00	11-403-100-101	9/1/19	6/30/20
B	Bruno, Tina	Appointment	DIST	Summer Hours LDTC		100 Hours	Per Contract		6/26/20	8/6/20
B	Burros, David	Appointment	DIST	ESY Speech/Language Therapist		94 hours	Per Contract		7/6/20	8/6/20
B	Burrows, David	Appointment	DIST	Summer Hours Speech/Language Therapist		50 Hours	Per Contract		6/26/20	8/6/20
B	Cogan, Kathleen	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Cogan, Kathleen	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Conroy, Allison	Transfer	BWD	Teacher / REG.001.K25.17	1	MA + 30 / 13	76,035.00	11-120-100-101	9/1/20	
E	Crosetto, Kevin	Appointment	BWD	Team Leader Gr. 2	18	\$34/HR	\$612.00	11-403-100-101	4/10/20	6/30/20
B	D'Aries, Erica	Appointment	DIST	Summer Hours Anti-Bullying Coordinator/Guidance		40 hours	Per Contract		6/26/20	8/6/20
B	Davis, Jaclyn	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	DeSimone, Rosemary	Appointment	BKL	Teacher / SED.001.RRM.18	0.7	BA / 2	\$37,404.50	11-213-10-101	9/1/20	6/30/21
B	Dillon, Melissa	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Dolan, Lori-Jane	Appointment	DIST	Summer Hours LDTC		100 Hours	Per Contract		6/26/20	8/6/20
B	Fano, Rebecca	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Ford, Alecia	Appointment	DIST	ESY Teacher		64 hours	Per Contract		7/6/20	8/6/20
B	Franklin, Roseann	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Frishberg, Rachel	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Gatti, Jessica	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
E	Gatti, Jessica	Appointment	BWD	Team Leader Gr. 1	60	\$34/HR	\$2,040.00	11-403-100-101	9/1/19	6/30/20
B	Keenan, Kathleen	Transfer	BKL	Teacher / REG.001.K25.08	1	MA + 30 / 13	\$75,135.00	11-120-100-101	9/1/20	
B	Kilimnik, Michelle	Appointment	DIST	Summer Hours Social Worker		40 Hours	Per Contract		6/26/20	8/6/20
B	Manger, Danielle	Appointment	DIST	ESY Occupational Therapist		64 hours	Per Contract		7/6/20	8/6/20
B	Manger, Danielle	Appointment	DIST	Summer Hours Occupational Therapist		30 Hours	Per Contract		6/26/20	8/6/20
B	Munzer, Jennifer	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract	N/A	6/26/20	8/6/20

C	Norton, Theresa	Retirement	RMS	12 Month Secretary/SAP.999.SEC.01	1		\$77,010.00	11-000-240-105	8/1/20	8/1/20
B	Nowacki, Anna	Appointment	DIST	ESY Speech/Language Therapist		94 hours	Per Contract		7/6/20	8/6/20
B	Nowacki, Anna	Appointment	DIST	Summer Hours Speech/Language Therapist		50 Hours	Per Contract		6/26/20	8/6/20
B	Ocejo, Lauren	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Ocejo, Lauren	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Rinaldi, Katherine	Appointment	DIST	Summer Hours Psychologist		100 Hours	Per Contract		6/26/20	8/6/20
B	Scott, Paige	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Sirimis, Louisa	Appointment	DIST	Summer Hours Psychologist		100 Hours	Per Contract		6/26/20	8/6/20
B	Spindler, Kristen	Appointment	DIST	ESY Teacher		64 hours	Per Contract		7/6/20	8/6/20
B	Spindler, Kristen	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Stumpf, Jane	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
E	Thompson, Vanessa	Appointment	BWD	Team Leader Gr. 2	42	\$34/HR	\$1,428.00	11-403-100-101	9/1/19	4/9/20
B	Tierney, Kaitlyn	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Zurbach, Alexis	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20

**B. College Student Placements:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
F	Mahn, Amanda	Student Teaching	BWD	Seton Hall:Grade 2 (Pettersson)					12/9/20	5/7/21
F	Morbelli, Alexa	Student Teaching	BKL	Seton Hall: Grade 4 (Dillon)					12/9/20	5/7/21
F	Sheeley, Kelcey	Student Teaching	BKL	Seton Hall: Grades 3 (Cogan)					12/9/20	5/7/21
F	Weshner, Carly	Student Teaching	BWD	Seton Hall: Grade 1 (Rella)					12/9/20	5/7/21

