

Personnel/Policy Committee
 Agenda
 August 19, 2019
 Attendance: Steve Caponegro, Alita Thomas, Yvonne Cali, Brian Perillo

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the July 29, 2019 Regular Board Meeting.
 Motion; Second; BP FC YC LR KH AT NR

2. **Approve** the minutes of the July 29, 2019 Regular Board Meeting Executive Session.
 Motion; Second; BP FC YC LR KH AT NR

3. **Approve** the minutes of the August 19, 2019 Curriculum Work Session Meeting.
 Motion; Second; BP FC YC LR KH AT NR

4. **Approve** the minutes of the August 19, 2019 Curriculum Work Session Meeting Executive Session.
 Motion; Second; BP FC YC LR KH AT NR

5. **Approve** the following events/fundraisers for the 2019-2020 school year:

Fundraiser	School	Organization/Staff Member	Dates
Apparel Fundraiser	RMS	Athletic Department	9/15/19-6/30/19
Drama Performance-Yes, Virginia, There is a Santa Claus	RMS	RMS Theater	12/6/19-12/7/19
Plant Sale	RMS	Botany Club	9/15/19-6/30/19
Printed Button Sales	RMS	Tech Club	9/15/19-6/30/19

Motion; Second; BP FC YC LR KH AT NR

PERSONNEL

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Appointments/Resignations

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Artigliere, Jeannie	Appointment	ESY19	Staff Assistant	100	Per	Contract	N/A	7/8/19	8/9/19
C	Costa, Kathleen	Resignation	BWD	Staff Assistant / SED.999.CLA.06	1	Step 2	\$15,038.69	11-000-217-100	8/19/19	8/19/19
A	Csatlos, John	Salary	DIST	Business Administrator / CAP.001.SBA.01	1	BA/CPA/ PSA/QPA	\$155,448.00	11-000-251-100	7/1/19	

B	Mullen, Mairead	Resignation	RMS	Special Ed Teacher / SED.001.RRM.19	1.00	BA / 1	\$51,605.00	11-213-100-101	7/31/19	7/31/19
B	Putignano, Vincent	Appointment	RMS	Special Ed Teacher/SED.001.RRM.11	1	BA/1	\$51,605.00	11-213-100-101	9/1/19	
B	Rauchbach, Leia	Appointment	BWD	Multiple Disabilities/SED.001.MDP.01	1	MA / 5	\$61,335.00	11-212-100-101	10/1/19	
B	Russo, Richard	Appointment	BKL	Art/STEAM/REG.001.ART.03	1	MA / 4	\$60,405.00	11-120-100-101	9/1/19	
B	Ryan, Nicole	Appointment	BWD	Reading Specialist /REG.001.WRS.01	0.7	MA/Step 9-10	\$47,414.50	11-120-100-101	9/1/19	
C	Symak, Andrea	Resignation	BWD	Staff Assistant / SED.999.CLA.04	1	Step 2	\$15,038.69	11-213-100-106	8/14/19	8/14/19

B. Additional Compensation

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term
B	Cochario, Brenda	Financial Literacy Training	RMS	WL Teacher/ REG.001.TWL.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Conroy, Allison	15 Yr. Longevity	BKL	Teacher / REG.001.K25.17	1.00	MA+30 / 13	\$900.00	11-120-100-101	9/1/19	
A	Csatlos, John	Longevity	Dist	Business Administrator / CAP.001.SBA.01	1	BA/CPA /PSA/QPA	\$5,000.00	11-000-251-100	7/1/19	
A	Csatlos, John	Retroactive	Dist	Business Administrator / CAP.001.SBA.01	1	BA/CPA /PSA/QPA	\$1,758.00	11-000-251-100	7/1/19	
B	DeFonte, Lisa	Financial Literacy Training	RMS	Math Teacher/ REG.001.MAT.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Esteves, Erin	Financial Literacy Training	RMS	Science Teacher/REG.001.SCI.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Eveland, Linda	Financial Literacy Training	RMS	Math Teacher/ REG.001.MAT.03		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Foster, Robert	Financial Literacy Training	RMS	LA Teacher /REG.001.TLA.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Infantolino, Phil	Stipend Capital Project(s) 1530-015-19-1000, 1530-020-19-1000, 1530-030-19-1000	DIST	Supervisor of B&G / OMP.999.SBG.01	1.00	Contract	\$5,000.00	12-000-400-100	8/30/19	8/30/19
B	Orabona, Michael	Financial Literacy Training	RMS	Teacher/REG.001.TLA.04		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Perruso, Christopher	2018 - 2019 Retro Pay	RMS	Science/REG.001.SCI.04	1	MA+30 / 12	\$2,600.00	11-130-100-101	9/1/18	6/30/19
B	Smoot, Kathryn	Financial Literacy Training	RMS	Social Studies Teacher / REG.001.TSS.01		2 hours	Per Contract	11-130-100-101	9/1/19	
B	Stein, Karen	Financial Literacy Training	RMS	Science Teacher/REG.001.SCI.03		2 hours	Per Contract	11-130-100-101	9/1/19	

