

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, April 27, 2020
Board Conference Room AND via Virtual Telecommunication
67-71 Ridgedale Avenue

MINUTES

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2019-2020 Board Goals

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

2019-2020 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Cali (Yvonne)	X	
Ms. Crimi (Fabienne)	X	
Mr. Perillo (Brian)	X	
Ms. Rozek(Linda)	X	
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)	X	
Mr. Ritrivi (Nicholas)	X	

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

D. RECONVENE PUBLIC SESSION

Motion by Ms. Thomas to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:03 p.m. Said motion was seconded by Ms. Crimi.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT - Dr. Caponegro reported:

1. Current Enrollment

- Our current enrollment is at 1001 students.

2. HIB Report

- There has been 0 completed HIB investigation provided to the BOE for all 3 buildings since last month's meeting. BWD had 0, BKL had 0, RMS had 0. It should always be noted that though an HIB may be deemed as unfounded, intervention is always provided to address the incidences.

- 3. Drill Report - Drill Report - BWD, BKL, & RMS conducted their mandatory drills this past month. Even though distance learning is taking place, I have instructed the administrative team to still conduct fire drills each month since it continues to meet requirements and it also tests our fire panel to ensure all components are operational**

***Distance Learning Items**

4. *Platform, Assessments, Website, Communication Updates

- The district continues to articulate with many stakeholders to help guide and shape our distance learning platform. We understand that each situation is not perfect for everyone's unique situation, but we are trying our best to show as much flexibility as possible for specific, individual circumstances. As you could see over the past 2 weeks, an item that we are addressing more of is the increased facetime between the students and staff and increasing our assessments. We are now on the 6th week of distance learning, and seeing increased live interaction with the teachers also assists with the social-emotional component that students and society are craving. Each building has and continues to increase our methods of assessment throughout these 6 weeks. Briarwood incorporates SeeSaw, IXL, Raz Kids, Zoom Weekly small group check-in assessments, 1:1 sessions, and recently incorporated ST Math. BKL incorporates SeeSaw, Flipgrid, IXL, Zoom Checkins, other assessments elements of Google classroom, and are introducing ST Math. While RMS continues to incorporate google classroom as their main platform with online quizzes, tests and writing assignments, as well IXL.
- The district continues to communicate to our staff and parents via powerschool email blasts, facebook, placing updates on our District Announcement Page and our Distance Learning and COVID-19 website. I would like to thank the many parents that have contacted the district stating that they have appreciated all of our communication; the staff and I are trying our best. Since the last BOE meetings, we have provided information on the change of our daily lesson time, updates by the NJDOE and NJDOH, uploaded our distance learning student slideshow, communicated internet safety requirements and information and activities for spring break, the principal search survey, the extension of school closures, the student referendum visionary session online survey, and the most recent 6 principles of Governor Murphy's "Road Map" just released today. We are definitely trying to communicate as much information as we can in an appropriate fashion, since I truly believe that too much information that is provided too often can be overwhelming causing some to be dismissive.

5. *Financial Need - Assistance

- The district has worked closely with the United Way of Northern NJ with our climate and culture initiatives and we recently connected them with the Florham Park Education Foundation, since both organizations are trying to assist those that are in financial need during this time. Another local resource available to Florham Park School families is Project Pride located in Madison, since our District along with Madison and Chatham are active participants. Project Pride provides individual and family counseling services, as well as other services and resources. We could not thank these organizations enough and we will continue to communicate these services to our parents and place their information on our website and links for future reference. I'd also like to thank the PTA for providing many fun, interactive daily activities to provide some social and emotional assistance as well, as many staff members, including myself, have participated in the activities.

6. *FPKS COVID-19 Informational Website & Communication Update

- The District's Covid 19 Information Website is continually updated with revised communication from the district, NJDOE and/or the NJ Dept. of Health. We ask that you check this on a weekly basis for updates.

7. *ESY/Extended School Year

- The District is currently planning for both a normal, in person, ESY program, as well as if the program will continue to be done via a digital learning platform. As I discussed with Mrs. Steffen, our Director of Special Services, it is best to plan for both scenarios considering our unique situation.

8. *Re-Entry Plan

- More information will be forthcoming by our Governor and the NJDOE regarding a possible timeline for a re-entry back to the school setting. We have already scheduled the first of many meetings with our nurses to ensure that they are equipped with the necessary PPE items and to discuss the possibility of re-entry in May (doubtful) sometime in June, ESY, or the Fall. Again, re-entry and the plans that the district's create will be based on the restrictions set forth by the State and the NJDOH and the Governor indicated that school re-openings will be re-evaluated by May 15th.

