

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, May 26, 2020

Board Conference Room

67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2019-2020 Board Goals

- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the development/implementation of the district's Social-Emotional Learning initiative.
- Recognize the accomplishments of staff and students.

2019-2020 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Cali (Yvonne)		
Ms. Crimi (Fabienne)		
Mr. Perillo (Brian)		
Ms. Rozek(Linda)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

D. RECONVENE PUBLIC SESSION

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

- Current Enrollment 1000
- HIB Report
- Drill Report
- *Distance Learning/Social Distancing Items*
- Thank you Chief Orlando
- Welcome Mr. Nicholas Steffner, RMS Principal
- *Virtual Co-Curricular Offerings
- *BKL Peer Leaders Virtual Tutoring Initiative
- *ESY Summer 2020 - Virtual
- *Gr.8 Graduation & Fundraiser Update
- *Tips & Strategies for Family-Student Wellness Video
- QSAC Digitally Submitted
- 2019/20 Calendar Revision- Last day June 22nd
- Briarwood School - Gold Star Recognition- No Place For Hate®
- *Crisis Team
- *Platform, Assessments, Website, Communication Updates
- *Re-Entry Plan
- Referendum Communication Update
- Brooklake Handbell Choir Virtual Performance
- Gratitude & Appreciation - FPEA, FPAA, BOE, FPPTA, FPEF, Students and Families

H. PUBLIC COMMENT-OPEN: (Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes. All agenda and non agenda items are allowed)

I. COMMITTEE REPORTS

Policy-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the April 27, 2020 Regular Board Meeting.
Motion; Second; YC FC BP LR KH AT NR
2. **Approve** the minutes of the April 27, 2020 Regular Board Meeting Executive Session.
Motion; Second; YC FC BP LR KH AT NR
3. **Approve** the minutes of the May 18, 2020 Curriculum Work Session Meeting.
Motion; Second; YC FC BP LR KH AT NR
4. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*
Motion; Second; YC FC BP LR KH AT NR
5. **Approve** the revised School Health Related Closure Plan "Emergency Preparedness Plan" and the Checklist For School Health Related Closure Plans. *(On file in Administration Office)*
Motion; Second; YC FC BP LR KH AT NR
6. **Approve** the submission of the district's Alyssa's Law Compliance Application 2020. *(On file in Administration Office)*
Motion; Second; YC FC BP LR KH AT NR
7. **Approve** the revised calendar for the 2019-2020 school year. *(On file in Administration Office)*
Motion; Second; YC FC BP LR KH AT NR
8. **Approve** the following events/fundraiser for the 2019-2020 school year;

Event/Fundraiser	School	Organization/Staff Member	Dates
Barnes & Noble Virtual Book Fair	DIST	Florham Park Education Foundation	5/28/20-6/20/20

Motion; Second; YC FC BP LR KH AT NR

9. **Approve** Approve the following children of non-resident faculty (Contract Agreement Article XIX - Miscellaneous, letter G) to attend the Florham Park School District for the 2020-2021 school year
AA RA JC SC JV
Motion; Second; YC FC BP LR KH AT NR

PERSONNEL

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Appointments/Resignations/Retirements/RIFS/Transfers:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Adochio, Jennifer	Appointment	BWD	Team Leader Kindergarten	60	\$34/HR	\$2,040.00	11-403-100-101	9/1/19	6/30/20
B	Bruno, Tina	Appointment	DIST	Summer Hours LDTC		100 Hours	Per Contract		6/26/20	8/6/20
B	Burros, David	Appointment	DIST	ESY Speech/Language Therapist		94 hours	Per Contract		7/6/20	8/6/20
B	Burrows, David	Appointment	DIST	Summer Hours Speech/Language Therapist		50 Hours	Per Contract		6/26/20	8/6/20

