

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, July 29, 2019

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

MINUTES

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2018-2019 Board Goals

- To fortify and strengthen the unification of the Board team with a focus on governance.
- Monitor the effectiveness of all of our instructional programs, including but not limited to Special Education, based on student achievement data.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community to develop an engaged, connected community, and a growing environment of local organizations and businesses.

2018-2019 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mr. Perillo (Brian)	X	
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)	X	
Ms. Rozek(Linda)		X
Ms. Heinold (Kristina)	X	
Ms. Thomas (Alita)	X	
Mr. Ritrivi (Nicholas)	X	

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; NR Second; AT

7 yes, 0 no

D. RECONVENE PUBLIC SESSION

Motion by Mr. Ritrivi to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 6:58 p.m. Said motion was seconded by Ms. Thomas.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT - Dr. Caponegro reported the following;

- Enrollment as of this date for FY20 is 981 students
- During the ESY period the number of HIB incidents to report is 0
- Dr. Caponegro highlighted the incredible program "Junior Police Academy" run by the Florham Park Police Department.
- Dr. Caponegro commented on the incredible performance of "Shrek- The Musical" this past week by the Jerry Gibson Players.
- The ESY Programs are going strong. Thanks to Ms. Jane Steffen, Dir. of Special Services for her efforts and thoughtfulness in development of the program this summer, especially the weekly character focus. Thank you to Ms. Lentine for going above and beyond to collect various caterpillars around the environment to showcase the life cycle of the moth/butterfly with the students.
- Creative Speech Solutions & Horizons Camp Transition are running very smoothly. Thank you to Mr. Csatos, MR. Infantolino and our maintenance custodial staff for their dedicated effort to our facilities.
- The Summer In-District Professional Development Training(s) are running smoothly as well. Over 30 teachers attended the ELA summer sessions on learning progressions administered by Ms. O'Connor.
- Dr. Caponegro recapped the first three weeks mainly focused on the hiring process and selection of two principals. Dr. Caponegro thanked Mr. Csatos for his dedication and late night hours assisting in the screening of over eighty applicants. Dr. Caponegro thanked Mr. Perrillo, Ms. Cali, Ms. Suebert, Ms. Takla, teachers and administrators that gave of their time and participated in the process. Dr. Caponegro elaborated on the process.
- Dr. Caponegro read a brief bio on each administrator and welcomed Mrs. Samantha Heimple, Briarwood Principal and Mr. Thomas Connolly, Brooklake Principal. Mrs. Heimple and Mr. Connolly introduced themselves and thanked the board, administrators and community for the opportunity to lead the district schools. Both are extremely excited to get going. The principals begin August 5th and 12th respectively.

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There were no comments at this time.

I. COMMITTEE REPORTS

Policy- Ms. Thomas reported on the meeting of 7/22.

Personnel- Ms. Thomas reported on the meeting of 7/22. Dr. Caponegro reviewed each new hire and their placement.

Finance/Facility- Mr. Ritrivi reported on the meeting of 7/22. Mr. Ritrivi made note of the State's notice of Preliminary Eligible Costs for the upcoming Bond Referendum.

Transportation - Ms. Crimi reported on the meeting of 7/22.

H.P.R.H.S Articulation- There was no report.

Teacher Administrator Board- There was no report.

Project Community Pride- There was no report.

Borough Liaison- Ms. Heinold reported on the last Borough meeting.

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

- Approve** the minutes of the June 24, 2019 Regular Board Meeting.

Motion; AT Second; NR 7 yes, 0 no

- Approve** the minutes of the June 24, 2019 Regular Board Meeting Executive Session.

Motion; AT Second; NR 7 yes, 0 no

- Approve** the minutes of the July 22, 2019 Curriculum Work Session Meeting.

Motion; AT Second; NR 7 yes, 0 no

- Approve** the minutes of the July 22, 2019 Curriculum Work Session Meeting Executive Session.