9. *Articulation Moments & Reflection

- The district continues articulation and to reflect on our current situation; whether that be our distance learning platform, individual students or family situations, re-entry plans, the referendum projects, spring activities and the upcoming summer ESY programs and the 2020/21 school year schedules, rosters, and staffing. The entire administrative team meets once per week for administrative council, while the instructional administrative team consisting of the principals and supervisors meet 1-2 times per week in cabinet meetings. The administrative team continues to have faculty meetings, grade level meetings, department meetings, team leaders meetings, and individual staff meetings when necessary where student, parent, and admin items and concerns are discussed. These meetings are essential to making sure that the district staff, parents, and students are on the same page with communication and expectations, as well as realistic with expectations.

10. *FDU/FPPS Collaboration - Free Workshops/Info Sessions (Parents and Staff)

- As the District continues to build our relationship with FDU, this past Friday, I was part of a zoom meeting with two of FDU's administrative staff (Brian Mauro and Marc DeBoer.. One of our own FP residents) along with Hanover Park's superintendent. FDU has graciously decided to move forward with providing us with online course training on social emotional wellbeing for students, staff, and parents free of charge. Once the details are more solidified, I will be communicating this information out and we thank FDU for including us during this time.

11. QSAC Monitoring - Spring 2020

- The district is still scheduled to be monitored by the NJDOE under what is called QSAC.... The Quality Single Accountability Continuum. During QSAC, NJDOE monitors the following District Performance Review Indicators: Instruction & Programming, Fiscal, Personnel, Operations and Governance. Therefore, in addition to the distance learning and referendum projects, we still have to collect the required documents and links to meet QSAC monitoring, which takes an incredible amount of time, so I very much thank the administration for their assistance. And what a perfect segway into our next topic on the Referendum.

12. Referendum Communication Update

- Thank you to all of the students that participated in the Referendum Vision Learning Session Survey that was emailed to current Gr.3-8 students on how they can contribute towards the creation of our RMS and BKL Media Center and STEAM Lab designs and layout. The results are being tallied by our architecture/engineering firm.
- Regarding the start of capital projects, Mr. Infantolino, Mr. Csatlós and I have already been in discussions with our engineering/architecture firm along with the construction agencies before schools were closed physically by the state, just so we could try and plan some referendum projects to start early, if possible. Credit to Mr. Infantolino, the day after Gov. Murphy indicated that schools will be re-evaluated on May 15, the following projects started: the bathrooms in rooms 7 and 8 at Brooklake, the boiler projects at Ridgedale and Brooklake and the flooring at Briarwood in RM.20-21 have commenced. As I explained to the PTA last week, whether referendum projects start sooner depends on many factors:
 - #1) Can the construction company be finished prior to the May 15th deadline, and if not, would it negatively impact the safety of the students and staff, or instruction? For example, the boilers may not be done by May 15th, but the work on the boilers will not impact student instruction, nor would we need the boilers in the late spring.
 - #2 Is the construction company performing the job even available to start earlier? They may be working on other jobs and many manufacturing companies are dealing with the quarantine's impact similar to others where products may be delayed or limited, there may be job site gathering restrictions, all factors impacting the jobs length
 - This conversation led into the question of whether the start of the school year would be impacted and moved up if we started these jobs sooner. In

discussions with our architecture/engineering firms, along with Mr. Infantolino, there are currently too many variables, but this would be revisited as our jobs are underway. Again, the reason we were even able to start these jobs immediately following Governor Murphy's decision to extend school closures until at least May 15th was due to the work of Mr. Infantolino, and I thank him for being proactive and on top of the situation.

13. National Association of Music Merchant Merit Award Winner - RMS

- A special congratulations to the Ridgedale Middle School for winning the National Association of Music Merchant Merit Award for the 2019/20 school year for the school's commitment to music education. If you recall, Brooklake received this award last year and next year, we will submit our application as a district since you could only submit one application per district. Mr. Leone and Mrs. Paulson, congratulations on this award and for your incredible music programs offered at Ridgedale, as well as to Mr. Serfoso and Mr. Hipwell for fostering a love for music at the elementary levels. And last but not least, I would like to thank the Board of Education who continues to value and support the importance of music and the arts.