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Cogan, Kathleen	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Cogan, Kathleen	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Conroy, Allison	Transfer	BWD	Teacher / REG.001.K25.17	1	MA + 30 / 13	76,035.00	11-120-100-101	9/1/20	
E	Crosetto, Kevin	Appointment	BWD	Team Leader Gr. 2	18	\$34/HR	\$612.00	11-403-100-101	4/10/20	6/30/20
B	D'Aries, Erica	Appointment	DIST	Summer Hours Anti-Bullying Coordinator/Guidance		40 hours	Per Contract		6/26/20	8/6/20
B	Davis, Jaclyn	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	DeSimone, Rosemary	Appointment	BKL	Teacher / SED.001.RRM.18	0.7	BA / 2	\$37,404.50	11-213-10-101	9/1/20	6/30/21
B	Dillon, Melissa	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Dolan, Lori-Jane	Appointment	DIST	Summer Hours LDTC		100 Hours	Per Contract		6/26/20	8/6/20
B	Fano, Rebecca	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Ford, Alecia	Appointment	DIST	ESY Teacher		64 hours	Per Contract		7/6/20	8/6/20
B	Franklin, Roseann	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Frishberg, Rachel	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Gatti, Jessica	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
E	Gatti, Jessica	Appointment	BWD	Team Leader Gr. 1	60	\$34/HR	\$2,040.00	11-403-100-101	9/1/19	6/30/20
B	Keenan, Kathleen	Transfer	BKL	Teacher / REG.001.K25.08	1	MA + 30 / 13	\$75,135.00	11-120-100-101	9/1/20	
B	Kilimnik, Michelle	Appointment	DIST	Summer Hours Social Worker		40 Hours	Per Contract		6/26/20	8/6/20
B	Manger, Danielle	Appointment	DIST	ESY Occupational Therapist		64 hours	Per Contract		7/6/20	8/6/20
B	Manger, Danielle	Appointment	DIST	Summer Hours Occupational Therapist		30 Hours	Per Contract		6/26/20	8/6/20
B	Munzer, Jennifer	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract	N/A	6/26/20	8/6/20
C	Norton, Theresa	Retirement	RMS	12 Month Secretary/SAP.999.SEC.01	1		\$77,010.00	11-000-240-105	8/1/20	8/1/20
B	Nowacki, Anna	Appointment	DIST	ESY Speech/Language Therapist		94 hours	Per Contract		7/6/20	8/6/20
B	Nowacki, Anna	Appointment	DIST	Summer Hours Speech/Language Therapist		50 Hours	Per Contract		6/26/20	8/6/20
B	Ocejo, Lauren	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Ocejo, Lauren	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Rinaldi, Katherine	Appointment	DIST	Summer Hours Psychologist		100 Hours	Per Contract		6/26/20	8/6/20
B	Scott, Paige	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
B	Sirimis, Louisa	Appointment	DIST	Summer Hours Psychologist		100 Hours	Per Contract		6/26/20	8/6/20
B	Spindler, Kristen	Appointment	DIST	ESY Teacher		64 hours	Per Contract		7/6/20	8/6/20
B	Spindler, Kristen	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Stumpf, Jane	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20
E	Thompson, Vanessa	Appointment	BWD	Team Leader Gr. 2	42	\$34/HR	\$1,428.00	11-403-100-101	9/1/19	4/9/20
B	Tierney, Kaitlyn	Appointment	DIST	Summer Hours Teacher to attend IEP meetings		30 Hours	Per Contract		6/26/20	8/6/20
B	Zurbach, Alexis	Appointment	DIST	ESY Teacher		94 hours	Per Contract		7/6/20	8/6/20

B. College Student Placements:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
F	Mahn, Amanda	Student Teaching	BWD	Seton Hall:Grade 2 (Pettersson)					12/9/20	5/7/21
F	Morbelli, Alexa	Student Teaching	BKL	Seton Hall: Grade 4 (Dillon)					12/9/20	5/7/21
F	Sheeley, Kelcey	Student Teaching	BKL	Seton Hall: Grades 3 (Cogan)					12/9/20	5/7/21
F	Weshner, Carly	Student Teaching	BWD	Seton Hall: Grade 1 (Rella)					12/9/20	5/7/21

C. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Cicarelli, Gina	Revise Leave of Absence	BWD	Physical Therapist/SED.001.OTP.02	.70	MA / 17	\$48,432.00	11-000-216-100	5/18/20	8/31/21
D	Perillo, Chris	Rescind Appointment	DIST	Summer Custodian			\$10.30/HR	11-000-262-100	4/21/20	4/21/20

Motion; Second; YC FC BP LR KH AT NR

CURRICULUM

Upon recommendation of the Superintendent, move to:

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date

Motion; Second; YC FC BP LR KH AT NR

2. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through April 30, 2020 in the amount(s) of \$2,269,622.69. *(On file in Administration Office)*

Motion; Second; YC FC BP LR KH AT NR

3. Approve the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of April 2020. Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of April 2020. Business Administrator / Board Secretary

Motion; Second; YC FC BP LR KH AT NR

4. Approve the Report of Transfers submitted by the Business Administrator/Board Secretary for April 30, 2020 in the amount(s) of \$69,713.39. *(On file in Administration Office)*

Motion; Second; YC FC BP LR KH AT NR

5. BE IT RESOLVED, that the Florham Park Board of Education approves, that as of April 30, 2020 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; Second; YC FC BP LR KH AT NR

6. **WHEREAS**, the Governor signed Executive Order#104 and subsequently closed schools for the remainder of the 2019/20 school year on May 4, 2020,
BE IT RESOLVED, that the Florham Park Board of Education approve the following refunds for participants in the school district's milk program prorated;

Child \$20.00/child
Motion; Second; YC FC BP LR KH AT NR

7. **Approve** contracting with GL Group for the following required maintenance project in FY2020 Proposal#HUN20-66-33 compliant with the Hunterdon County Educational Services Commission General Construction Repairs and Carpentry Bid#HCESC-SER-19F.