Motion; AT Second; NR 7 yes, 0 no

- Approve** the following events/fundraisers for the 2019-2020 school year:

Fundraiser	School	Organization/Staff Member	Dates
Kidstuff	BWD/BKL	PTA	9/15/19-10/5/19
RMS Talent Show	RMS	PTA	3/6/20-3/7/20
St. Jude Story Quest	BKL	Zieja	3/23/20-3/29/20
8th Grade Dance	RMS	PTA	6/5/20

Motion; AT Second; NR 7 yes, 0 no

- Approve** the Physician Standing Orders for the 2019-2020SY.

Motion; AT Second; NR 7 yes, 0 no

PERSONNEL

- Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Appointments/Resignations

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Castellano, Kristen	Appointment	BWD	Nurse/SSP.001.NRS.02	1	BA/4	53,005.00	11-000-213-100	9/1/19	
B	Hoffmann, Lauren	Appointment	RMS	WL/French/REG.001.TWL.05	1	BA/2	52,105.00	11-130-100-101	9/1/19	
B	Meierdierck, Christine	Appointment	BKL	Teacher/SSP.001.LIB.01	0.7	MA+30/14	53,235.00	11-213-100-101	9/1/19	
B	Petterson, Kristin	Appointment	BWD	Teacher/REG.001.K25.20	1	MA/14	74,135.00	11-120-100-101	9/1/19	
B	Ford, Alecia	Appointment	BWD	Teacher/SED.001.IPS.02	0.7	MA/1	41,303.50	11-213-100-101	9/1/19	
B	Orabona, Michael	Appointment	RMS	Teacher / REG.001.TLA.04	1	BA / 7	57,135.00	11-130-100-101	9/1/19	

B. Resignations

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term
B	Fernandes, Theresa	Resignation	BWD	BCBA / SED.001.ABA.01	1	MA / 4	60,405.00	11-216-100-101	8/26/19	8/26/19
B	Harvey, Emma	Resignation	BKL	Art/STEAM/REG.001.ART.03	1.0	BA+30/9-10	64,935.00	11-120-100-101	9/23/19	9/23/19
B	Lentine, Stephanie	Resignation	BWD	IPS Teacher/ SED.001.IPS.002	0.7	MA / 2-3	41,653.30	11-216-100-101	9/13/19	9/13/19
B	Mehta, Monika	Resignation	RMS	Teacher / REG.001.TLA.04	1	MA / 6	62,935.00	11-130-100-101	7/5/19	7/5/19
C	Velardi, Dawn	Resignation	BWD	Staff Assistant / SED.999.CLA.10	1	Step 2	15,038.69	11-213-100-106	8/26/19	8/26/19

C. Additional Compensation

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Rinaldi, Kate	ESY 50 Additional Hours	ESY	School Psychologist	N/A		Contractual	11-219-100-104	7/1/19	8/31/19
B	Nowacki, Anna	ESY 10 Additional Hours	ESY	Speech Therapist	N/A		Contractual	11-000-216-101	7/1/19	8/31/19

Motion; AT Second; NR 7 yes, 0 no

2. **Approve** the hiring of Ms. Yvonne Orlando for the ESY19 period for the purpose of HIB Reporting not to exceed 21 hours at \$49.53/hour.

Motion; AT Second; NR 7 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:»

1. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; AT Second; YC 7 yes, 0 no

2. **Be It Resolved**, that the board appoints Donna Kuzemczak as the District Affirmative Action Officer (N.J.A.C.6A:7-1.5) for the 2019-2020FY.

Motion; AT Second; YC 7 yes, 0 no

3. **Be It Resolved**, that the board authorizes the district Affirmative Action Team to conduct a Needs Assessment and develop the 2019-2022 Comprehensive Equity Plan.