14. NJSBA Recognition For Community Service - Mrs. Alita Thomas

- As some of you may have read, the NJ School Board Association participates in a Member Recognition Month in New Jersey, *where they* publish brief profiles and photographs of selected board members who contribute to their communities in addition to their service as board members. After discussing my thoughts on whom to nominate with President Ritrivi, I submitted Alita Thomas' name for consideration and I am happy to report out that her name was one of a select few chosen for recognition due to her work on the Police Unity Tour, a group of thousands of bicyclists who, nationwide, have raised more than \$28 million to honor law enforcement officers who have lost their lives in the line of duty, as well as to helping initiate the district's first student allergy support group at the Brooklake School. Mrs. Thomas, congratulations. I hope you don't mind, but I ordered you a small plaque to remember this award and I will drop it off tomorrow after leaving work.

15. Principal Search Action Plan (RMS)

- As communicated in my April 14th letter to the parent and community, to ensure a smooth transition and the hiring of the best candidate for the RMS Principal position, we created a Principal Search Action Plan that will be posted online following tonight's meeting and we also conducted a RMS Principal Feedback survey. As I communicated to the public in my April 14th letter and at our recent PTA meeting, the process will mirror the BWD & BKL Principal Search Action Plan. We will have multiple rounds with multiple stakeholders, including admin, FPEA members, parents. The principal search action plan will again be made public on our site following tonight's BOE meeting and our goal is to have a principal selected and hired on the May agenda in order to provide as much of a transitional opportunity for him/her to articulate with Mr. Christ, hopefully meet with Pete in person should the restrictions be reduced. I know I embarrassed Pete at the PTA meeting, but I'd like to again thank Mr. Christ. Many do not know this, but he was most likely going to retire last year, but a major reason why he came back was knowing that we would have two brand new principals to the district and it would help them and the district if he stayed one more year to assist them and the district with stability. Also, many administrators choose to retire July 1st, but Mr. Christ's retirement is effective July 31st and this was done strategically to allow the new RMS principal more time to articulate with him and potentially have an overlap. I know Mr. Christ is humble, but I cannot thank him enough for putting the district ahead of many other activities he'd

like to start with his next chapter in life. Pete, I thank you since you working with the new principals this year was an important piece to their transition and their success, which they will now pass on to our next Principal. I am now going to show the results of our principal survey that will also be posted on our site following our meeting.

16. Gratitude & Appreciation - Teamwork

- What has impressed me with our district the most has been how well we have ALL come together to deal with our current situation and how it appears that we are all appreciative of our first responders, essential workers, and the teachers for all that they have and continue to do. I cannot say thank you enough for making the best of a very difficult situation while keeping everything in perspective. Though I love the meaning of quotes, but I recently viewed an IKEA Commercial made for Singapore that exemplified how we must take advantage of and appreciate the family and friends we have in our lives. It's titled "Make Home Count"
https://www.adsoftheworld.com/media/film/ikea_making_home_count

FY21 BUDGET PRESENTATION - Dr. Caponegro and Mr. Csatlós narrated a Google Slides Presentation.

Public Hearing on the FY21 Proposed Budget: Mr. Ritrivi opened the floor for questions from the public. Ms. Baganara inquired as to the process for those funds unused in a budget year specifically for the SLEO program. Mr. Csatlós stated the unused funds in year one had to be used as revenue to support the FY21 budget. Ms. Bagnara asked what will happen to unused funds this year if they are not working. Mr. Csatlós stated the officers are continuing to work on site to expedite visitors with new protocol. Also, legislation has been passed by the State of NJ mandating continued payment of employees and vendors regardless of providing a service or working. Mr. Winters commented on the tax rate increase apportioned to the referendum. Mr. Winters inquired about steps being taken if State Revenues fall. Mr. Csatlós stated he and Dr. Caponegro are already meeting to map out financial contingency plans designed first and foremost to protect our educational programs and those services that support our children. Mr. Perruso commented on a particular slide and administrative costs. Mr. Csatlós explained the slide. There were no further questions. Mr. Ritrivi closed the public hearing on the FY21 Proposed Budget.

H. PUBLIC COMMENT-OPEN: (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes. All agenda and non agenda items are allowed) Ms. Fiore commented on the level of professionalism Holy Family has received from Dr. Caponegro and Mr. Infantolino over the years, especially this year and during this event. She stated Dr. Capongero been thoughtful in expanding his communications to the school and the Florham Park Community.

I. COMMITTEE REPORTS

Policy- Ms. Cali reported on the meeting of 4/20/20.

Personnel- Ms. Cali reported on the meeting of 4/20/20.

Finance/Facility- Ms. Crimi reported on the meeting of 4/20/20.