- Brooklake Room - Removal of Carpet Flooring and Installation of VCT - \$4,900.00

Motion; Second; YC FC BP LR KH AT NR

8. **Approve** the following change order on State Project#1530-020-19-2000/Local Project #12 Replace Classroom ACM Flooring with VCT Flooring at BrooklakeElementary School;

- Change order#12-001 Additional ACM Removal/VCT Replacement Media Center Office - \$2,100.00

Motion; Second; YC FC BP LR KH AT NR

9. **Approve** the following change order on State Project#1530-020-19-2000/Local Project Contract#9 Renovation of Student Bathrooms at Brooklake School;

- Change order#9-001 Wrap & Cut Pipe Insulation 84LF - \$7,800.00
- Change order#9-002 Demo Wall Build Metal Stud Wall - \$8,151.00
- Change order#9-003 Wrap & Cut Pipe Insulation 124LF - \$7,800.00
- Change order#9-004 Wrap & Cut Pipe Insulation 124LF - \$2,900.00
- Change order#9-005 Removal and Replacement of Copper Piping - \$1,501.50

Motion; Second; YC FC BP LR KH AT NR

10. **Approve** disposal of the following Music Curriculum Materials deemed obsolete;

- Yamaha MIE-1 keyboard system was introduced in 1990

Motion; Second; YC FC BP LR KH AT NR

11. **Approve** the following refund upon notification of disenrollment in the district Integrated Preschool Program(prorated):

- Parents of Student EF \$450.00

Motion; Second; YC FC BP LR KH AT NR

12. **Approve** submission of the FY20 Cares Emergency Relief Act Funding Grant Application as follows;

	Florham Park	Holy Family	Magic Kingdom					
Operation of Plant Supplies and Materials	\$17,567	\$284	\$507					
Motion;	Second;	YC	FC	BP	LR	KH	AT	NR

13. **Approve** submission of the FY20 NJSIG ERIC West Funding Grant Application as follows;

- Security Camera System - Briarwood School \$12,200

Motion; Second; YC FC BP LR KH AT NR

14. **Approve** an Amendment of the FY19 NJSIG ERIC West Funding Grant Application as follows:

- Eliminate - "Supply and Installation of Hardware to fulfill Alyssa's Law requirements"
- Replace - "Purchase of Scissor Lift for Required Maintenance"

Motion; Second; YC FC BP LR KH AT NR

15. **Approve** the following Out of District Placement for the period ESY 20:

ESY-001 Mt. Lakes Public School District Lake Drive \$7,020.00

Motion; Second; YC FC BP LR KH AT NR

16. **Approve** the following change order on State Project#1530-020-19-2000/Local Project Contract#8/8A Replace Building Ceilings and Lighting at Brooklake Elementary School;

- Change order#8/8A-001 Construction of Metal Soffit - \$1,950.00
- Change order#8/8A-002 Removal of Unforeseen ACM Insulation Wrap & Cut Piping - \$2,900.00

Motion; Second; YC FC BP LR KH AT NR

17. **Approve** the following change order on State Project#1530-015-19-4000/Local Project Contract#1 Partial Roof Replacement at Briarwood Elementary School ;

- Change order#1-001 Metal Sheathing - \$4,790.40

Motion; Second; YC FC BP LR KH AT NR

TRANSPORTATION

1. **Whereas**, the Governor signed Executive Order#104 and subsequently closed schools for the remainder of the 2019/20 school year on May 4, 2020,

Be it resolved, that the Florham Park Board of Education approve the following refunds for participants in the school district's subscription bussing program prorated;

One Child \$180.00
Second Child \$180.00
Family \$400.00

Motion; Second; YC FC BP LR KH AT NR

2020-2021 SCHOOL YEAR

ANNUAL ORGANIZATION

Upon recommendation of the Superintendent approve the following organizational items (#1 - 46) for the 2020-2021 fiscal year:

Resolution #1

Appointments

BE IT RESOLVED, that the Florham Park Board of Education approves the following appointments for the **2020-2021** School Year:

Business Administrator/Board Secretary (N.J.S.A. 18A:17-2, 17-5)	John Csatlos
Treasurer of School Monies (N.J.S.A. 18A: 17-31)	Raymond Karaty
Public Agency Compliance Officer (N.J.A.C. 17; 27-3.2)	John Csatlos
Qualified Purchasing Agent (P.L. 1999 c.440)	John Csatlos
Custodian of Records (N.J.S.A. 47; 1A- et seq.)	John Csatlos
Custodian of School Personnel Records (6A:32-7.3)	Steven Caponegro
School Safety Specialist (N.J.A.C.6A:9-2.1)	Samantha Heimple
Integrated Pest Management Coordinator (N.J.A.C. 7:30-13.3)	Philip Infantolino
AHERA Coordinator (40 CFR-763)	Philip Infantolino
Right to Know/Designated Persons	Philip Infantolino
Office of Emergency Management Liaison	Philip Infantolino
Indoor Air Quality Coordinator	Philip Infantolino
Chemical Hygiene Officer (29 CFR 1910.1450)	Philip Infantolino
Designated Person –Lead Paint	Philip Infantolino
504 Compliance Officer (34 CFR 104.7(a))	Jane Steffen
Division of Child Protection and Permanence	Jane Steffen
District Anti-Bullying Coordinator	Anna Crumm
District Attendance Officers (N.J.S.A. 18A: 38-2)	Nicholas Steffner, Tom Connolly, Samantha Heimple
District Affirmative Action Officers (N.J.A.C. 6A:7-1.5)	Donna Kuzemczak
Building Affirmative Action Officers Connolly,	Nicholas Steffner, Tom
Health Safety Designee (N.J.A.C. 6A:19-10.2(b))	Samantha Heimple
NJSIG ERIC West Safety Committee	John Csatlos John Csatlos, Philip Infantolino, Tom Connolly
Homeless Liaison (34 CFR 104.7(a))	Thomas Connolly
School Medical Inspector (N.J.S.A. 18A: 40-1)	Richard C. Bezozo, MD
Employee Health Benefits Broker of Record(18A-18A-5)	Brown & Brown Metro, LLC
Commercial/Workers' Compensation/Student Accident Insurance Broker of Record(18A-18A-5)	Arthur J. Gallagher & Co.
Tax Shelter Annuity (403b/457b)(N.J.S.A. 18A:66-127)	Equitable Aspire Investment Group Lincoln Financial Planning, LLC