C. Leave

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Artigliere, Jeannie	Dock/Unpaid	BWD	Staff Assistant / SED.999.CLA.11	0.75	Step 2	\$15,038.69	11-000-217-100	9/3/19	10/11/19
B	Volpe, Christe	Maternity Leave Extension	BKL	Teacher / SED.001.RRM.08	1.00	MA / 20	\$91,475.00	11-213-100-101	9/1/19	2/28/20

D. Revision

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
A	Connolly, Thomas	Revise Start Date	BKL	Principal/SAP.001.PRI.02	1		\$115,000.00	11-000-240-103	8/12/19	
B	Harvey, Emma	Revise Resignation Date	BKL	Art/STEAM/REG.001.ART.03	1	BA+30/9-10	\$64,935.00	11-120-100-101	8/19/19	8/19/19
B	Hausman, Maggie	Revise Hours	ESY19	LLI Program Coordination	40	\$34/hr	\$1,360.00	11-230-100-101	7/8/19	8/9/19
A	Heimple, Samantha	Revise Start Date	BWD	Principal/SAP.001.PRI.01	1		\$115,000.00	11-000-240-103	8/5/19	
B	Lenitine, Stephanie	Revise Resignation Date	BWD	Integrated Preschool Teacher / SED.001.IPS.002	0.7	MA / 2-3	\$41,653.30	11-216-100-101	8/19/19	8/19/19

B	Perruso, Christopher	Revise Salary 2019-2020	RMS	Science / REG.001.SCI.04	1	MA+30 / 13	\$75,135.00	11-130-100-101	9/1/19	6/30/19
B	Sirimis, Louise	Revise Salary	BWD	School Psychologist/SED.001.PSY.02	1.00	MA+30 / Step 2-3	\$62,105.00	11-000-219-104	9/1/19	

E. Student Teaching

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Russo, Jayme	Internship	RMS	Administrative Internship (Christ)					9/1/19	6/30/19

- Motion; Second; BP FC YC LR KH AT NR
2. **RESOLVED**, that upon the recommendation of the Superintendent, the Florham Park Board of Education approves John R. Csatlos, Business Administrator/Board Secretary, effective July 1, 2019 through June 30, 2020 in accordance with the contract, approved by the Executive County Superintendent, and

BE IT FURTHER RESOLVED, that the Board President is authorized to execute the contract on behalf of the Board of Education. *(On file in Administration Offices)*

Motion; Second; BP FC YC LR KH AT NR

PERSONNEL MINUTES:

- The committee discussed the backgrounds and recommended positions for specific staff member, as well as the summer training training that took place associated with the compensation items. All questions were answered.

POLICY MINUTES

- Dr. Caponegro reviewed the current process for collecting data for QSAC and indicated how this process will be changed for the next QSAC cycle since it needs to be started much earlier to provide enough time to articulate with the county and to coordinate/organize the required data. Dr. McMillan, the county Superintendent, agreed with Dr. Caponegro's revised plan for future QSAC monitoring.
- The committee discussed the potential of creating a Random Search Policy due to the incorporation of the new SLEO-3 officers, as well as FPPD officers regularly being within the buildings, and due to the increased events involving parents and community members attending. The wording for this policy will be reviewed by our legal team and then discussed with the committee. If implemented, this would be indicated in future student/parent handbooks, as well as posted on each school's main entrances.
- The committee discussed forming a standard operating agreement with local private schools, such as Holy Family and Magic Kingdom to serve as an alternative school site should a school/grade experience a facilities issue (flooding, etc). The SOA would indicate that this would also be in place should the private school experience such an issue; therefore, this is a benefit for both schools.