Transportation - Ms. Crimi reported on the meeting of 4/20/20.

H.P.R.H.S Articulation- No report.

Teacher Administrator Board- Ms. Cali asked Dr. Caponegro to arrange a virtual meeting in the coming weeks.

Project Community Pride- Ms. Rozek reported that tele services are being delivered. The organization is seeing a rise in anxiety related calls.

Borough Liaison- Mr. Ritrivi will be attending the upcoming virtual meeting.

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the March 9, 2020 Special Board Meeting.
Motion; NR Second; YC 7 yes, 0 no
2. **Approve** the minutes of the March 30, 2020 Regular Board Meeting.
Motion; NR Second; YC 7 yes, 0 no
3. **Approve** the minutes of the March 30, 2020 Regular Board Meeting Executive Session.
Motion; NR Second; YC 7 yes, 0 no
4. **Approve** the minutes of the April 9, 2020 Special Board Meeting.
Motion; NR Second; YC 7 yes, 0 no
5. **Approve** the minutes of the April 20, 2020 Curriculum Work Session Meeting.
Motion; NR Second; YC 7 yes, 0 no
6. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*
Motion; NR Second; YC 7 yes, 0 no
7. **Approve** the Florham Park School District Emergency Preparedness Plan.
Motion; NR Second; YC 7 yes, 0 no

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Appointments/Non-Renew/Resignations/Retirements/RIFS

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
B	Crumm, Anna	Appointment	RMS	Counselor / SSP.001.GUI.01	1	MA / 4	\$61,335.00	11-000-218-104	9/1/20	6/30/21
B	Goldin, Samantha	Non-Renew	RMS	Teacher/SED.001.RRM.14	1.00	BA+30/Step 2-3	\$56,705.00	11-213-100-101	6/30/20	6/30/20
B	Mehta, Monika	Appointment	RMS	ELA Teacher /REG.001.TLA.04	1	MA / 6	\$63,760.00	11-130-100-101	9/1/20	6/30/21
B	Noll, Susan	Non-Renew	BWD	World Cultures Teacher/REG.001.TWL.04	0.70	BA/Step 2-3	\$36,473.50	11-120-100-101	6/30/20	6/30/20
B	Norris, Erin	Non-Renew	BWD	Teacher/SSP.001.LIB.02	0.70	BA+30/Step 11	\$46,574.50	11-000-222-104	6/30/20	6/30/20
B	Orabona, Michael	Non-Renew	RMS	Teacher / REG.001.TLA.04	1	BA / 7	\$57,135.00	11-130-100-101	6/30/20	6/30/20
B	Smoot, Kathryn	Resignation	RMS	Teacher / Reg.001.TSS.01	1.00	MA + 30 / 13	\$75,135.00	11-130-100-101	6/30/20	6/30/20
B	Ventola, Allison	Non-Renew	BKL	Teacher/ SED.001.RRM.18	0.7	MA+30 / 1	\$43,123.50	11-213-10-101	6/30/20	6/30/20
B	Vitiello, Janice	Retirement	BKL	Teacher / SED.001.RRM.13	1	MA / 17	\$81,620.00	11-213-10-101	7/1/20	7/1/20

B. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
B	McSweeney, Lauren	Leave of Absence	BKL	Teacher / REG.001.OGT.01	0.70	MA / 9-10	\$37,931.60	11-120-100-101	9/10/20	6/30/21

C. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
C	Alves, Lauren	Rescinded Dock/Unpaid Leave	BKL	Staff Assistant SED.999.CLA.36	0.75	Step 4	\$16,219.78	11-213-100-106	4/20/20	4/24/20
C	Capuano, Amanda	Revised Leave of Absence	BWD	Staff Assistant/SED.999.CLA.09	0.75	Step 3	\$15,489.49	11-213-100-100	10/15/19	6/30/20
B	Norris, Erin	Rescind Dock/Unpaid Leave	BWD	Teacher/SSP.001.LIB.02	0.70	BA+30/ Step 11	\$46,574.50	11-000-222-104	4/2/20	4/3/20
B	Thompson, Vanessa	Revised Maternity Leave	BWD	Teacher/SED.001.RRM.07	1.00	MA / 5	\$61,335.00	11-213-100-101	4/9/20	8/31/20
B	Viola, Romina	Revised Maternity Leave	BWD	Teacher / SED.001.RRM.006	1.00	MA / 9-10	\$67,735.00	11-213-100-101	1/20/20	1/4/21
B	Zaleski, Thomas	Rescind Dock/Unpaid Leave	BWD	Sr. Custodian OMP.999.CUS.06	1.00	Step 12	\$67,530.00	11-000-262-100	4/13/20	4/17/20