Motion; Second; YC FC BP LR KH AT NR

Resolution #2

Designate External Auditor

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with 18A-18A-5, Lerch, Vinci & Higgins, Certified Public Accountants, 17-17 Route 208, Fair Lawn, New Jersey, as the District's External School Auditor, in accordance with N.J.S.A. 18A: 23-1, for **2020-2021** Fiscal Year at the fee of \$30,800.00, inclusive of the audit of Application for State School Aid, CAFR preparation and financial advisory services related to GASB 68 implementation. Standard billing rates proposed will apply for matters performed on behalf of the Board not covered by the engagement letter at a rate of \$150 - \$175/hr for partners.

Motion; Second; YC FC BP LR KH AT NR

Resolution #3

Designation of Attorney of Record

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with 18A-18A-5, Mr. Matthew Giacobbe of the firm of Cleary, Giacobbe, Alfieri & Jacobs, Matawan, New Jersey, as Attorney of Record for the Florham Park Public Schools, in accordance with N.J.S.A. 18A 23-1, for the **2020-2021** School Year, at a rate of \$160/hr for attorneys/counsel and \$90/hr for paralegals, for all legal matters effective July 1, 2020 through June 30, 2021.

Motion; Second; YC FC BP LR KH AT NR

Resolution #4

Designation of Continuing Disclosure Agent

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with 18A-18A-5, Phoenix Advisors, LLC as the Continuing Disclosure Agent and Independent Registered Municipal Advisor, in accordance with N.J.S.A. 18A: 23-1, for the **2020-2021** School Year, at a rate of \$1,000 All Inclusive Fee, effective July 1, 2020 through June 30, 2021.

Motion; Second; YC FC BP LR KH AT NR

Resolution #5

Designation of Official Newspaper

BE IT RESOLVED, that the Florham Park Board of Education designates the Morristown Daily Record as the official publication, in which all notices and advertisements for the Florham Park Board of Education be published, in accordance with N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8 including the calendar of meeting dates for the **2020-2021** School Year.

Motion; Second; YC FC BP LR KH AT NR

Resolution #6

Designation of Bank Depositories

BE IT RESOLVED, that the Florham Park Board of Education designates Valley National Bank as official depositories for the Florham Park Public Schools, in accordance with N.J.S.A. 17:9-9, 18A:17-34, 19-1 for the **2020-2021** School Year; and

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations.

Motion; Second; YC FC BP LR KH AT NR

Resolution #7

Designation of Bond Counsel

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with N.J.S.A.18A-18A-5, Wilentz, Goldman & Spitzer as Bond Counsel, 90 Woodbridge Center Drive, Woodbridge, N.J., \$215 for attorneys and \$135 for paralegals in accordance with N.J.S.A. 18A: 23-1, for the **2020-2021** School Year.

Motion; Second; YC FC BP LR KH AT NR

Resolution #8

Designation of Architect of Record

BE IT RESOLVED, that the Florham Park Board of Education designates in compliance with N.J.S.A.18A-18A-5, LAN Associates as Architects of Record, 445 Godwin Avenue, Midland Park, N.J., in accordance with N.J.S.A. 18A: 23-1, for the **2020-2021** School Year at a rate of \$265/hr for Principals, \$165/hr for Senior Professionals and \$105/hr for Registered Professionals.

Motion; Second; YC FC BP LR KH AT NR

Resolution #9

Accounts/Designation of Authorized Signatories

BE IT RESOLVED, that the Business Administrator/Board Secretary authorizes the following accounts with the required signatures of the Officers of the Board acting as depositors to be listed; and **BE IT FURTHER RESOLVED**, that the Business Administrator/Board Secretary is hereby authorized to issue and execute the required forms to maintain said accounts.

Account

Signatories

Treasurer's Account
#41454820

Board President
Business Administrator
Treasurer of School Monies

Payroll Account
#41454994

Treasurer of School Monies

Payroll Agency Account
#41454936

Treasurer of School Monies
Business Administrator
Board President

Ridgedale Student Activity Account
#30467454

Principal/Ridgedale Middle School
Business Administrator or
Superintendent

Briarwood Student Activity Account
#30467489

Principal/Briarwood School
Business Administrator or
Superintendent

Brooklake Student Activity Account
#30467489

Principal Brooklake School
Business Administrator or
Superintendent

Unemployment Trust Account
#41454928

Board President
Business Administrator
Treasurer of School Monies

Business Office Petty Cash
 #41454987

Business Administrator
 Superintendent

FSA Trust Account
 #41132483

Business Administrator
 Superintendent
 Board President

Motion; Second; YC FC BP LR KH AT NR

Resolution #10

Petty Cash Funds

BE IT RESOLVED, that the Florham Park Board of Education establishes the following Petty Cash Accounts, rules for replenishment and regulations in accordance with N.J.A.C. 6:20-2.10 for the **2020-2021** Fiscal Year.