**C. Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Cicarelli, Gina	Revise Leave of Absence	BWD	Physical Therapist/SED.001.OTP.02	.70	MA / 17	\$48,432.00	11-000-216-100	5/18/20	8/31/21
D	Perillo, Chris	Rescind Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	4/21/20	4/21/20

Motion; NR      Second; YC

6 yes, 0 no

**CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

**FINANCE**

**1. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date

Motion; NR      Second; YC

6 yes, 0 no



2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through April 30, 2020 in the amount(s) of \$2,269,622.69. *(On file in Administration Office)*

Motion; NR      Second; YC      6 yes, 0 no

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of April 2020.      Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of April 2020.      Business Administrator / Board Secretary

Motion; NR      Second; YC      6 yes, 0 no

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for April 30, 2020 in the amount(s) of \$69,713.39. *(On file in Administration Office)*

Motion; NR      Second; YC      6 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of April 30, 2020 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; NR      Second; YC      6 yes, 0 no

6. **WHEREAS**, the Governor signed Executive Order#104 and subsequently closed schools for the remainder of the 2019/20 school year on May 4, 2020,

**BE IT RESOLVED**, that the Florham Park Board of Education approve the following refunds for participants in the school district's milk program prorated;

Child      \$20.00/child

Motion; NR      Second; YC      6 yes, 0 no

7. **Approve** contracting with GL Group for the following required maintenance project in FY2020 Proposal#HUN20-66-33 compliant with the Hunterdon County Educational Services Commission General Construction Repairs and Carpentry Bid#HCESC-SER-19F.

- Brooklake Room - Removal of Carpet Flooring and Installation of VCT - \$4,900.00

Motion; NR      Second; YC      6 yes, 0 no

8. **Approve** the following change order on State Project#1530-020-19-2000/Local Project #12 Replace Classroom ACM Flooring with VCT Flooring at BrooklakeElementary School;

- Change order#12-001 Additional ACM Removal/VCT Replacement Media Center Office - \$2,100.00

Motion; NR      Second; YC      6 yes, 0 no

9. **Approve** the following change order on State Project#1530-020-19-2000/Local Project Contract#9 Renovation of Student Bathrooms at Brooklake School;

- Change order#9-001 Wrap & Cut Pipe Insulation 84LF - \$7,800.00
- Change order#9-002 Demo Wall Build Metal Stud Wall - \$8,151.00
- Change order#9-003 Wrap & Cut Pipe Insulation 124LF - \$7,800.00
- Change order#9-004 Wrap & Cut Pipe Insulation 124LF - \$2,900.00
- Change order#9-005 Removal and Replacement of Copper Piping - \$1,501.50

Motion; NR      Second; YC      6 yes, 0 no

10. **Approve** disposal of the following Music Curriculum Materials deemed obsolete;

- Yamaha MIE-1 keyboard system was introduced in 1990

Motion; NR      Second; YC      6 yes, 0 no

11. **Approve** the following refund upon notification of disenrollment in the district Integrated Preschool Program(prorated):

- Parents of Student EF      \$450.00

Motion; NR      Second; YC      6 yes, 0 no

12. **Approve** submission of the FY20 Cares Emergency Relief Act Funding Grant Application as follows;

	Florham Park	Holy Family	Magic Kingdom
Instructional Supplies Software	\$ 2,750		
Operation of Plant Supplies and Materials	\$14,817	\$284	\$507

Motion; NR      Second; YC      6 yes, 0 no

13. **Approve** submission of the FY20 NJSIG ERIC West Funding Grant Application as follows;

- Security Camera System - Briarwood School      \$12,200

Motion; NR      Second; YC      6 yes, 0 no

14. **Approve** an Amendment of the FY19 NJSIG ERIC West Funding Grant Application as follows:

- Eliminate - "Supply and Installation of Hardware to fulfill Alyssa's Law requirements"
- Replace - "Purchase of Scissor Lift for Required Maintenance"

Motion; NR      Second; YC      6 yes, 0 no

15. **Approve** the following Out of District Placement for the period ESY 20:

ESY-001	Mt. Lakes Public School District Lake Drive	\$7,020.00
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Motion; NR      Second; YC      6 yes, 0 no

16. **Approve** the following change order on State Project#1530-020-19-2000/Local Project Contract#8/8A Replace Building Ceilings and Lighting at Brooklake Elementary School;
- Change order#8/8A-001 Construction of Metal Soffit - \$1,950.00
  - Change order#8/8A-002 Removal of Unforseen ACM Insulation Wrap & Cut Piping - \$2,900.00

Motion; NR      Second; YC      6 yes, 0 no

17. **Approve** the following change order on State Project#1530-015-19-4000/Local Project Contract#1 Partial Roof Replacement at Briarwood Elementary School ;
- Change order#1-001 Metal Sheathing - \$4,790.40

