

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, February 24, 2020

Board Conference Room

67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2019-2020 Board Goals

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

2019-2020 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Cali (Yvonne)		
Ms. Crimi (Fabienne)		
Mr. Perillo (Brian)		
Ms. Rozek(Linda)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

D. RECONVENE PUBLIC SESSION

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

1. Current Enrollment is 1005
2. HIB Report
3. Drill Report
4. Referendum Communication Update
5. Niche Meeting Update - Upgraded
6. Halos for Angels Donation "Giving Back Program"
7. Increased Networking
8. Document Manager Update
9. Childcare/Camp Opportunities (Sept.)
10. Progressive Supervision Training

H. PUBLIC COMMENT-OPEN: (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes. All agenda and non agenda items are allowed)

I. COMMITTEE REPORTS

Policy-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the January 27, 2020 Regular Board Meeting.
Motion; Second; YC FC BP LR KH AT NR
2. **Approve** the minutes of the January 27, 2020 Regular Board Meeting Executive Session.
Motion; Second; YC FC BP LR KH AT NR
3. **Approve** the minutes of the February 18, 2020 Curriculum Work Session Meeting.
Motion; Second; YC FC BP LR KH AT NR
4. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*
Motion; Second; YC FC BP LR KH AT NR
5. **Approve** the following events/fundraisers for the 2019-2020 school year;

Event/Fundraiser	School	Organization/Staff Member	Dates
Brooklake Yearbook Sales	BKL	PTA	2/1/20-6/30/20
8th Grade Graduate Lawn Signs	RMS	PTA	2/17/20-4/30/20
Operation Jersey Cares	DIST	Munzer/Grice/Montasr	2/25/20-03/31/20
March Madness Raffle, Spring Raffle	RMS	Student Council Cantwell/Cochario	03/20-05/20
Seuss Week Contest	BWD	PTA	3/2/20-3/6/20
Tricky Tray Baskets & 50/50 @ Talent Show	RMS	PTA	3/5/20-3/6/20
New Horizons Day Camp	DIST	New Horizons Seth Blender	3/13/20
Book Drive	DIST	PTA/Sudin	3/16/20-3/26/20
Spring Cleaning Collection	RMS	PTA	4/24/20
Autism Speaks Walk (Staff Only)	DIST	Munzer/Grice/Montasr	5/31/20

Motion; Second; YC FC BP LR KH AT NR

PERSONNEL

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**
 - A. **Appointments/Resignations/Retirements/RIFS**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
D	Csatlos, Emily	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
D	Csatlos, George	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
D	Csatlos, John	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
D	Duggan, Chris	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
D	Haynes, Kayla	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
D	Janicelli, John	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
D	Perillo, Chris	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
D	Pizzano, Matthew	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
B	Rauchbach, Leia	Resignation	BWD	Teacher / SED.001.MDP.02	1.00	MA / 5	\$61,335.00	11-212-100-101	2/7/20	2/7/20

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
D	Saavedra, Salvador	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
D	Thomas, David	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20
D	Zipeto, Cristiano	Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	7/7/20	8/14/20

B. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Alves, Lauren	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.36	0.75	Step 4	\$16,219.78	11-213-100-106	4/20/20	4/24/20
B	Cicarelli, Gina	Leave of Absence	BWD	Physical Therapist/SED.001.OTP.02	0.70	MA / 17	\$48,432.00	11-000-216-100	5/11/20	8/31/21
C	Fitzgerald, Diana	Leave of Absence	BKL	Staff Assistant / SED.999.CLA.19	0.75	Step 3	\$15,489.49	11/213/100-106	3/2/20	3/27/20
C	Kelly, Kristin	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.12	0.75	Step 3	\$15,489.49	11-216-100-106	2/18/20	2/21/20
B	Sabatino, Nicole	Leave of Absence	BWD	Teacher/SED.001.IPS.01	1.00	BA / 11	\$61,935.00	11-105-100-101	3/30/20	5/8/20
B	Zaleski, Thomas	Dock/Unpaid Leave	BWD	Sr. Custodian/OMP.999.CUS.06	1.00	Step 12	\$67,530.00	11-000-262-100	4/13/20	4/17/20

Motion; Second; YC FC BP LR KH AT NR

2. Approve the following positions for the 2020 Extended School Year Program (ESY20):

ESY20 – Teacher & Staff Assistant Positions

In order to meet the needs of the students anticipated to qualify for the Extended School Year Program through their IEP, it's anticipated that the following staff positions will be needed. Hours are based upon a 20-day ESY program and include 4 hours of training for teachers and 2 hours of training for all other staff.

<u>Position</u>	<u>Total Hours (Max)</u>
A. Teacher(s)	94 hours each
B. Teacher(s)	64 hours each
C. Staff Assistant(s)	125 hours (AM/PM Bus for specified students)
D. Staff Assistant(s)	92 hours each
E. Staff Assistant(s)	62 hours each
F. Speech/Language Therapist(s)	94 hours each
G. Occupational Therapist	64 hours each
H. Physical Therapist	40 hours each
I. Nurse	94 hours each
J. Behaviorist	64 hours each

ESY20 – Bus Aide Positions

In order to meet the potential transportation needs of the district's students who attend an Out-of-District Extended School Year Program, it is anticipated that the following staff positions will need to be posted:

- A. Bus Aides for up to 180 hours (30 days up to 6.0 hours/day)

Summer 2020- Child Study Team Positions

It is anticipated that the CST will require the following summer allotment to meet NJAC 6A:14 requirements and to coordinate and prepare for the 2020-21 school year. These hours will be used as required for evaluations, IEP meetings, program evaluations, case management, and school and parent meetings, etc.

<u>Position</u>	<u>Total Hours (Max)</u>
A. LDT-C	60 hours each
B. Psychologist	60 hours each
C. Psychologist	60 hours each
D. Social Worker	30 hours each
E. Speech/Language Therapist	30 hours each
F. Occupational Therapist	20 hours each
G. Physical Therapist	20 hours each
H. District Behaviorist	15 hours each
I. Teacher(s) (to attend IEP meetings)	30 hours each

Summer 2020 Positions

- A. Anti-Bullying Coordinator/Guidance up to 40 hours (In order to meet the needs of district HIB concerns during the Extended School year program.
- B. Clerical Assistant 94 hours each

Motion; Second; YC FC BP LR KH AT NR

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Approve** the adoption of the curricula revisions for the K-8 science curricula for the 2020-21 school year; *(On file in Administration Office)*

Motion; Second; YC FC BP LR KH AT NR

2. **Approve** the adoption of the curricula for students in special class settings curricula for the 2020-21 school year; *(On file in Administration Office)*

Motion; Second; YC FC BP LR KH AT NR

FINANCE

1. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

<u>Date</u>	<u>Full Name</u>	<u>Notes to Administrator</u>	<u>Admin. Approval Date</u>
4/23-24/2020	BURROWS, DAVID	NJSHA Convention	2/12/20
3/27-28/20	CICARELLI, GINA	Motor Issues in Autism PT Continuing Education Course License Renewal Cost \$435	1/29/20
5/1/20	DOLAN, LORI-JANE	NJALC Conference	2/12/20
3/11/20	ESTEVEZ, ERIN	Planning NGSS-Aligned Lessons and Assessments at RVC	2/10/20
2/20/20	GRICE, KATHLEEN	Data and Planning Practices for Special Class Settings with Candice Steffen Cost \$0	1/28/20
4/23-24/20	NOWACKI, ANNA	NJ Speech, Language & Hearing Convention Long Branch, NJ Reg. \$350, Lodging \$189 per night + tax & fees =\$433.28 & Travel - approx. \$44.80 (128 miles RT) + tolls	2/12/20
6/9-11/2020	NOWACKI, ANNA	Visualizing and Verbalizing Lindamood Bell Online Training Cost \$895	2/12/20
3/11/20	PERRUSO, CHRISTOPHER	NGSS Constructing Explanations Supported by Evidence at RVCC	2/10/20

Date	Full Name	Notes to Administrator	Admin. Approval Date
3/3/20	RINALDI, KATHERINE	MUJC: School Refusal New Providence, NJ	1/31/20
3/19/20	RINALDI, KATHERINE	MUJC: SES Gaps New Providence, NJ	2/6/20
3/26/20	RINALDI, KATHERINE	MUJC: Social Skills New Providence, NJ	2/12/20
3/13/20	SIRIMIS, LOUISE	https://mujcstore.com/collections/professional-development/products/id-2081	1/31/20
3/26/20	SIRIMIS, LOUISE	https://mujcstore.com/collections/professional-development/products/id-2094	2/12/20

Motion; Second; YC FC BP LR KH AT NR

2. Fiscal Year 2020/21 SEMI Program

Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 budget year, and,

Whereas, the Florham Park Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified student OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2020-2021 budget year, and,

Whereas, the waiver request is based on the 2020-2021 Revenue report received from the NJDOE, the free and reduced lunch count for special education students and pending the 2020-2021 Revenue Projection report from the NJOE and,

Now Therefore Be It Resolved, that the Florham Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2020-2021 School Year.

Motion; Second; YC FC BP LR KH AT NR

3. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through January 31, 2020 in the amount(s) of \$3,188,665.06. *(On file in Administration Office)*

Motion; Second; YC FC BP LR KH AT NR

4. Approve the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of January 2020. Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of January 2020. Business Administrator / Board Secretary

Motion; Second; YC FC BP LR KH AT NR

5. Approve the Report of Transfers submitted by the Business Administrator/Board Secretary for January 31, 2020 in the amount(s) of \$159,790.77. *(On file in Administration Office)*

Motion; Second; YC FC BP LR KH AT NR

6. **Approve** a contract with the Morris Union Jointure Commission for the Services of a Board Certified Behavior Analysis Professional for the period January 1, 2020 - June 30, 2020 at a rate of \$256.00/half-day.

Motion; Second; YC FC BP LR KH AT NR

7. **Approve** accepting a donation in the amount of \$707.50 from Halos for Angels, Inc. for the designated purpose of Community Based Learning Instruction activities in the district's special education programs.

Motion; Second; YC FC BP LR KH AT NR

8. **Approve** contracting with Academy Construction Inc. Educational Services Commission of Morris County Cooperative Purchasing System Educational Data Services, Inc. Bid #9742 in the amount of \$8,758.24 for the replacement of VCT Flooring at Ridgedale Middle School as part of the school locker replacement project.

Motion; Second; YC FC BP LR KH AT NR

9. **Approve** the following Out of District Placements:

<u>Case#</u>	<u>Placement</u>	<u>SY2020</u>
#19/20-007	Newmark School	\$25,180.46

Motion; Second; YC FC BP LR KH AT NR

10. **Approve** contracting with the East Hanover Public School District for facility use, specifically the Frank J. Smith Elementary School for the Summer 2020 Extended School Year Program at a cost not to exceed \$15,000.00 appropriated to the 2019 School bond Referendum-Other Soft Costs.

Motion; Second; YC FC BP LR KH AT NR

11. **Approve** contracting with GL Group, Inc for Capital Project #1530-015-19-3000 Security Entrance at Briarwood School at a cost of \$158,000.00 compliant with the Hunterdon County Educational Services Commission General Construction Repairs and Carpentry Bid#HCESC-SER-19F.

Motion; Second; YC FC BP LR KH AT NR

12. **Approve** authorizing Mr. John Csatlos, CPA, PSA, QPA, School Business Administrator to supervise all school district capital projects (Contract(s)#1-#27) as part of the 2019 Bond Referendum and contained in the District's Long Range Facility Plan and approved by the State of NJ as State Project(s)#1530-030-19-3000, #1530-020-19-2000 and #1530-015-19-4000.

Motion; Second; YC FC BP LR KH AT NR

13. **Approve** authorizing the School Business Administrator to advertise for bid under State Approved Project #1530-020-19-2000 - Contract#13 HVAC/DDC Controls Upgrades at Brooklake Elementary School.

Motion; Second; YC FC BP LR KH AT NR

14. **Approve** authorizing the School Business Administrator to advertise for bid under State Approved Project #1530-020-19-2000 - Contract#15 Boiler Replacement at Brooklake Elementary School.

Motion; Second; YC FC BP LR KH AT NR

15. **Approve** authorizing the School Business Administrator to advertise for bid under State Approved Project #1530-030-19-3000 - Contract#24 Boiler Replacement at Ridgedale Middle School.

Motion; Second; YC FC BP LR KH AT NR

FACILITIES

1. **Approve** the following facility requests:

Organization	Location	Date
New Horizon/FP Education Foundation-Fundraising Event	RMS Gym/Kitchen/Room37 & 38	March 2020
PTA Talent Show/Tricky Tray/50-50	RMS Auditorium	March 2020
Madison Recreation Softball	RMS Gymnasium	March-June 2020

Motion; Second; YC FC BP LR KH AT NR

TRANSPORTATION

1. **Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BKL	Perlee, Marissa	3/5/20 & 3/6/20	Ridgedale Middle School Florham Park, NJ	Gr. 5
BWD	Grice, Kathleen	4/1/20	Life Town Livingston, NJ	K-2 MD
BWD	Esteves, Eric	4/29/20	Mayo Performing Arts Center Morristown, NJ	Gr. 6-8
RMS	Russo, Jayme	5/13/20	Gateway National Park Sandy Hook, NJ	Gr. 6-8 Science

Motion; Second; YC FC BP LR KH AT NR

2. **Approve** contracting with the Educational Services Commission of Morris County(ESCMC) for the transportation of an out of district student to Newmark School at a cost of \$118.20/diem for the remainder of the 2019/20 school year.

Motion; Second; YC FC BP LR KH AT NR

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. ADJOURNMENT

Move to adjourn the meeting at ___p.m.