<u>Account</u>	<u>Amount Established</u>	<u>Maximum Expenditure</u>
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Business Office	\$ 2,000.00	\$149.00
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Motion; Second; YC FC BP LR KH AT NR

Resolution #11

President's Facsimile Signature

BE IT RESOLVED, that the Florham Park Board of Education authorizes the use of the President's and Treasurer's Facsimile Signature on warrants, with the exception of Social Security Payments, for the **2020-2021** School Year, as well as approve the following required documents:

- Policies and Procedures Handbook
- Administrative Rules and Regulations
- Mandated and Permitted Pupil Records N.J.A.C. 6:3-6.3
- Special Education By-Laws/Policies
- Student Code of Conduct - K-2, 3-5, 6-8
- Program Evaluation
- Five-Year Curriculum Plan Revision Cycle
- Bloodborne Pathogens Plan
- Law Enforcement and Educators Agreement
- Three-Year Asbestos Re-inspection Plan (AHERA)
- Three-Year Maintenance Plan (M1 & M2 Forms)
- Chemical Hygiene Plan
- Health and Safety Program Manual
- District Emergency Plans
- Authorized List of Textbooks N.J.A.C. 6:8-3.5
- Technology Plan
- New Teacher Induction/Mentor Plan
- Standard Operating Procedures

Motion; Second; YC FC BP LR KH AT NR

Resolution #12

Establish Use of Facility Rates

BE IT RESOLVED, that the Florham Park Board of Education establish the following Facility Use rates for the **2020-2021** Fiscal Year.

Monday – Saturday										\$58.01/hour
Sunday										\$77.34/hour
Motion;	Second;	YC	FC	BP	LR	KH	AT	NR		

Resolution #13

Internal Controls

BE IT RESOLVED, that the Florham Park Board of Education approves the Business Office Internal Controls document for the **2020-2021** School Year. *(On file in Administration Office)*

Motion;	Second;	YC	FC	BP	LR	KH	AT	NR	
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Resolution #14

Curriculum Guides

BE IT RESOLVED, that the Florham Park Board of Education approves the **2020-2021** Long Range Curriculum program for the Florham Park Public Schools.

Motion;	Second;	YC	FC	BP	LR	KH	AT	NR	
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Resolution #15

District Evaluation Model

BE IT RESOLVED, that the Florham Park Board of Education approves the district evaluation model Danielson for Teachers and New Jersey Principal Evaluation Instrument for Administrators for the **2020-2021** School Year.

Motion;	Second;	YC	FC	BP	LR	KH	AT	NR	
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Resolution #16

Related Services Providers

BE IT RESOLVED, that the Florham Park Board of Education approves contracting with the following Related Service(s), Professional Development Service(s), Educational Evaluation Service(s) and Staffing providers for the Periods of the ESY 2020 and **2020-2021** School Year:

Essex Regional ESC (Nursing, Ch. 192/193, IDEA and CST)	Union County ESC
State of NJ Commission for the Blind	Hunterdon County ESC
Morris Union Jointure Commission	Children Specialized Hospital
ESC of Morris County (Purchasing, Environmental Health)	Morristown Memorial Hospital
Jammin' Jenn Music Therapy	Dale Jacobs MD
J. Moreno MD	Monica Palestis, J.D.
Psychological Educational Consulting,LLC	Dr. Vanna Amorapanth
Dr. Mark Faber	Marilyn Kubecheck, MD
Walter Molofsky MD	PG Chambers
Cerebral Palsy of North Jersey	Jumpstart Therapeutics
Pediatric Therapy & Yoga Of Morris, LLC	WhiteHall Associates
The Wright Choice	University Medical Center at Princeton

Summit Oaks Hospital
Maxim Healthcare Services
Epic Health Services, Inc.
Emerald Health Care Services
Summit Speech
AJL Physical and Occupational Therapy
Liberty Healthcare Services
Delta-T Group(Custodial/Nursing)
Elizabeth Lodge, Sign Language Interpretation
Platt Psychiatric Assoc.
Bartky Healthcare Center

Douglass Developmental Disabilities
Professional Education Services, Inc.
David J. Gallina, M.D., P.A.
Bayada Home Health Care, Inc.
St. Clare's Hospital Behavioral Health
Lori Adams, CI CT
Lori Hanes, Bilingual Evaluation
Innovative Therapy Group
Learning Tree
Donna Cohen, Sign Language
Next Step Pediatric Therapy

**State of NJ Approved Clinics and Agencies Regulated by New Jersey Administrative Code
6A:14-5.1 through 5.2**

Motion; Second; YC FC BP LR KH AT NR

Resolution #17

Maintenance Contracts

BE IT RESOLVED, that the Florham Park Board approves the following Routine and Required Maintenance Contracts with applicable rates for the **2020-2021** School Year:

HVAC Maintenance/Air Group
(\$140/ hr.; \$210/hr/overtime; \$280/hr. sunday/holiday)
One Prince Road
Whippany, NJ

HVAC Maintenance
DA-LOR Service Co., Inc. (\$99.00/hr)
PO Box 2067
Morristown, NJ

Generator Maintenance
R & J Control \$3,512.00/yr.
59 Harding Avenue
Dover, NJ

Fire/Sprinkler/Extinguisher Maintenance
Protective Measures Security and Fire \$6,450.00yr.
305 Palmer Road
Denville, NJ

Indoor/Outdoor IPM Services
Stank Environmental, LLC \$5,508.00/yr.
32 Lorenzo Court
Matawan, NJ

Phone System Maintenance
RFP Solution Inc. \$6,214.00/yr.
10-F Greenwood Ave.
West Deptford, NJ

HVAC Controls Maintenance
Automated Logic \$8,360.00/yr.
100 Delawanna Ave. Suite 400
Clifton, NJ

Dude Solutions
\$4,174.49/yr.
11000 Regency Pkwy #110
Cary, NC 27518

Waste Management
N. Tassielli Disposal, Inc. \$9,500.00/yr.
311 West Main St.
Rockaway, NJ 07866

Knox Security Services, Inc.
Security Monitoring \$1,575.00/yr.
432 Sandshore Road
Hackettstown, NJ 07840

Motion; Second; YC FC BP LR KH AT NR

Resolution #18

List of Substitutes

BE IT RESOLVED, that the Florham Park Board of Education approves the following substitutes for the **2020-2021** School Year:

Nurses	Custodians	Bus Drivers
Bierly, Suzanne	Daughtery, Raymond	Alessio, Karen
Cox, Jessica	Duffy, Robert	Haynes, Steve
Glen, Patricia	LaValle, Joseph	Lynch, Richard
Mcevoy, Brigid		Tierney, Tom
Schubert, Heather		
Takla, Nicole		
Zuckerman, Linda		

Motion; Second; YC FC BP LR KH AT NR

Resolution #19

District Long Range Facility Plan

BE IT RESOLVED, that the Florham Park Board of Education approves the current Long Range Facility Plan (FY06 – FY10) on file, and review for the **2020-2021** School Year, pending anticipated program revisions by the State of New Jersey Department of Education N.J.S.A. 18A:7G-4.

Motion; Second; YC FC BP LR KH AT NR

Resolution #20

Participation in Organizations

BE IT RESOLVED, that the Florham Park Board of Education approves participation for the **2020-2021** School Year with the following organizations:

- Adult School of The Chathams/Madison/Florham Park
- Madison YMCA/Project Community Pride
- Morris County Media Services Center
- Morris Museum
- Hanover Park Regional High School

Motion; Second; YC FC BP LR KH AT NR

Resolution #21

Joint Transportation Services

BE IT RESOLVED, that the Florham Park Board of Education approves renewing joint transportation contracts with the following service providers for the school year(s) ESY20 and SY21 N.J.A.C. 27A-9.16.

- | | |
|----------------------------------|---------------------------------------|
| Essex Regional ESC | ESC of Morris County |
| Morris Union Jointure Commission | Hanover Park Regional School District |
| Madison Public School District | East Hanover Public School District |
| Hanover Public School District | Chatham Public School District |

Motion; Second; YC FC BP LR KH AT NR

Resolution #22

Board Policies and Job Descriptions

BE IT RESOLVED, that the Florham Park Board of Education approves all existing Board by-laws, policies, and regulations; and

BE IT FURTHER RESOLVED, that the Florham Park Board of Education approves the District's Job Descriptions.

Motion; Second; YC FC BP LR KH AT NR

Resolution #23

Bid/Quote Thresholds

BE IT RESOLVED, that the Florham Park Board of Education set the following bid/quote thresholds, applicable with the appointment of a Qualified Purchasing Agent for the **2020-2021** School Year

Bid Threshold	\$40,000.00
Quote Threshold(15%)	\$ 6,000.00

Motion; Second; YC FC BP LR KH AT NR

Resolution #24

State Agency Contracts

BE IT RESOLVED, that the Florham Park Board of Education approves the School Business Administrator to procure contracts for goods and services through various State Agencies in accordance with N.J.S.A. 18A:18A-10.

Motion; Second; YC FC BP LR KH AT NR

Resolution #25

Minimum Chart of Accounts

BE IT RESOLVED, that the Florham Park Board of Education authorizes the School Business Administrator to maintain and report the financial status of the school district using the minimum chart of accounts set forth in N.J.A.C. 6:20-2A (m) for the **2020-2021** School Year.

Motion; Second; YC FC BP LR KH AT NR

Resolution #26

Payment of Bills

BE IT RESOLVED, that the Florham Park Board of Education authorizes and approves the Business Administrator to pay bills and claims during the period between Board Meetings for the **2020-2021** School Year.

Motion; Second; YC FC BP LR KH AT NR

Resolution #27

Code of Ethics

BE IT RESOLVED, that the Florham Park Board of Education adopts the New Jersey School Boards Association Code of Ethics for the **2020-2021** School Year.

