

## **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, March 30, 2020

Board Conference Room

67-71 Ridgedale Avenue

### **MINUTES**

(Formal action will be taken on the following)

**Executive Session 6:30pm**

**Public Session 7:00pm**

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

#### **2019-2020 Board Goals**

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

#### **2019-2020 District Goals**

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

**A. CALL TO ORDER**

**B. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ms. Cali (Yvonne)	X	
Ms. Crimi (Fabienne)	X	
Mr. Perillo (Brian)	X	
Ms. Rozek(Linda)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)	X	
Mr. Ritrivi (Nicholas)	X	

**C. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

**D. RECONVENE PUBLIC SESSION**

Motion by Ms. Crimi to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7 p.m. Said motion was seconded by Ms. Rozek.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT - Dr. Caponegro reported:**

- Current Enrollment 1003
- HIB Report
- Drill Report
- Distance Learning Platform, Website, Communication Update
- FPKS COVID-19 Informational Website & Communication Update
- Referendum Communication Update
- Emergency Preparedness Plan (NJDOE)
- February Kindness Month Activities
- NextMark Grant Recipient
- SEPAG Panel Discussion Meeting
- Thank you - Staff, Admin, BOE, Parents/Guardians

**H. PUBLIC COMMENT-OPEN:** (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes. All agenda and non agenda items are allowed)

A parent in Florham Park and public school teacher in NJ, commended the district in their efforts with distance learning.

**I. COMMITTEE REPORTS**

Policy- Ms. Heinold reported on the meeting of March 24, 2020.

Personnel- Ms. Heinold reported on the meeting of March 24, 2020.

Finance/Facility- Ms. Crimi reported on the meeting of March 24, 2020

Transportation -Ms. Crimi reported on the meeting of March 24, 2020

H.P.R.H.S Articulation- Ms. Crimi reported on the last meeting highlighting the proposed budget.

Teacher Administrator Board- No report.

Project Community Pride- No report.

Borough Liaison- Mr. Riturivi reported on the Borough's recent budget meeting.

**J. RESOLUTIONS**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the February 24, 2020 Regular Board Meeting.  
Motion; AT      Second; LR      7 yes, 0 no
2. **Approve** the minutes of the February 24, 2020 Regular Board Meeting Executive Session.  
Motion; AT      Second; LR      7 yes, 0 no
3. **Approve** the minutes of the March 2, 2020 Special Board Meeting.  
Motion; AT      Second; LR      7 yes, 0 no
4. **Approve** the minutes of the March 2, 2020 Executive Special Board Meeting.  
Motion; AT      Second; LR      7 yes, 0 no
5. **Approve** the minutes of the March 16, 2020 Curriculum Work Session Meeting.  
Motion; AT      Second; LR      7 yes, 0 no
6. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*  
Motion; AT      Second; LR      7 yes, 0 no

**PERSONNEL**

**1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Appointments/Resignations/Retirements/RIFS**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Couto, Sonia	Appointment	RMS	Home Instructors		\$40/HR		11-150-100-101	2/26/20	6/30/20
E	Crosetto, Kevin	Appointment	BKL	Curriculum Writing	70 Hours	\$34/HR	\$2,380.00	11-403-100-101	3/11/30	3/11/20
D	Diaz, Raquel	Resignation	DIST	Substitute Teacher					2/29/20	2/19/20
E	Franklin, Roseann	Appointment	BKL	Curriculum Writing	72 Hours	\$34/HR	\$2,448.00	11-403-100-101	3/11/30	3/11/20
B	George, Lyndsay	Appointment	RMS	Home Instructors		\$40/HR		11-150-100-101	2/26/20	6/30/20
E	Harris, Michaela	Appointment	BKL	Curriculum Writing	78 Hours	\$34/HR	\$2,652.00	11-403-100-101	3/9/30	3/9/20
B	Krno, Lauren	Appointment	RMS	Home Instructors		\$40/HR	\$53,005.00	11-150-100-101	2/26/20	6/30/20

**B Leave of Absences:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Klymko, Lindsay	Leave of Absence	RMS	Teacher / REG.001.TLA.05	1.00	BA / 4	\$53,005.00	11-130-100-101	9/10/20	12/14/20
B	Vitiello, Janice	Leave of Absence	BKL	Teacher / SED.001.RRM.13	1.00	MA / 17	\$80,720.00	11-213-100-101	3/9/20	6/30/20

**C. Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Capuano, Amanda	Revise Leave of	BWD	Staff	0.75	Step 3	\$15,489.49	11-213-100-100	10/15/19	4/20/20

		Absence		Assistant/SED.999.CLA.09						
E	Fano, Rebecca	Revise Hours	RMS	Track and Field Advisor	70 Hours	\$34/HR	\$2,380.00	11-403-100-101	11/26/19	6/30/20
E	LaValle, Joseph	Revise Hours	RMS	Track and Field Advisor	70 Hours	\$34/HR	\$2,380.00	11-403-100-101	11/26/19	6/30/20
E	McParland, Brian	Revise Hours	RMS	Track and Field Advisor	70 Hours	\$34/HR	\$2,380.00	11-403-100-101	11/26/19	6/30/20
B	Sabatino, Nicole	Rescind Leave of Absence	BWD	Teacher / SED.001.IPS.01	1.00	BA / 11	\$61,935.00	11-105-100-101	3/30/20	5/8/20

