

**FLORHAM PARK BOARD OF EDUCATION**  
Regular Public Meeting, November 21, 2011  
Board of Education Conference Room  
67-71 Ridgedale Avenue

MINUTES  
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**B. CALL TO ORDER**

**C. FLAG SALUTE**

**D. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

**In attendance:** District Administrators. There were three members of the general public.

### **E.SUPERINTENDENT’S REPORT**

- Dr. Ronzitti reported that enrollment to date is 1,031. This consists of 1,020 students being taught in district and 11 out of district placements.
- Dr. Ronzitti reported that to date the district has received 63 reported incidents under HIB policy. All incidents have been investigated and adjudicated in compliance with the policy. 61 of the 63 incidents were adjudicated as “normal social conflict”.
- Dr. Ronzitti reported there has been no communications regarding the potential of consolidation.
- Dr. Ronzitti reported that the district was honored and received the 2011 NJSBAIG Safety Award, on October 25, 2011, one of only 40 districts statewide. The district received this award for the third consecutive year.
- Dr. Ronzitti reported that on November 4, 2011 Mr. Philip Infantolino CEFM was honored by the Morris County Utilities Authority for his development and implementation of a district wide recycling program.
- Dr. Ronzitti reported the following October Security Drills: RMS: 10/5 Fire; 10/18 Code Orange, BK: 10/7 Fire; 10/11 Bomb Threat; 10/25 Shelter in Place  
BWD: 10/5 Fire; 10/7 Bomb Threat
- Presentation: Dr. Ronzitti welcomed Natalia Trujillo-Escobar, an 8<sup>th</sup> grade student at Ridgedale Middle School, and her Mother and step father. Ms. Escobar presented a personal video on her documenting her experience of emigrating from her native country of Columbia to Florham Park New Jersey in the United States of America. Her project was encouraged by Mr. Brian Silkensen, 8<sup>th</sup> grade social studies teacher and presented to her fellow classmates earlier this year.

### **F.PUBLIC COMMENT**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments.

### **G.COMMITTEE REPORTS**

Policy- Dr. Carollo stated that the policy committee has not met since the last public meeting.

Curriculum- Mrs. Tobias stated that the committee has not met since the last board meeting, however she did attend the in district curriculum committee’s meeting and it was very informative.

Personnel- Mr. Montuore stated the committee has not met since the last meeting.

Finance/Facility- Mr. Gaffney stated the committee met on 11/8/11.

Transportation - Mrs. Haynes reported that the committee met on 11/8/11.

H.P.R.H.S Articulation- