

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, July 21, 2020
Board Conference Room(and via telecommunication)
67-71 Ridgedale Avenue

MINUTES

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2019-2020 Board Goals

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

2019-2020 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Cali (Yvonne)	X	
Ms. Crimi (Fabienne)	X	
Mr. Perillo (Brian)	X	
Ms. Rozek(Linda)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)	X	
Mr. Ritrivi (Nicholas)	X	

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

D. RECONVENE PUBLIC SESSION

Motion by Ms. Rozek to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:07 p.m. Said motion was seconded by Ms. Crimi.

In attendance: 277 participants

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT Dr. Caponegro welcomed and acknowledged the large audience this evening, he reported the following:

- Current Enrollment 954
- HIB Report
- Drill Report
- Congratulations to "Dr." Christy O'Connor
- CST Summer Testing & Parent Survey
- ESY 2020
- Graduation
- Aftercare (Work Family Connection)
- Welcome Mr. Thomas Cantisano, Health Officer - Department of Health
- Thank you for your patience and understanding
- Presentation on the FPPS FY 21 Reopening Plan

H. PUBLIC COMMENT-OPEN:

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

The following is a summary of questions asked by 37 of the 227 attendees. Many participants thanked Dr. Caponegro, the Board of Education and the administration for their commitment to the students, staff and community. Additionally they were thanked for their hard work, thorough plan, meeting with stakeholders and holding this very important transparent forum. Questions asked and answered included:

- Will the district continue employment of pm aides. Yes.
- The delivery method of OT and PT
- What will the RMS schedule look like? TBD
- What will the protocol be for positive Covid 19 individuals found? TBD by Dept. of Health
- What will the consultants under Finance 8 & 9 be addressing?
- What is the difference in programming of PreK in Finance 10?
- Will all subject areas be taught in the reduced 4 hours and 20 minutes? No. Modified to focus on core academics. No reduction in math, ELA time.
- How will virtual learning address privacy issues?
- Will staff be provided with PPE? Yes.
- Will special subject areas i.e. art, library, technology be delivered?
- Will the Work Family Connection Program continue before care and will aftercare be extended to begin at dismissal?
Mr. Christ was recognized and wished a happy retirement. Mr. Steffner was welcomed to the district.
- Will all drills be conducted, will they be modified?
- How will evaluations/assessments be conducted? Will reading levels be determined?
- How can you help parents who struggle to assist their children with virtual learning?
- Can you describe your commitment to mental health and SEL?
- How will bathroom breaks be handled?
- Will the district consider Zoom links on GoogleClassroom for ease of navigation?
- Will the district consider the use of Bluetooth and FM systems for audio clarity?
- Can the district provide a parent road map?
Ms. Hausman was recognized by a parent for her exceptional efforts for her students and parents during the prior year virtual semester.
- Would not more hours in public school be safer for children than a change to child care?
- Will the district be limiting visitors to the district?
- I have concerns on summer slide and motivating my child for summer reading, will you penalize?
- Please comment of CDC guidelines of quarantine and?
- Can Mr. Cantanzano provide his credentials?
- Will fall sports be continuing?

I. COMMITTEE REPORTS

Policy- Ms. Heinold reported on the meeting of 7/20.

Personnel- Ms. Heinold reported on the meeting of 7/20.

Finance/Facility- Ms. Crimiri reported on the meeting of 7/20.

Transportation -Ms. Crimi reported on the meeting of 7/20.

H.P.R.H.S Articulation- Upcoming meeting on their reopening plan.

Teacher Administrator Board- Ms. Cali asked for a meeting to be scheduled in August.

Project Community Pride- Ms. Rozek reported that the program is available to families during these summer months.

Borough Liaison- No report.

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the June 29, 2020 Regular Board Meeting.
Motion; NR Second; FC 7 yes, 0 no

2. **Approve** the minutes of the June 29, 2020 Regular Board Meeting Executive Session.
Motion; NR Second; FC 7 yes, 0 no

3. **Approve** the minutes of the July 20, 2020 Curriculum Work Session Meeting.
Motion; NR Second; FC 7 yes, 0 no

4. **Approve** the minutes of the July 20, 2020 Curriculum Work Session Meeting Executive Session.
Motion; NR Second; FC 7 yes, 0 no

5. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*
Motion; NR Second; FC 7 yes, 0 no

6. **Be It Resolved**, that the board accepts and approves the submission of the Florham Park FY 2021 District Reopening Plan to the Executive County Superintendent in compliance with the The Roadback Restart and Recovery Plan for Education." This plan is subject to change based on state and local healthcare guidelines and recommendations *(On file in Administration Office)*
Motion; NR Second; FC 7 yes, 0 no

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
A	Csatlos, John	Merit Goal	DIST	Business Administrator / CAP.001.SBA.01	N/A	N/A	\$16,021.00	11-000-251-100	7/17/20	7/17/20

B. Appointments/Resignations/Retirements/RIFS:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Diaz, Raquel	Appointment	BKL	Teacher / REG.001.K25.23	1	MA / 2	\$60,835.00	11-120-100-101	9/1/20	6/30/21
B	Pompei, Lori	Retirement	BKL	Teacher / REG.001.K25.23	1	BA / 14	\$68,410.00	11-120-100-101	10/1/20	10/1/20
B	Turrone, Gregory	Appointment	BKL	Teacher / SED.001.RRM.13	1	MA+30/8	\$69,540.00	11-213-10-101	9/1/20	6/30/21