Motion; AT Second; YC 7 yes, 0 no

4. **Be It Resolved**, that the board authorizes the submission of the 2019-2022 Comprehensive Equity Plan. *(On file in Administration Offices)*

Motion; AT Second; YC 7 yes, 0 no

5. **Be It Resolved**, that the board accepts and approves the Florham Park District Professional Development Plan with Statement of Assurance for the 2019-2020SY. *(On file in Administration Offices)*

Motion; AT Second; YC 7 yes, 0 no

6. **Be It Resolved**, that the board accepts and approves the Florham Park District Mentoring Plan with Statement of Assurance for 2018-2021SY. *(On file in Administration Offices)*

Motion; AT Second; YC 7 yes, 0 no

FINANCE

1. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
TBD	KUZEMCZAK, DONNA	NJPSA FEA Affirmative Action Officer Certification Program Monroe Township, NJ Est. Cost \$550.00	7/18/19

Motion; NR Second; KH 7 yes, 0 no

2. **Approve** the Bartky HealthCare Center, LLC as a Clinical Services Provider for the 2019-2020FY at a rate of \$1,300.00 per evaluation.

Motion; NR Second; KH 7 yes, 0 no

3. **Approve** Jersey Elevator as a Maintenance Service Provider for elevator inspections and repairs for the 2019-2020FY at rates provided. *(On file in Administration Offices)*

Motion; NR Second; KH 7 yes, 0 no

4. **Approve** the following Out of district Placements:

<u>Case#</u>	<u>Placement</u>	<u>ESY 2019</u>	<u>SY2020</u>
#19/20-003	ESCof NJ-NuView	\$ 9,540.00	\$57,240.00

Motion; NR Second; KH 7 yes, 0 no

5. **Approve** the acceptance of the State of New Jersey Letter of Determination Of Preliminary Eligible Cost and execution of Attachment "A" for Capital Project#1530-030-19-3000 "Ridgedale Middle School Miscellaneous Renovations" in the amount of \$11,983,356.00.

Motion; NR Second; KH 7 yes, 0 no

6. **Approve** the acceptance of the State of New Jersey Letter of Determination Of Preliminary Eligible Cost and execution of Attachment "A" for Capital Project#1530-020-19-2000 "Brooklake Elementary School Miscellaneous Renovations" in the amount of \$8,798,848.00.

Motion; NR Second; KH 7 yes, 0 no

7. **Approve** the acceptance of the State of New Jersey Letter of Determination Of Preliminary Eligible Cost and execution of Attachment "A" for Capital Project#1530-015-19-4000 "Briarwood Elementary School Miscellaneous Renovations" in the amount of \$4,071,953.00.

Motion; NR Second; KH 7 yes, 0 no

FACILITIES

1. **Approve** the following facility requests:

Organization	Location	Date
Florham Park PTA-Meetings	RMS Media Center	September 2019-May 2020
Morris Elite Soccer Club	RMS Outdoor Field	September 2019-November 2019

Motion; NR Second; AT 7 yes, 0 no

TRANSPORTATION

1. **Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BWD	Glaab	08/27/2019	K Break the Ice Event FPK Tour	K
BWD	Glaab	2019-2020SY	In district Trips to BKL or RMS	PreK-2
BKL	Caponegro	2019-2020SY	In district Trips to BWD or RMS	Gr. 3-5
RMS	Christ	2019-2020SY	In district Trips to BWD or BKL	Gr. 6-8

Motion; FC Second; KH 7 yes, 0 no

K. OLD BUSINESS/NEW BUSINESS: There was none at this time.

L. CORRESPONDENCE/COMMUNICATIONS: Mr. Ritrivi noted the letter of thanks received from students who received awards at this year's graduation ceremony.

M. PUBLIC COMMENT-OPEN: Mrs. Seubert and Councilman Zuckerman asked questions regarding the funding and public information campaign involving the referendum. Dr. Caponegro and Mr. Csatos provided information on the process and development of information materials as well as media campaign.

N. ADJOURNMENT

Mr. Ritrivi motioned to adjourn the meeting at 8:17p.m. The motion received a second from Ms. Thomas and passed by unanimous consent.

Respectfully submitted,



John Csatos
Business Administrator/Board Secretary