Motion; Second; YC FC BP LR KH AT NR

Resolution #28

Designation of School Physician

BE IT RESOLVED, that the Florham Park Board of Education approves contracting with Care Station Medical Group and Dr. Richard C. Bezozo, MD as school physician for the **2020-2021** School Year in an amount not to exceed \$18,360.00.

Motion; Second; YC FC BP LR KH AT NR

Resolution #29

Executive Session Minutes

WHEREAS, NJSA 10:4-14 of the Open Public Meetings Act requires the disclosure of executive minutes once actions are publicly acted upon; and

WHEREAS, the Florham Park Board of Education has reviewed prior year's executive minutes.

THEREFORE BE IT RESOLVED, that the Florham Park Board of Education approves the nondisclosure of the minutes of the previous executive session meetings.

Motion; Second; YC FC BP LR KH AT NR

Resolution #30

Establish Substitute Rates of Pay

BE IT RESOLVED, that the Florham Park Board of Education establishes the following substitute rates of pay for the **2020-2021** Fiscal Year.

Bus Driver	\$25.00/hr	Secretary	\$95.00/day
Custodian/Senior	\$15.00/hr/\$18.00/hr	Bus Aides	\$95.00/day
ESY Substitute	\$18.00/hr	Nurse	\$200.00/day

Motion; Second; YC FC BP LR KH AT NR

Resolution #31

Health Benefits Renewals

BE IT RESOLVED, the Florham Park Board of Education contract with the following health benefits providers for benefits coverage prescribed and agreed upon with various bargaining units at the following rates for **2020-2021** Fiscal Year:

HBCBS of NJ (7/1/20- 6/30/21)	Prescription	S-\$265.03, PC-\$392.26, 2A-\$530.09, F-\$662.61
Delta Dental(7/1/20-6/30/21)	Dental	1P-\$46.24, 2P-\$90.19, 3P-\$152.58
HBCBS of NJ (7/1/20-12/31/20)	Medical(10)	S-\$919.84, 2A-\$1,839.68, F-\$2,630.73, PC-\$1,710.89

Motion; Second; YC FC BP LR KH AT NR

Resolution #32

Distribution of Wages - Direct Deposit

BE IT RESOLVED, the Florham Park Board of Education authorizes, in compliance with P.L. 2013, Chapter 28, the net pay for all full and part time employees of the Florham Park Public School District, inclusive of all compensation (contracts, ESY, stipend, etc.) shall be directly deposited into the banking institution(s) of their choice; and

BE IT FURTHER RESOLVED, that exemptions from the direct deposit requirement are granted for substitutes and summer seasonal workers.

Motion; Second; YC FC BP LR KH AT NR

Resolution #33

Establish Tuition Rates

BE IT RESOLVED, the Florham Park Board of Education approves the following tuition rates as calculated by the State of NJ Department of Education, contained in the April 27,2020 adopted budget for the **2020-2021** School Year.

Pre K/K	\$14,868
Grades 1 – 5	\$16,787
Grades 6 – 8	\$18,394
Pre K (Special Education)	\$84,519
LLD	\$36,392

Motion; Second; YC FC BP LR KH AT NR

Resolution #34

Establish Subscription Busing Rates

BE IT RESOLVED, the Florham Park Board of Education approve the following subscription busing rates for the **2020-2021** School Year.

Child 1	\$450/year
Child 2	\$450/year
Child 3+	\$1,000/family

Motion; Second; YC FC BP LR KH AT NR

Resolution #35

Establish Milk Program Rates

BE IT RESOLVED, the Florham Park Board of Education approves the following school milk program rates \$48.00/child/year for the **2020-2021** School Year.

Motion; Second; YC FC BP LR KH AT NR

Resolution #36

Purchasing Participation and Membership

BE IT RESOLVED, the Florham Park Board of Education approves participation in and/or renewing membership in the following purchasing cooperatives, alliances and agencies for the **2020-2021** School Year to maximize efficiencies of bidding and procurement of services and supplies in compliance with Accountability Regulations.

- Essex County Regional Educational Services Commission
- The Educational Services Commission of NJ
- Morris County Educational Services Commission
- Hunterdon County Educational Services Commission
- State of New Jersey Department of Treasury – NJ State Contract Program
- Alliance for Competitive Energy Services(ACES)
- Alliance for Competitive Telecommunications(ACT)
- Morris Union Jointure Commission(MUJC)
- Morris County Cooperative Pricing Council

Motion; Second; YC FC BP LR KH AT NR

Resolution #37

Section 125 Cafeteria Plan, FSA Plan and COBRA

BE IT RESOLVED, the Florham Park Board of Education approve renewal of a Section 125 Cafeteria Plan and FSA and that for **2020-2021** Fiscal Year the proper officers of the District are hereby authorized and directed to execute and deliver to the Administrator of the Plan, one or more counterparts of the Plan including Premium Conversion and Flexible Spending – Medical and Dependent Care. 39; and

FURTHERMORE, BE IT RESOLVED, that the FSA portion of the cafeteria plan will have a plan year beginning September 1, 2020– August 31, 2021. Resolve that the District will allow eligible employees to make an annual election of up to the IRS limitation of contributions of \$2,600 for allowable medical expenses and \$5,000 for allowable dependent care expenses.