Motion; NR      Second; YC      6 yes, 0 no

### **TRANSPORTATION**

1. **Whereas**, the Governor signed Executive Order#104 and subsequently closed schools for the remainder of the 2019/20 school year on May 4, 2020,  
**Be it resolved**, that the Florham Park Board of Education approve the following refunds for participants in the school district's subscription bussing program prorated;

One Child	\$180.00
Second Child	\$180.00
Family	\$400.00

Motion; NR      Second; YC      6 yes, 0 no

### **2020-2021 SCHOOL YEAR**

### **ANNUAL ORGANIZATION**

**Upon recommendation of the Superintendent approve the following organizational items (#1 - 46) for the 2020-2021 fiscal year:**

#### **Resolution #1**

#### **Appointments**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following appointments for the **2020-2021** School Year:

Business Administrator/Board Secretary (N.J.S.A. 18A:17-2, 17-5)	John Csatló
Treasurer of School Monies (N.J.S.A. 18A: 17-31)	Raymond Karaty
Public Agency Compliance Officer (N.J.A.C. 17; 27-3.2)	John Csatló
Qualified Purchasing Agent (P.L. 1999 c.440)	John Csatló
Custodian of Records (N.J.S.A. 47; 1A- et seq.)	John Csatló
Custodian of School Personnel Records (6A:32-7.3)	Steven Caponegro
School Safety Specialist (N.J.A.C.6A:9-2.1)	Samantha Heimple
Integrated Pest Management Coordinator (N.J.A.C. 7:30-13.3)	Philip Infantolino
AHERA Coordinator (40 CFR-763)	Philip Infantolino
Right to Know/Designated Persons	Philip Infantolino

Office of Emergency Management Liaison  
Indoor Air Quality Coordinator  
Chemical Hygiene Officer (29 CFR 1910.1450)  
Designated Person –Lead Paint  
504 Compliance Officer (34 CFR 104.7(a))  
Division of Child Protection and Permanence  
District Anti-Bullying Coordinator  
District Attendance Officers (N.J.S.A. 18A: 38-2)

District Affirmative Action Officers (N.J.A.C. 6A:7-1.5)  
Building Affirmative Action Officers  
Connolly,

Health Safety Designee (N.J.A.C. 6A:19-10.2(b))  
NJSIG ERIC West Safety Committee

Homeless Liaison (34 CFR 104.7(a))  
School Medical Inspector (N.J.S.A. 18A: 40-1)  
Employee Health Benefits Broker of Record(18A-18A-5)  
Commercial/Workers' Compensation/Student Accident  
Insurance Broker of Record(18A-18A-5)  
Tax Shelter Annuity (403b/457b)(N.J.S.A. 18A:66-127)

Philip Infantolino  
Philip Infantolino  
Philip Infantolino  
Philip Infantolino  
Jane Steffen  
Jane Steffen  
Anna Crumm  
Nicholas Steffner, Tom  
Connolly, Samantha Heimple  
Donna Kuzemczak  
Nicholas Steffner, Tom

Samantha Heimple  
John Csatlos  
John Csatlos,  
Philip Infantolino, Tom Connolly  
Thomas Connolly  
Richard C. Bezozo, MD  
Brown & Brown Metro, LLC

Arthur J. Gallagher & Co.  
Equitable  
Aspire Investment Group  
Lincoln Financial Planning, LLC

Motion; LR      Second; FC

5 yes, 0 no, 1 abstain(NR)

**Resolution #2**

**Designate External Auditor**

**BE IT RESOLVED**, that the Florham Park Board of Education designates in compliance with 18A-18A-5, Lerch, Vinci & Higgins, Certified Public Accountants, 17-17 Route 208, Fair Lawn, New Jersey, as the District's External School Auditor, in accordance with N.J.S.A. 18A: 23-1, for **2020-2021** Fiscal Year at the fee of \$30,800.00, inclusive of the audit of Application for State School Aid, CAFR preparation and financial advisory services related to GASB 68 implementation. Standard billing rates proposed will apply for matters performed on behalf of the Board not covered by the engagement letter at a rate of \$150 - \$175/hr for partners.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #3**

**Designation of Attorney of Record**

**BE IT RESOLVED**, that the Florham Park Board of Education designates in compliance with 18A-18A-5, Mr. Matthew Giacobbe of the firm of Cleary, Giacobbe, Alfieri & Jacobs, Matawan, New Jersey, as Attorney of Record for the Florham Park Public Schools, in accordance with N.J.S.A. 18A 23-1, for the **2020-2021** School Year, at a rate of \$160/hr for attorneys/counsel and \$90/hr for paralegals, for all legal matters effective July 1, 2020 through June 30, 2021.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #4**

