

Personnel/Policy Committee
 Agenda
 May 17, 2019
 Attendance: Melissa Varley, Alita Thomas **abs.**, Yvonne Cali, Nick Ritrivi

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the April 29, 2019 Regular Board Meeting.

Motion; Second; FC YC LR KH AT NR

2. **Approve** the minutes of the April 29, 2019 Regular Board Meeting Executive Session.

Motion; Second; FC YC LR KH AT NR

3. **Approve** the minutes of the May 20, 2019 Curriculum Work Session Meeting.

Motion; Second; FC YC LR KH AT NR

4. **Approve** the following event/fundraisers for the 2018-2019 school year:

Fundraiser	School	Organization/Staff Member	Dates

Motion; Second; FC YC LR KH AT NR

5. **Approve** the second reading of the following Regulations:

- A. Regulation 5600 - Student Discipline/Code of Conduct
- B. Regulation 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Offenses

Motion; Second; FC YC LR KH AT NR

7. **Approve** the second reading of the following Policies:

- A. Policy 5611 - Removal of Students for Firearms Offenses
- B. Policy 8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Offenses

Motion; Second; FC YC LR KH AT NR

8. **Approve** the following job description for the FY19. (On file in Administration Offices)

- A. District-wide Sound Technician Job Description
- B. Physical Therapist Job Description
- C. School Business Administrator Job Description

- Motion; Second; FC YC LR KH AT NR
2. **Approve** the position of a Summer Technology Assistant from July 1, 2019 to August 30, 2019 for 160 hours.

Motion; Second; FC YC LR KH AT NR

3. **Approve** the change of the title of Brooklake's Co-Curricular Club "Tech Club" to "STEAM Club" for the 2019-20 year.

Motion; Second; FC YC LR KH AT NR

Discussion regarding Main office contracts/Supervisor of Buildings and Grounds, Technology Coordinator

In the discussion, the personnel committee agreed to continue the use of flex days during the summer, allowing one day per week as long as someone was present to cover the office. They will keep their summer schedule of 5.5 hours per day, with one flex day. This is in lieu of a large raise. Each member would have to contribute to a calendar keeping record of the days and determining who was covering.

Secretaries will receive the same amount of raise that is in the teacher's contract (percentage wise) and contracts will stay the same.

Discussion of Bus Driver's conduct.