Motion; KH

Second; LR

7 yes, 0 no

## **CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

### **FINANCE**

#### **1. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

<b>Date</b>	<b>Full Name</b>	<b>Notes to Administrator</b>	<b>Admin. Approval Date</b>
3/5/30	CRIMI, FABIENNE	Morris County SBA "The Challenge of the Middle School Student" Mountain Lakes, NJ Est. \$9.30	3/5/20
4/20-21/2020	REGAN, CYNTHIA	Instruction for Social-Emotional and Character Development Madison, NJ	3/3/20
4/28/20-5/1/20	SIRIMIS, LOUISE	Nonviolent Crisis Intervention Training: 4-day Classroom Instructor Certification Program Cost: \$3,450	2/26/20
5/20/20	MICONE, KACEY	Lead Teacher Group Montclair, Montclair, NJ	3/3/20

Motion; FC

Second; LR

7 yes, 0 no

- 2. Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through February 29, 2020 in the amount(s) of \$2,574,988.33. *(On file in Administration Office)*

Motion; FC

Second; LR

7 yes, 0 no

- 3. Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of February 2020.

Business Administrator /  
Board Secretary

Treasurer's (A149) Report for the Month(s) of February 2020.

Business Administrator /  
Board Secretary

Motion; FC

Second; LR

7 yes, 0 no

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for February 29, 2020 in the amount(s) of \$360,099.78.  
*(On file in Administration Office)*

Motion; FC      Second; LR      7 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of February 29, 2020 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; FC      Second; LR      7 yes, 0 no

6. **Approve** as part of State Project#1530-020-19-2000 /Local Project Contract#15 Boiler Replacement to High Efficiency at BrooklakeElementary School contracting with UniTemp, Inc., Somerset, NJ the lowest responsive bidder in the amount of \$435,994.00.

Motion; FC      Second; LR      7 yes, 0 no

7. **Approve** as part of State Project#1530-020-19-2000 /Local Project Contract#13 HVAC/DDC Upgrades at BrooklakeElementary School contracting with AMCO, Inc., Kenilworth, NJ the Lowest responsive bidder in the amount of \$1,967,000.00.

Motion; FC      Second; LR      7 yes, 0 no

8. **Approve** as part of State Project#1530-030-19-3000 /Local Project Contract#24 Boiler Replacement to High Efficiency at Ridgedale Middle School contracting with UniTemp, Inc., Somerset, NJ lowest responsive bidder in the amount of \$504,994.00.

Motion; FC      Second; LR      7 yes, 0 no

**TRANSPORTATION**

1. **Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BKL	Munzer	4/22/20	Ridgedale Middle School Florham Park, NJ	Gr. 3-5 LLD
BWD	Avanzato/Stumpf/Thompson	4/24/20	Friends of Frelinghuysen Arboretum Morris Township, NJ	Gr. 2
BWD	Crosetto/Vanway	4/28/20	Friends of Frelinghuysen Arboretum Morris Township, NJ	Gr. 2
BWD	Fellippello/Pettersson	5/1/20	Friends of Frelinghuysen Arboretum Morris Township, NJ	Gr. 2
BWD	Newman	5/5/20	Little Red School House Florham Park, NJ	Gr. K
RMS	Foster	5/27/20 & 5/28/20	Ellis Island & Statue of Liberty Jersey City, NJ	Gr. 7

Motion; FC      Second; LR      7 yes, 0 no

**K. OLD BUSINESS/NEW BUSINESS:** Mr. Ritrivi stated his appreciation for the professional job the principals are doing. They are really engaged with the distance learning platform. Thank you again to MR. Stiles and Mr. Moss for their technological support. Mr. Csatos reported the next board meeting, if still under distance conditions will be 100% virtual. Required Public Notice will be given.

Dr. Caponegro reminded the Board about curriculum items tabeled from the March 16, 2020 meeting and introduced the following for approval.

Resolution

Upon the recommendation of the Superintendent, approve

1. Revised 6-8 Financial Literacy Curriculum
2. Revised Library Media Curriculum
3. Revised K-8 Math Curriculum
4. Revised Pre-K-8 Physical Education Curriculum
5. Revised Pre-School-8 Social Studies Curriculum
6. Revised K-8 Steam Curriculum
7. Revised K-8 Visual Arts Curriculum
8. Revised K-8 Vocal Music Curriculum
9. Revised K-2 World Culture Curriculum
10. Revised 3-5 World Language Curriculum
11. Revised 6-8 Spanish Curriculum
12. Revised K-8 SEL & Health Curriculum
13. Revised Pacing Guide
14. Revised ESL Curriculum

**Approve the Adoption of the Following:**

1. **6-8 French Curriculum**
2. **Benchmark Testing Dates**
3. **Basic Skills Intervention Protocol**

Motion; AT      Second; LR

7 yes, 0 no

**L. CORRESPONDENCE/COMMUNICATIONS:** Mr. Csatos reported the County Office of the Dept. of Education has reviewed and approved our FY21 Budget. The budget will now be advertised in the paper and on the website. The presentation will be held on April 27, 2020.

**M. ADJOURNMENT**

Ms. Rozek motioned to adjourn the meeting at 8:03p.m. The motion received a second from Ms. Crimi and passed by unanimous consent.

Respectfully submitted,



John Csatos  
Business Administrator/Board Secretary