FURTHERMORE, BE IT RESOLVED, that TASC, will provide Third Party Administrative services regarding the Flexible Spending Account Plan and COBRA at a cost not to exceed \$2,296.00 for FY 2021.

Motion; Second; YC FC BP LR KH AT NR

Resolution #38

2020-2021 Tax Certification and Payment Schedules

BE IT RESOLVED, that the Florham Park Board of Education approves the following Annual Certification of Taxes for the **2020-2021** Fiscal Year with payment schedule N.J.S.A. 18A:13-23:

ANNUAL CERTIFICATION OF TAXES JULY 1, 2020 TO JUNE 30, 2021

<u>Month</u>	<u>General Fund Tax Levy</u>	<u>Debt Service Tax Levy</u>	<u>Total</u>
<u>Tax Levy</u>			
JULY	\$	\$ 1,000,000.00	\$ 1,000,000.00
AUGUST	\$	\$ 459,218.00	\$ 459,218.00
SEPTEMBER	\$ 1,921,752.00		\$ 1,921,752.00
OCTOBER	\$ 1,921,752.00		\$ 1,921,752.00
NOVEMBER	\$ 1,921,752.00		\$ 1,921,752.00

DECEMBER	\$ 1,921,752.00		\$ 1,921,752.00
JANUARY	\$ 1,921,752.00		\$ 1,921,752.00
FEBRUARY	\$ 1,921,752.00		\$ 1,921,752.00
MARCH	\$ 1,921,752.00		\$ 1,921,752.00
APRIL	\$ 1,921,752.00		\$ 1,921,752.00
MAY	\$ 1,921,752.00		\$ 1,921,752.00
JUNE	<u>\$ 1,921,753.00</u>		<u>\$ 1,921,753.00</u>
Total:	\$19,217,521.00	\$1,459,218.00	\$20,676,739.00

Motion; Second; YC FC BP LR KH AT NR

Resolution #39 E-Rate Consultant Services

BE IT RESOLVED, that the Florham Park Board of Education approves renewing the Consulting Service Agreement with the Educational Consortium For Telecommunications Savings for USAC E-Rate Administration for the period FY21 at a rate of 15% Category One savings and 7.5% Category 2 savings .

Motion; Second; YC FC BP LR KH AT NR

Resolution #40 Fixed Assets Consultant Services

BE IT RESOLVED, that the Florham Park Board of Education approves renewing the Consulting Service Agreement with AM Consultants, Inc. for the management and reporting of Fixed Assets for the period ending June 30, 2020 at a cost of \$875.00.

Motion; Second; YC FC BP LR KH AT NR

Resolution #41 Memorandum of Agreement

BE IT RESOLVED, that the Florham Park Board of Education approves the Annual Review and Revisions of Agreement (Article 16) between Education and Law enforcement officials.

Motion; Second; YC FC BP LR KH AT NR

Resolution #42 Policy Services

BE IT RESOLVED, that the Florham Park Board of Education approves renewing the Service Agreement with Strauss Esmay for the **2020-2021** School Year at a cost not to exceed \$4,190.00.

Motion; Second; YC FC BP LR KH AT NR

Resolution #43 District Software Maintenance Services

BE IT RESOLVED, that the Florham Park Board of Education approves renewing, in compliance with N.J.S.A.18A-18A-5(19) the following Maintenance Service Agreement(s) for proprietary software for the **2020-2021** fiscal year;

Frontline Education, Inc.	\$35,944.82
Systems 3000 (Accounting, Payroll, Payroll Portal and Human Resources)	\$23,090.00
Dude Solutions(School Dude)	\$ 3,537.70

Motion; Second; YC FC BP LR KH AT NR

Resolution #44

Bus Routes

BE IT RESOLVED, that the Florham Park Board of Education approve the use of district vehicles, bus drivers, and bus aides during the ESY 20 period and summer for the purpose of routes for Special Education students, Borough Summer Camps and other fee based applications.

Motion; Second; YC FC BP LR KH AT NR

Resolution #45

Bargaining Units

BE IT RESOLVED, that the Florham Park Board of Education recognize the following bargaining units and contractual agreements:

Florham Park Education Association (to expire June 30, 2021)
Florham Park Administrator Association (to expire June 30, 2022)

Motion; Second; YC FC BP LR KH AT NR

Resolution #46

Approved Vendors/Bids

BE IT RESOLVED, that the Florham Park Board of Education approve purchasing goods and services in accordance with N.J.S.A. 18A:18A-11, from any/all vendors awarded contracts through public bidding as a member of the following Cooperative Purchasing Systems;

Cooperative Purchasing System

The ESCNJ(formerly Middlesex Regional ESC)
Morris County ESC(Educational Data Services Inc.)
Morris County Cooperative Pricing Council
Hunterdon County ESC

Vendor List/Bids

(On file in Administration Office)
(On file in Administration Office)
(On file in Administration Office)
(On file in Administration Office)

Motion; Second; YC FC BP LR KH AT NR

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. ADJOURNMENT

Move to adjourn the meeting at ___p.m.