**Designation of Continuing Disclosure Agent**

**BE IT RESOLVED**, that the Florham Park Board of Education designates in compliance with 18A-18A-5, Phoenix Advisors, LLC as the Continuing Disclosure Agent and Independent Registered Municipal Advisor, in accordance with N.J.S.A. 18A: 23-1, for the **2020-2021** School Year, at a rate of \$1,000 All Inclusive Fee, effective July 1, 2020 through June 30, 2021.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #5**

**Designation of Official Newspaper**

**BE IT RESOLVED**, that the Florham Park Board of Education designates the Morristown Daily Record as the official publication, in which all notices and advertisements for the Florham Park Board of Education be published, in accordance with N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8 including the calendar of meeting dates for the **2020-2021** School Year.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #6**

**Designation of Bank Depositories**

**BE IT RESOLVED**, that the Florham Park Board of Education designates Valley National Bank as official depositories for the Florham Park Public Schools, in accordance with N.J.S.A. 17:9-9, 18A:17-34, 19-1 for the **2020-2021** School Year; and

**BE IT FURTHER RESOLVED**, that the Business Administrator/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #7**

**Designation of Bond Counsel**

**BE IT RESOLVED**, that the Florham Park Board of Education designates in compliance with N.J.S.A.18A-18A-5, Wilentz, Goldman & Spitzer as Bond Counsel, 90 Woodbridge Center Drive, Woodbridge, N.J., \$215 for attorneys and \$135 for paralegals in accordance with N.J.S.A. 18A: 23-1, for the **2020-2021** School Year.

Motion; LR      Second; FC

5 yes, 0 no, 1 abstain(NR)

**Resolution #8**

**Designation of Architect of Record**

**BE IT RESOLVED**, that the Florham Park Board of Education designates in compliance with N.J.S.A.18A-18A-5, LAN Associates as Architects of Record, 445 Godwin Avenue, Midland Park, N.J., in accordance with N.J.S.A. 18A: 23-1, for the **2020-2021** School Year at a rate of \$265/hr for Principals, \$165/hr for Senior Professionals and \$105/hr for Registered Professionals.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #9**

**Accounts/Designation of Authorized Signatories**

**BE IT RESOLVED**, that the Business Administrator/Board Secretary authorizes the following accounts with the required signatures of the Officers of the Board acting as depositors to be listed; and **BE IT FURTHER RESOLVED**, that the Business Administrator/Board Secretary is hereby authorized to issue and execute the required forms to maintain said accounts.

Account

Signatories

Treasurer's Account  
#41454820

Board President  
Business Administrator  
Treasurer of School Monies

Payroll Account  
#41454994

Treasurer of School Monies

Payroll Agency Account  
#41454936

Treasurer of School Monies  
Business Administrator  
Board President

Ridgedale Student Activity Account  
#30467454

Principal/Ridgedale Middle School  
Business Administrator or  
Superintendent

Briarwood Student Activity Account  
#30467489

Principal/Briarwood School  
Business Administrator or  
Superintendent

Brooklake Student Activity Account  
#30467489

Principal Brooklake School  
Business Administrator or  
Superintendent

Unemployment Trust Account  
#41454928

Board President  
Business Administrator  
Treasurer of School Monies

Business Office Petty Cash  
#41454987

Business Administrator  
Superintendent

FSA Trust Account  
#41132483

Business Administrator  
Superintendent  
Board President

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #10**

**Petty Cash Funds**

**BE IT RESOLVED**, that the Florham Park Board of Education establishes the following Petty Cash Accounts, rules for replenishment and regulations in accordance with N.J.A.C. 6:20-2.10 for the **2020-2021** Fiscal Year.

**Account**

**Amount Established**

**Maximum Expenditure**

Business Office \$ 2,000.00 \$149.00  
Motion; LR Second; FC 6 yes, 0 no

**Resolution #11**

**President's Facsimile Signature**

**BE IT RESOLVED**, that the Florham Park Board of Education authorizes the use of the President's and Treasurer's Facsimile Signature on warrants, with the exception of Social Security Payments, for the **2020-2021** School Year, as well as approve the following required documents:

- Policies and Procedures Handbook
- Administrative Rules and Regulations
- Mandated and Permitted Pupil Records N.J.A.C. 6:3-6.3
- Special Education By-Laws/Policies
- Student Code of Conduct - K-2, 3-5, 6-8
- Program Evaluation
- Five-Year Curriculum Plan Revision Cycle
- Bloodborne Pathogens Plan
- Law Enforcement and Educators Agreement
- Three-Year Asbestos Re-inspection Plan (AHERA)
- Three-Year Maintenance Plan (M1 & M2 Forms)
- Chemical Hygiene Plan
- Health and Safety Program Manual
- District Emergency Plans
- Authorized List of Textbooks N.J.A.C. 6:8-3.5
- Technology Plan
- New Teacher Induction/Mentor Plan
- Standard Operating Procedures

Motion; LR Second; FC 6 yes, 0 no

**Resolution #12**

**Establish Use of Facility Rates**

**BE IT RESOLVED**, that the Florham Park Board of Education establish the following Facility Use rates for the **2020-2021** Fiscal Year.

Monday – Saturday \$58.01/hour  
Sunday \$77.34/hour

Motion; LR Second; FC 6 yes, 0 no

**Resolution #13**

**Internal Controls**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the Business Office Internal Controls document for the **2020-2021** School Year. *(On file in Administration Office)*

Motion; LR Second; FC 6 yes, 0 no

**Resolution #14**

**Curriculum Guides**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the **2020-2021** Long Range Curriculum program for the Florham Park Public Schools.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #15**

**District Evaluation Model**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the district evaluation model Danielson for Teachers and New Jersey Principal Evaluation Instrument for Administrators for the **2020-2021** School Year.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #16**

**Related Services Providers**

**BE IT RESOLVED**, that the Florham Park Board of Education approves contracting with the following Related Service(s), Professional Development Service(s), Educational Evaluation Service(s) and Staffing providers for the Periods of the ESY 2020 and **2020-2021** School Year:

Essex Regional ESC (Nursing, Ch. 192/193, IDEA and CST)  
State of NJ Commission for the Blind  
Morris Union Jointure Commission  
ESC of Morris County (Purchasing, Environmental Health)  
Jammin' Jenn Music Therapy  
J. Moreno MD  
Psychological Educational Consulting, LLC  
Dr. Mark Faber  
Walter Molofsky MD  
Cerebral Palsy of North Jersey  
Pediatric Therapy & Yoga Of Morris, LLC  
The Wright Choice  
Summit Oaks Hospital  
Maxim Healthcare Services  
Epic Health Services, Inc.  
Emerald Health Care Services  
Summit Speech  
AJL Physical and Occupational Therapy  
Liberty Healthcare Services  
Delta-T Group(Custodial/Nursing)  
Elizabeth Lodge, Sign Language Interpretation  
Platt Psychiatric Assoc.  
Bartky Healthcare Center

Union County ESC  
Hunterdon County ESC  
Children Specialized Hospital  
Morristown Memorial Hospital  
Dale Jacobs MD  
Monica Palestis, J.D.  
Dr. Vanna Amorapanth  
Marilyn Kubecheck, MD  
PG Chambers  
Jumpstart Therapeutics  
WhiteHall Associates  
University Medical Center at Princeton  
Douglass Developmental Disabilities  
Professional Education Services, Inc.  
David J. Gallina, M.D., P.A.  
Bayada Home Health Care, Inc.  
St. Clare's Hospital Behavioral Health  
Lori Adams, CI CT  
Lori Hanes, Bilingual Evaluation  
Innovative Therapy Group  
Learning Tree  
Donna Cohen, Sign Language  
Next Step Pediatric Therapy



**State of NJ Approved Clinics and Agencies Regulated by New Jersey Administrative Code  
6A:14-5.1 through 5.2**

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #17**

**Maintenance Contracts**

**BE IT RESOLVED**, that the Florham Park Board approves the following Routine and Required Maintenance Contracts with applicable rates for the **2020-2021** School Year:

HVAC Maintenance/Air Group  
(\$140/ hr.; \$210/hr/overtime; \$280/hr. sunday/holiday)  
One Prince Road  
Whippany, NJ

HVAC Maintenance  
DA-LOR Service Co., Inc. (\$99.00/hr)  
PO Box 2067  
Morristown, NJ

Generator Maintenance  
R & J Control \$3,512.00/yr.  
59 Harding Avenue  
Dover, NJ

Fire/Sprinkler/Extinguisher Maintenance  
Protective Measures Security and Fire \$6,450.00/yr.  
305 Palmer Road  
Denville, NJ

Indoor/Outdoor IPM Services  
Stank Environmental, LLC \$5,508.00/yr.  
32 Lorenzo Court  
Matawan, NJ

Phone System Maintenance  
RFP Solution Inc. \$6,214.00/yr.  
10-F Greenwood Ave.  
West Deptford, NJ