C. College Student Placements:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Cogan, Kathleen	Internship	BKL	Seton Hall: Administration (Connolly & O'Connor)	550 hrs				9/1/20	6/30/21
F	Ribeiro, Nicole	Observation	BWD	Seton Hall: K-3 (Tierney)					9/14/20	12/9/20
F	Spohn, Nicole	Observation	BWD	Seton Hall: K-3 (Tighe)					9/14/20	12/9/20

D. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Figueroa, Angelica	Dock/Unpaid Leave	BKL	Custodian / OMP.999.CUS.05	1	Step 2	\$46,015.00	11-000-262-100	6/18/20	6/19/20

E. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Ford, Karen	Revise Dates	BKL	Summer Counselor up to 50 hours/ SSP.001.GUI.03	1	MA / 16	\$56.72/hr	11-000-218-104	7/6/20	8/30/20

Motion; NR Second; KH

7 yes, 0 no

2. RESOLVED, that upon the recommendation of the Superintendent, the Florham Park Board of Education approves John R. Csatlos, Business Administrator/Board Secretary, effective July 1, 2020 through June 30, 2021 in accordance with the contract, approved by the Executive County Superintendent, and

BE IT FURTHER RESOLVED, that the Board President is authorized to execute the contract on behalf of the Board of Education. *(On file in Administration Offices)*

Motion; NR Second; KH

7 yes, 0 no

3. Approve the completion of the following qualitative merit goals and quantitative merit goals for the FY20 for the School Business Administrator. *(On file in the Administration Offices)*

- a. Quantitative#1 – Briarwood School Participation in the Sustainable Jersey For Schools Program; Completion of the NJ Local Government Energy Audit (LGEA); Participating in the New Jersey’s Clean Energy Program (NJCEP) portfolio in order to receive financial incentives for implementing ECMs.

- b. Quantitative#2 – Brooklake School Participation in Sustainable Jersey For Schools Program; Completion of NJ Local Government Energy Audit (LGEA); Participating in the New Jersey’s Clean Energy Program (NJCEP) portfolio in order to receive financial incentives for implementing ECMs.
- c. Quantitative#3 – Ridgedale Middle School Participation in Sustainable Jersey For Schools. Completion of NJ Clean Local Government Energy Audit (LGEA); Participating in the New Jersey’s Clean Energy Program (NJCEP) portfolio in order to receive financial incentives for implementing ECMs.

Motion; NR Second; KH 7 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member’s current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date

Motion; NR Second; FC 7 yes, 0 no

- 2. Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through June 30, 2020 in the amount(s) of \$4,168,743.85. *(On file in Administration Office)*

Motion; NR Second; FC 7 yes, 0 no

- 3. Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary’s (A148) Report for the Month (s) of June 2020. Business Administrator / Board Secretary

Treasurer’s (A149) Report for the Month(s) of June 2020. Business Administrator / Board Secretary

Motion; NR Second; FC 7 yes, 0 no

- 4. Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for June 30, 2020 in the amount(s) of \$242,571.50. *(On file in Administration Office)*

Motion; NR Second; FC 7 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of June 30, 2020 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; NR Second; FC 7 yes, 0 no

6. **Approve** the FY 2020/2021 Health and Environmental Safety Agreement between the Florham Park School District and the Educational Services Commission of Morris County in the amount of \$7,150.00

Motion; NR Second; FC 7 yes, 0 no

7. **Approve** the FY 2020/2021 Shared Services Agreement for Bidding/Purchasing Services between the Florham Park School District and the Educational Services Commission of Morris County in the amount of \$3,800.00.

Motion; NR Second; FC 7 yes, 0 no

8. **Approve** Fernando Naidithch, PhD, as an educational consultant for the SY21 at a contractual cost of \$300.00/hr, not to exceed 20 hours, for administrative and teaching staff on inclusion and diversity.

Motion; NR Second; FC 7 yes, 0 no

9. **Approve** Leslie Wilson, PhD, as an educational consultant for the SY21 at a contractual cost of \$300.00/hr, not to exceed 10 hours, for administrative and teaching staff on inclusion and diversity.

Motion; NR Second; FC 7 yes, 0 no

10. **Approve** Settlement Agreement #EDS-06277-2020 regarding educational programming and placement. *(On file in Administration Office)*

Motion; NR Second; FC 7 yes, 0 no

11. **Approve** the following proration for the FY21 Integrated PreSchool Program based on the Florham Park School District Reopening Plan.

Full Time \$600/month

Part time \$206/month

Motion; NR Second; FC 7 yes, 0 no

FACILITIES

TRANSPORTATION

K. OLD BUSINESS/NEW BUSINESS: Dr. Caponegro and Mr. Ritrivi thanked all stakeholders who participated and voiced their concerns and ideas to help formulate the reopening plan. This meeting was very important and the commitment to inclusion and transparency is critical.

L. CORRESPONDENCE/COMMUNICATIONS: There were no communications.

M. ADJOURNMENT

Mr. Ritrivi motioned to adjourn the meeting at 10:03 p.m. The motion was seconded by Ms. Crimi and passed unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'John Csatos', is positioned above the typed name.

John Csatos
Business Administrator/Board Secretary