D. Transfers:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
B	Ford, Karen	Transfer	BKL	Counselor/ SSP.001.GUI.03	1	MA+30/Step 20	\$94,170.00	11-000-218-104	9/1/20	6/30/21

Motion; NR Second; YC

7 yes, 0 no

2. Whereas, the Executive County Superintendent of Schools approved the 2019/20 merit goals of Mr. John Csatlos, Business Administrator in a letter dated August 27, 2019, and

Whereas, the district approved the 2019/20 merit goals of Mr. John Csatlos, Business Administrator on September 23, 2019, and

Whereas, Mr. Csatlos has advised the administration and Board that due circumstances surrounding the approval of the 2019 Referendum and state of public education due to the Covid-19 Pandemic that these goals will not be achievable in this school year,

Now Therefore, Be it Resolved that the Board of Education approve the revised merits goals for Mr. Csatlos, School Business Administrator for the 2019/20 fiscal year as follows;

Quantitative#1 – Briarwood School Participation in the Sustainable Jersey For Schools Program; Completion of the NJ Local Government Energy Audit (LGEA); Participating in the New Jersey’s Clean Energy Program (NJCEP) portfolio in order to receive financial incentives for implementing ECMs.

Quantitative#2 – Brooklake School Participation in Sustainable Jersey For Schools Program; Completion of NJ Local Government Energy Audit (LGEA); Participating in the New Jersey’s Clean Energy Program (NJCEP) portfolio in order to receive financial incentives for implementing ECMs.

Quantitative#3 – Ridgedale Middle School Participation in Sustainable Jersey For Schools. Completion of NJ Clean Local Government Energy Audit (LGEA); Participating in the New Jersey’s Clean Energy Program (NJCEP) portfolio in order to receive financial incentives for implementing ECMs.

Motion; NR Second; YC

7 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member’s current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Motion; NR Second; FC

7 yes, 0 no

2. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through March 31, 2020 in the amount(s) of \$2,250,913.36. *(On file in Administration Office)*

Motion; NR Second; FC

7 yes, 0 no

3. Approve the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary’s (A148) Report for the Month (s) of March 2020.

Business Administrator / Board Secretary

Treasurer’s (A149) Report for the Month(s) of March 2020.

Business Administrator / Board Secretary

Motion; NR Second; FC

7 yes, 0 no

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for March 31, 2020 in the amount(s) of \$59,041.02. *(On file in Administration Office)*

Motion; NR Second; FC 7 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of March 31, 2020 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; NR Second; FC 7 yes, 0 no

FY 2020/2021 SCHOOL BUDGET

6. FY21 BUDGET-TRAVEL AND RELATED EXPENSE REIMBURSEMENTS

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C.6A:23A-7.1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020-2021 School Year;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel and expense reimbursement maximum for the 2020-2021 School Year at a sum of \$8,200.00; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion; LR Second; FC 7 yes, 0 no

7. FY21 BUDGET-CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the 2020-2021 budget and requests approval for a Capital Reserve withdrawal in the amount of \$210,000.00 for the purpose of providing the local share of the following approved Project(s);

- #1530-015-19-2000 Replacement of Main Entrance Canopy at Briarwood \$150,000.00
- #1530-015-19-2000 Replacement of Cafeteria Pocket Tables in MPR Briarwood \$60,000.00

Motion; NR Second; FC 7 yes, 0 no

8. FY21 BUDGET-CAPITAL PROJECTS

BE IT RESOLVED, that the Board of Education approves the following capital projects for the 2020-2021 school year;

- #1530-015-19-2000 Replacement of Main Entrance Canopy \$150,000.00
- #1530-015-19-2000 Replacement of MP Room Cafeteria Pocket Tables \$60,000.00

Motion; NR Second; FC 7 yes, 0 no

9. FY21 BUDGET-PROFESSIONAL SERVICES

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the budget includes the following appropriations Legal \$ 39,300.00 Auditor \$29,655.00 School Physician \$ 21,500.00 Financial/Other Advisory \$10,000.00: and

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2020-2021 school year.