HVAC Controls Maintenance  
Automated Logic \$8,360.00/yr.  
100 Delawanna Ave. Suite 400  
Clifton, NJ

Dude Solutions  
\$4,174.49/yr.  
11000 Regency Pkwy #110  
Cary, NC 27518

Waste Management  
N. Tassielli Disposal, Inc. \$9,500.00/yr.  
311 West Main St.  
Rockaway, NJ 07866

Knox Security Services, Inc.  
Security Monitoring \$1,575.00/yr.  
432 Sandshore Road  
Hackettstown, NJ 07840

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #18**

**List of Substitutes**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following substitutes for the **2020-2021** School Year:

<b>Nurses</b>	<b>Custodians</b>	<b>Bus Drivers</b>
Bierly, Suzanne	Daughtery, Raymond	Alessio, Karen
Cox, Jessica	Duffy, Robert	Haynes, Steve
Glen, Patricia	LaValle, Joseph	Lynch, Richard
Mcevoy, Brigid		Tierney, Tom
Schubert, Heather		
Takla, Nicole		
Zuckerman, Linda		

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #19**

**District Long Range Facility Plan**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the current Long Range Facility Plan (FY06 – FY10) on file, and review for the **2020-2021** School Year, pending anticipated program revisions by the State of New Jersey Department of Education N.J.S.A. 18A:7G-4.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #20**

**Participation in Organizations**

**BE IT RESOLVED**, that the Florham Park Board of Education approves participation for the **2020-2021** School Year with the following organizations:

Adult School of The Chathams/Madison/Florham Park  
Madison YMCA/Project Community Pride  
Morris County Media Services Center  
Morris Museum  
Hanover Park Regional High School

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #21**

**Joint Transportation Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves renewing joint transportation contracts with the following service providers for the school year(s) ESY20 and SY21 N.J.A.C. 27A-9.16.

Essex Regional ESC	ESC of Morris County
Morris Union Jointure Commission	Hanover Park Regional School District
Madison Public School District	East Hanover Public School District
Hanover Public School District	Chatham Public School District

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #22**

**Board Policies and Job Descriptions**

**BE IT RESOLVED**, that the Florham Park Board of Education approves all existing Board by-laws, policies, and regulations; and

**BE IT FURTHER RESOLVED**, that the Florham Park Board of Education approves the District's Job Descriptions.

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #23**

**Bid/Quote Thresholds**

**BE IT RESOLVED**, that the Florham Park Board of Education set the following bid/quote thresholds, applicable with the appointment of a Qualified Purchasing Agent for the **2020-2021** School Year

Bid Threshold \$40,000.00  
Quote Threshold(15%) \$ 6,000.00

Motion; LR Second; FC 6 yes, 0 no

**Resolution #24**

**State Agency Contracts**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the School Business Administrator to procure contracts for goods and services through various State Agencies in accordance with N.J.S.A. 18A:18A-10.

Motion; LR Second; FC 6 yes, 0 no

**Resolution #25**

**Minimum Chart of Accounts**

**BE IT RESOLVED**, that the Florham Park Board of Education authorizes the School Business Administrator to maintain and report the financial status of the school district using the minimum chart of accounts set forth in N.J.A.C. 6:20-2A (m) for the **2020-2021** School Year.

Motion; LR Second; FC 6 yes, 0 no

**Resolution #26**

**Payment of Bills**

**BE IT RESOLVED**, that the Florham Park Board of Education authorizes and approves the Business Administrator to pay bills and claims during the period between Board Meetings for the **2020-2021** School Year.

Motion; LR Second; FC 6 yes, 0 no

**Resolution #27**

**Code of Ethics**

**BE IT RESOLVED**, that the Florham Park Board of Education adopts the New Jersey School Boards Association Code of Ethics for the **2020-2021** School Year.

Motion; LR Second; FC 6 yes, 0 no

**Resolution #28**

**Designation of School Physician**

**BE IT RESOLVED**, that the Florham Park Board of Education approves contracting with Care Station Medical Group and Dr. Richard C. Bezozo, MD as school physician for the **2020-2021** School Year in an amount not to exceed \$18,360.00.

Motion; LR Second; FC 6 yes, 0 no

**Resolution #29**

**Executive Session Minutes**

**WHEREAS**, NJSA 10:4-14 of the Open Public Meetings Act requires the disclosure of executive minutes once actions are publicly acted upon; and

**WHEREAS**, the Florham Park Board of Education has reviewed prior year's executive minutes.

**THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education approves the nondisclosure of the minutes of the previous executive session meetings.

