

**Finance/Facility Committee
Transportation Committee
MINUTES
Board Conference Room
July 22, 2019 4:00pm**

In attendance; Dr. Caponegro, Mr. Csatlos, Mr. Infantolino, Ms. Rozek, Mr. Ritrivi and Ms. Crimi

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
TBD	KUZEMCZAK, DONNA	NJPSA FEA Affirmative Action Officer Certification Program Monroe Township, NJ Est. Cost \$550.00	7/18/19

Motion; Second; BP FC YC LR KH AT NR

2. Approve the Bartky HealthCare Center, LLC as a Clinical Services Provider for the 2019-2020FY at a rate of \$1,300.00 per evaluation.

Motion; Second; BP FC YC LR KH AT NR

3. Approve Jersey Elevator as a Maintenance Service Provider for elevator inspections and repairs for the 2019-2020FY at rates provided. *(On file in Administration Offices)*

Motion; Second; BP FC YC LR KH AT NR

4. Approve the following Out of district Placements:

<u>Case#</u>	<u>Placement</u>	<u>ESY 2019</u>	<u>SY2020</u>
#19/20-003	ESCof NJ-NuView	\$ 9,540.00	\$57,240.00

Motion; Second; BP FC YC LR KH AT NR

Discussion: All resolutions were approved for the board agenda.

Other Finance Items:

- FY19 ExtraOrdinary Aid - Mr. Csatlos communicated additional aid of \$133,580.00 that will be allocated to the FY 20 Budget at a later date.
- FY20 Debt Service Collection - Mr. Csatlos has filed the required update.
- Nov. 19 Referendum - Mr. Csatlos reviewed the State PEC Letters and the LRFP Approval Letter. Resolutions will be added.
- FY19 Student/Employee Accidents(5/27, 6/3, 9/5) - Mr. Csatlos reviewed the information.
- Website - Mr. Csatlos reviewed the new format and will update documents as they are completed.

FACILITIES

1. Approve the following facility requests:

Organization	Location	Date
Florham Park PTA-Meetings	RMS Media Center	September 2019-May 2020
Morris Elite Soccer Club	RMS Outdoor Field	September 2019-November 2019

Motion; Second; BP FC YC LR KH AT NR

Discussion; The committee reviewed the resolution and approved for inclusion on board agenda.

Other Facility Items:

- Summer Custodial Program - Mr. Infantolino reported all is going well. All summer workers have reported.
- BWD Room Movement - Mr. Infantolino reviewed the department’s actions and support of teachers with the movement since June. All persons have been positive with process.
- Capital Projects - Mr. Infantolino reported on completion of new playground. Only fencing remains. Lockers at RMS will be postponed until winter break due to manufacturer. Phone system is complete. Meeting on BWD entrance for Friday 7/26/19.
- SLEO 3 Officers - Dr. Caponegro reviewed the recent meeting with Chief Orlando and Lt. Bartell. Plans being formalized for 9/1/19 start date.
- Website - Mr. Csatlos reviewed new format and information to be developed.
- Payphones - Mr. Csatlos reviewed process to eliminate. Committee recommends removal to save district cost.

TRANSPORTATION

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BWD	Glaab	08/27/2019	K Break the Ice Event FPK Tour	K
BWD	Glaab	SY2019/20	In district Trips to BLK or RMS	PK-2
BLK	Caponegro	SY2019/20	In district Trips to BWD or RMS	3-5
RMS	Christ	SY2019/20	In district Trips to BWD or BLK	6-8

Motion; Second; BP FC YC LR KH AT NR

Discussion; Resolution was reviewed and approved for board meeting.

Other Transportation Items :

- FY19 Additional Transportation Aid - Mr. Csatos indicated the district is to receive \$28,079.00 for FY19 that will be allocated at a later date to the FY290 budget.
- Website - Mr. Csatos reviewed the new format and information to be posted.