

FLORHAM PARK BOARD OF EDUCATION

Public Work Session March 16, 2020

Board Conference Room

67-71 Ridgedale Avenue

MINUTES

(Formal action may be taken)

Public Work Session - 5:30pm

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2019-2020 Board Goals

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

2019-2020 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER: The meeting was called to order. Mr. Csatlos and Mr. Stiles were on site at the public meeting place. No public in attendance. The meeting was accessible via Google Hangouts link on the website for the public as well. The measure was taken due to public health concerns surrounding Covid-19.

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Mr. Perillo (Brian)	X	
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)	X	
Ms. Rozek(Linda)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)	X	
Mr. Ritrivi (Nicholas)	X	

All board members, Dr. Caponegro and Ms. Christy O'Connor were in attendance via Google Hangouts.

C. FLAG SALUTE:

D. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

E. WORK SESSION UPDATES: Dr. Caponegro updated everyone on the first day of distance learning as well as all previous activities preparing the district for this day.

F. PUBLIC COMMENT-OPEN: (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes. (All agenda and non agenda items are allowed)

There were no comments at this time.

G. CURRICULUM - Ms. O'Connor and Dr. Caponegro presented:

Upon recommendation of the Superintendent, move to:

Topics for Discussion

1. Distance Learning Plan
 2. Status of Interventions
 3. Approve Curriculum Revisions.
 4. Adopt Curriculum.
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1. Revised 6-8 Financial Literacy Curriculum
 2. Revised Library Media Curriculum
 3. Revised K-8 Math Curriculum
 4. Revised Pre-K-8 Physical Education Curriculum
 5. Revised Pre-School-8 Social Studies Curriculum
 6. Revised K-8 Steam Curriculum
 7. Revised K-8 Visual Arts Curriculum
 8. Revised K-8 Vocal Music Curriculum
 9. Revised K-2 World Culture Curriculum

10. Revised 3-5 World Language Curriculum
11. Revised 6-8 Spanish Curriculum
12. Revised K-8 SEL & Health Curriculum
13. Revised Pacing Guide
14. Revised ESL Curriculum

Approve the Adoption of the Following:

1. **6-8 French Curriculum**
2. **Benchmark Testing Dates**
3. **Basic Skills Intervention Protocol**

Discussion: Ms. Cali asked Ms. O'Connor to present the area of the curriculum document addressing the New Jersey S.....Standards. Ms. O'Connor presented the document. The items above were approved for inclusion on the March 30, 2020 agenda.

H. OLD BUSINESS/NEW BUSINESS:

FY 2020/2021 TENTATIVE SCHOOL BUDGET

Resolutions - Finance

1. FY21 TENTATIVE BUDGET-TRAVEL AND RELATED EXPENSE REIMBURSEMENTS

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C.6A:23A-7.1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020-2021 School Year;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel and expense reimbursement maximum for the 2020-2021 School Year at a sum of \$8,200.00; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion; LR Second; FC

7 yes, 0 no

2. FY21 TENTATIVE BUDGET-CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2020-2021 budget and requests approval for a Capital Reserve withdrawal in the amount of \$210,000.00 for the purpose of providing the local share of the following approved Project(s);

- #1530-015-20-3000 Replacement of Main Entrance Canopy at Briarwood \$150,000.00
- #1530-015-20-2000 Replacement of Cafeteria Pocket Tables in MPR Briarwood \$60,000.00

Motion; LR Second; FC

7 yes, 0 no

3. FY21 TENTATIVE BUDGET-CAPITAL PROJECTS

BE IT RESOLVED, that the Board of Education approves the following capital projects for the 2020-2021 school year;

- #1530-015-20-3000 Replacement of Main Entrance Canopy \$150,000.00
- #1530-015-20-2000 Replacement of MP Room Cafeteria Pocket Tables \$60,000.00

Motion; LR Second; FC 7 yes, 0 no

4. FY21 TENTATIVE BUDGET-PROFESSIONAL SERVICES

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations Legal \$ 39,300.00 Auditor \$29,655.00 School Physician \$ 21,500.00 Financial/Other Advisory \$10,000.00: and

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED,

that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2020-2021 school year.

Motion; LR Second; FC 7 yes, 0 no

5. FY21 TENTATIVE BUDGET-TAXING AUTHORITY/ADJUSTMENT for BANKED CAP

BE IT RESOLVED, the district use its taxing authority for the 2020-2021 school year totaling \$19,217,521.00 and calculated as follows:

2% increase over prior year adjusted levy	\$373,910.00
Prior Year Banked CAP Adjustment	<u>\$148,100.00</u>
Total Increase	\$522,010.00
Prior Year Levy	<u>\$18,695,511.00</u>
Total FY21 General Fund Tax Levy	<u>\$19,217,521.00</u>

BE IT FURTHER RESOLVED THAT, the district includes in the tentative budget an adjustment for banked cap in the amount of \$148,100.00. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The use of this additional spending authority is needed for the 2020-2021 budget and is to be included in the base budget. The use of these funds will be completed by the end of the budget year and cannot be deferred or incrementally completed over a larger period of time.

Motion; LR Second; FC 7 yes, 0 no

6. TENTATIVE 2020-2021 BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, that the tentative budget be approved for the 2020-2021 school year using the 2020-2021 State Aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
Expenditures	\$20,773,796.00	\$234,000.00	\$1,675,745.00	\$22,683,541.00
Less:				
Revenue	<u>\$ 1,564,485.00</u>	<u>\$234,000.00</u>	<u>\$ 216,527.00</u>	<u>\$ 2,015,012.00</u>
Taxes to Be Raised	<u>\$19,217,521.00</u>	<u>\$0</u>	<u>\$1,459,218.00</u>	<u>\$20,676,739.00</u>

And,

BE IT FURTHER RESOLVED, that a public hearing be held at the Regular Public Meeting of the Board of Education on Monday, April 27, 2020 at 7:00pm at the Ridgedale Middle School Auditorium for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

Motion; LR

Second; FC

7 yes, 0 no

I. CORRESPONDENCE/COMMUNICATIONS: Dr. Caponegro communicated up to date information regarding school closings and the Covid-19 situation.

J. ADJOURNMENT

Ms. Thomas moved to adjourn the meeting at 6:18 p.m. The motion received a second from Ms. Crimi and passed by unanimous consent.

Respectfully Submitted,



John Csatló
Business Administrator/Board Secretary