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #30**

**Establish Substitute Rates of Pay**

**BE IT RESOLVED**, that the Florham Park Board of Education establishes the following substitute rates of pay for the **2020-2021** Fiscal Year.

Bus Driver	\$25.00/hr	Secretary	\$95.00/day
Custodian/Senior	\$15.00/hr/\$18.00/hr	Bus Aides	\$95.00/day
ESY Substitute	\$18.00/hr	Nurse	\$200.00/day

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #31**

**Health Benefits Renewals**

**BE IT RESOLVED**, the Florham Park Board of Education contract with the following health benefits providers for benefits coverage prescribed and agreed upon with various bargaining units at the following rates for **2020-2021** Fiscal Year:

HBCBS of NJ (7/1/20- 6/30/21) Prescription	S-\$265.03, PC-\$392.26, 2A-\$530.09, F-\$662.61
Delta Dental(7/1/20-6/30/21) Dental	1P-\$46.24, 2P-\$90.19, 3P-\$152.58
HBCBS of NJ (7/1/20-12/31/20) Medical(10)	S-\$919.84, 2A-\$1,839.68, F-\$2,630.73, PC-\$1,710.89

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #32**

**Distribution of Wages - Direct Deposit**

**BE IT RESOLVED**, the Florham Park Board of Education authorizes, in compliance with P.L. 2013, Chapter 28, the net pay for all full and part time employees of the Florham Park Public School District, inclusive of all compensation (contracts, ESY, stipend, etc.) shall be directly deposited into the banking institution(s) of their choice; and

**BE IT FURTHER RESOLVED**, that exemptions from the direct deposit requirement are granted for substitutes and summer seasonal workers.

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #33**

**Establish Tuition Rates**

**BE IT RESOLVED**, the Florham Park Board of Education approves the following tuition rates as calculated by the State of NJ Department of Education, contained in the April 27,2020 adopted budget for the **2020-2021** School Year.

Pre K/K	\$14,868
Grades 1 – 5	\$16,787
Grades 6 – 8	\$18,394
Pre K (Special Education)	\$84,519

LLD \$36,392  
Motion; LR Second; FC 6 yes, 0 no

**Resolution #34**

**Establish Subscription Busing Rates**

**BE IT RESOLVED**, the Florham Park Board of Education approve the following subscription busing rates for the **2020-2021** School Year.

Child 1 \$450/year  
Child 2 \$450/year  
Child 3+ \$1,000/family

Motion; LR Second; FC 6 yes, 0 no

**Resolution #35**

**Establish Milk Program Rates**

**BE IT RESOLVED**, the Florham Park Board of Education approves the following school milk program rates \$48.00/child/year for the **2020-2021** School Year.

Motion; LR Second; FC 6 yes, 0 no

**Resolution #36**

**Purchasing Participation and Membership**

**BE IT RESOLVED**, the Florham Park Board of Education approves participation in and/or renewing membership in the following purchasing cooperatives, alliances and agencies for the **2020-2021** School Year to maximize efficiencies of bidding and procurement of services and supplies in compliance with Accountability Regulations.

Essex County Regional Educational Services Commission  
The Educational Services Commission of NJ  
Morris County Educational Services Commission  
Hunterdon County Educational Services Commission  
State of New Jersey Department of Treasury – NJ State Contract Program  
Alliance for Competitive Energy Services(ACES)  
Alliance for Competitive Telecommunications(ACT)  
Morris Union Jointure Commission(MUJC)  
Morris County Cooperative Pricing Council

Motion; LR Second; FC 6 yes, 0 no

**Resolution #37**

**Section 125 Cafeteria Plan, FSA Plan and COBRA**

**BE IT RESOLVED**, the Florham Park Board of Education approve renewal of a Section 125 Cafeteria Plan and FSA and that for **2020-2021** Fiscal Year the proper officers of the District are hereby authorized and directed to execute and deliver to the Administrator of the Plan, one or more counterparts of the Plan including Premium Conversion and Flexible Spending – Medical and Dependent Care. 39; and

**FURTHERMORE, BE IT RESOLVED**, that the FSA portion of the cafeteria plan will have a plan year beginning September 1, 2020– August 31, 2021. Resolve that the District will allow eligible employees to make an annual election of up to the IRS limitation of contributions of \$2,600 for allowable medical expenses and \$5,000 for allowable dependent care expenses.

**FURTHERMORE, BE IT RESOLVED**, that TASC, will provide Third Party Administrative services regarding the Flexible Spending Account Plan and COBRA at a cost not to exceed \$2,296.00 for FY 2021.