Motion; NR Second; FC 7 yes, 0 no

10. FY21 BUDGET-TAXING AUTHORITY/ADJUSTMENT for BANKED CAP

BE IT RESOLVED, the district use its taxing authority for the 2020-2021 school year totaling \$19,217,521.00 and calculated as follows:

2% increase over prior year adjusted levy	\$373,910.00
Prior Year Banked CAP Adjustment	<u>\$148,100.00</u>
Total Increase	\$522,010.00
Prior Year Levy	<u>\$18,695,511.00</u>
Total FY21 General Fund Tax Levy	<u>\$19,217,521.00</u>

BE IT FURTHER RESOLVED THAT, the district includes in the tentative budget an adjustment for banked cap in the amount of \$148,100.00. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The use of this additional spending authority is needed for the 2020-2021 budget and is to be included in the base budget. The use of these funds will be completed by the end of the budget year and cannot be deferred or incrementally completed over a larger period of time.

Motion; NR Second; FC 7 yes, 0 no

11. 2020-2021 BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, that the budget be approved for the 2020-2021 school year using the 2020-2021 State Aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
Expenditures	\$20,773,796.00	\$234,000.00	\$1,675,745.00	\$22,683,541.00
Less:				
Revenue	<u>\$ 1,556,275.00</u>	<u>\$234,000.00</u>	<u>\$ 216,527.00</u>	<u>\$ 2,006,802.00</u>
Taxes to Be Raised	<u>\$19,217,521.00</u>	<u>\$0</u>	<u>\$1,459,218.00</u>	<u>\$20,676,739.00</u>

And,

BE IT FURTHER RESOLVED, that a public hearing was held at the Regular Public Meeting of the Board of Education on Monday, April 27, 2020 at 7:00pm at the Board of Education conference Room and by Virtual Web-based Communication Platform for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

Motion; NR Second; FC 7 yes, 0 no

12. WHEREAS, the State of New Jersey, Department of Education permits the appropriation of reserved, undesignated 2018-2019 Excess Extraordinary Aid and Non-Public Transportation Aid, and

WHEREAS, the school business administrator has indicated that for the period ending June 30, 2019 such funding in the amount of \$133,580.00 and 28,079.00 (less \$24,406.35 previously appropriated on 8/26/19) exists respectively and can be designated for any general fund purpose,

NOW, THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the appropriation of said funding to the 2019-2020 budget, specifically as follows;

11-190-100-610	Instructional Supplies	\$119,252.65
12-000-260-730	Capital Outlay - Equipment Grounds Vehicles	\$ 18,000.00

Motion; NR Second; FC 7 yes, 0 no

13. **Approve** cancelling the following outdated(stale) checks of the Treasurer's Account per the Treasurer of School Monies;

<u>Date</u>	<u>Check#</u>	<u>Amount</u>
06/28/2019	33783	\$ 252.49
06/28/2019	33843	1,770.00
06/28/2019	33846	540.00
06/28/2019	33851	500.00
06/28/2019	33856	720.21
06/28/2019	33859	99.00
06/28/2019	33861	2,000.00
06/28/2019	33869	1,167.90
06/28/2019	33877	772.48
06/28/2019	33880	66.30
09/17/2019	34157	20.72

Motion; NR Second; FC 7 yes, 0 no

14. **Approve** contracting with the following Health Insurance Benefit Providers for the 2020-2021 Fiscal Year based on review of marketed proposals

Delta Dental	July 1, 2020 - June 30, 2022	-1.12%
Horizon	July 1, 2020 - June 30, 2021	+13.64%

Motion; NR Second; FC 7 yes, 0 no

15. **Approve** contracting with Xtel Communications, Inc. for traditional POTS line telecommunications services for the period 7/1/20 thru 6/30/22 as part of the ESCNJ Cooperative Purchasing System#65 Bid#16/17-42.

Motion; NR Second; FC 7 yes, 0 no

TRANSPORTATION:

Upon recommendation of the Superintendent, move to:

K. OLD BUSINESS/NEW BUSINESS: Ms. Crimi wished to thank the teachers as both a board member and parent for the job they are doing. Ms. Rozek thanked Mr. Infantolino and Mr. Csatlos for their planning and preparation relating to the referendum projects allowing them to begin now. Mr. Ritrivi commented about parent concerns regarding the RMS science fair. Ms. Francis, teacher, communicated the project plan. Mr. McParland thanked Mr. Christ for his support during his tenure as RMS Principal, wished him well.

L. CORRESPONDENCE/COMMUNICATIONS: There were none.

M. ADJOURNMENT

Ms. Thomas moved to adjourn the regular public meeting at 8:26 p.m. The motion received a second from Ms. Crimi and passed by unanimous consent.

Respectfully submitted,



John Csatlos
Business Administrator/Board Secretary