

**Finance/Facility Committee
Transportation Committee
MINUTES
Board Conference Room
May 21, 2019 4:00pm**

In attendance: Mr. Csatos, Ms. Rozek, Mr. Ritrivi and Ms. Crimi

FINANCE

Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
5/23/19	Dr. Varley, Melissa	Morris County SBA Meeting -Mountain Lakes, NJ; Cost \$0.00 Est Mileage \$5.00	4/30/19
5/23/19	Csatos, John	Morris County SBA Meeting -Mountain Lakes, NJ; Cost \$0.00 Est Mileage \$5.00	4/30/19

Motion; Second; FC YC LR KH AT NR

2. **Approve**, Contracting with RFP Solutions, Inc. Woodbury, NJ for the Purchase and Installation of a District Wide Phone System in compliance with NJ State Contract#A80801/T1316 at a price of \$72,141.00 Fiscal Year 2019-2020 Budget Capital Project(s) #1530-030-19-1000 Replace Telecommunications Ridgedale MS, #1530-020-19-1000 Replace Telecommunications Brooklake School and #1530-015-19-1000 Replace Telecommunications Briarwood School.

Motion; Second; FC YC LR KH AT NR

3. **Approve**, Contracting with General Recreation Inc., Newton Square, PA for the Purchase and Installation of pre school playground equipment in compliance with NJ State Contract#16 Fleet Pricing T-0103 at a price of \$49,968.00 Fiscal Year 2019-2020 Budget Capital Project #1530-015-19-2000 - Playground Expansion Briarwood School

Motion; Second; FC YC LR KH AT NR

4. **Approve**, Contracting with Hoover Truck and Bus Centers, Flanders, NJ for the Purchase of One(1) 2020 54 Passenger Blue Bird "Vision" School Bus compliant with the ESCNJ Purchasing Cooperative Bid#18/19-31 at a quoted price of \$92,581.80.and

Motion; Second; FC YC LR KH AT NR

- 5. **Approve**, Contracting with CDW-G for the purchase of various technology supplies as the lowest responsible quote in the amount of \$25,262.00 and compliant with the NJESC Purchasing Cooperative Bid#18/19-03. ERate Application#191004698.

Motion; Second; FC YC LR KH AT NR

- 6. **Approve** the submission of the FY19 Extraordinary Aid Applications with total eligible special education costs of \$775,552.00.

Motion; Second; FC YC LR KH AT NR

- 7. **Approve** the submission of the 2019 NJSIG Safety Grant in the amount of \$11,800.00 for the following projects;

- Supply and Installation of Hardware to fulfill Alyssa’s Law requirements - District
- Supply and Installation of fencing at Briarwood for Preschool Playground Safety

Motion; Second; FC YC LR KH AT NR

Discussion: Mr. Csatos reviewed all the resolutions. Limited discussion and all approved for regular meeting agenda.

Other Finance Items:

- Referendum(Update) - Mr. Csatos reviewed the final capital project breakdown into the two questions based on their input. The document has been forwarded to LAN Assoc. Mr. Csatos to provide to other professional service providers.
- FY20 Prescription Benefits Provider - Mr. Csatos reviewed current experience of +125% which has prompted a renewal of +34% premium from current provider. The business has been marketed and an alternative provider to be approved at +13.5%. Mr. Csatos reminded the board the coverage must remain the same based on negotiated agreement.

FACILITIES

- 1. **Approve** the following facility requests:

Organization	Location	Date
Jerry Gibson Theater	RMS Auditorium	June-August 2019

Motion; Second; FC YC LR KH AT NR

Discussion: No discussion.

Other Facility Items:

- Mr. Csatos to make site visit to resident concerned of environmental issues at Brooklake property. Mr. Csatos gave history on the property. Board would like to revisit the potential use/sale of the property.

TRANSPORTATION

1. **Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BKL	Perlee, Marissa	6/17 or 6/18	Ridgedale Middle School	Grade 5
BKL	Perlee, Marissa	6/11/20	JA BizTown, 360 Pear Blossom Drive, Edison, NJ 08837	Grade 5
RMS	Stein Karen	6/19/19	Florham Park Pool End of the Year Celebration	Grade 8

Motion; Second; FC YC LR KH AT NR

Discussion: No discussion at this time.

Other Transportation Items :

Department to secure EZ Pass immediately for all vehicles. Driver evaluations to take place in next two weeks after the break.