Motion; LR      Second; FC      5 yes, 0 no, 1 abstain(NR)

**Resolution #38**

**2020-2021 Tax Certification and Payment**

**Schedules**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following Annual Certification of Taxes for the **2020-2021** Fiscal Year with payment schedule N.J.S.A. 18A:13-23:

**ANNUAL CERTIFICATION OF TAXES JULY 1, 2020 TO JUNE 30, 2021**

<u>Month</u>	<u>General Fund Tax Levy</u>	<u>Debt Service Tax Levy</u>	<u>Total</u>
<u>Tax Levy</u>			
JULY	\$	\$ 1,000,000.00	\$ 1,000,000.00
AUGUST	\$	\$ 459,218.00	\$ 459,218.00
SEPTEMBER	\$ 1,921,752.00		\$ 1,921,752.00
OCTOBER	\$ 1,921,752.00		\$ 1,921,752.00
NOVEMBER	\$ 1,921,752.00		\$ 1,921,752.00
DECEMBER	\$ 1,921,752.00		\$ 1,921,752.00
JANUARY	\$ 1,921,752.00		\$ 1,921,752.00
FEBRUARY	\$ 1,921,752.00		\$ 1,921,752.00
MARCH	\$ 1,921,752.00		\$ 1,921,752.00
APRIL	\$ 1,921,752.00		\$ 1,921,752.00
MAY	\$ 1,921,752.00		\$ 1,921,752.00
JUNE	<u>\$ 1,921,753.00</u>		<u>\$ 1,921,753.00</u>
Total:	\$19,217,521.00	<u>\$1,459,218.00</u>	\$20,676,739.00

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #39**

**E-Rate Consultant Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves renewing the Consulting Service Agreement with the Educational Consortium For Telecommunications Savings for USAC E-Rate Administration for the period FY21 at a rate of 15% Category One savings and 7.5% Category 2 savings .

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #40**

**Fixed Assets Consultant Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves renewing the Consulting Service Agreement with AM Consultants, Inc. for the management and reporting of Fixed Assets for the period ending June 30, 2020 at a cost of \$875.00.

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #41**

**Memorandum of Agreement**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the Annual Review and Revisions of Agreement (Article 16) between Education and Law enforcement officials.

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #42**

**Policy Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves renewing the Service Agreement with Strauss Esmay for the **2020-2021** School Year at a cost not to exceed \$4,190.00.

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #43**

**District Software Maintenance Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves renewing, in compliance with N.J.S.A.18A-18A-5(19) the following Maintenance Service Agreement(s) for proprietary software for the **2020-2021** fiscal year;

Frontline Education, Inc.	\$35,944.82
Systems 3000 (Accounting, Payroll, Payroll Portal and Human Resources)	\$23,090.00
Dude Solutions(School Dude)	\$ 3,537.70

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #44**

**Bus Routes**

**BE IT RESOLVED**, that the Florham Park Board of Education approve the use of district vehicles, bus drivers, and bus aides during the ESY 20 period and summer for the purpose of routes for Special Education students, Borough Summer Camps and other fee based applications.

Motion; LR      Second; FC      6 yes, 0 no

**Resolution #45**

**Bargaining Units**

**BE IT RESOLVED**, that the Florham Park Board of Education recognize the following bargaining units and contractual agreements:

Florham Park Education Association (to expire June 30, 2021)  
Florham Park Administrator Association (to expire June 30, 2022)

Motion; LR      Second; FC

6 yes, 0 no

**Resolution #46**

**Approved Vendors/Bids**

**BE IT RESOLVED**, that the Florham Park Board of Education approve purchasing goods and services in accordance with N.J.S.A. 18A:18A-11, from any/all vendors awarded contracts through public bidding as a member of the following Cooperative Purchasing Systems;

**Cooperative Purchasing System**

The ESCNJ(formerly Middlesex Regional ESC)  
Morris County ESC(Educational Data Services Inc.)  
Morris County Cooperative Pricing Council  
Hunterdon County ESC

**Vendor List/Bids**

(On file in Administration Office)  
(On file in Administration Office)  
(On file in Administration Office)  
(On file in Administration Office)

Motion; LR      Second; FC

6 yes, 0 no

**K. OLD BUSINESS/NEW BUSINESS:** There was none at this time.

**L. CORRESPONDENCE/COMMUNICATIONS:** There was none at this time.

**M. ADJOURNMENT**

Ms. Crimi moved to adjourn the meeting at 8:13 p.m. The motion received a second from Ms. Heinold and passed by unanimous consent.

Respectfully submitted,



John Csatló  
Business Administrator/Board Secretary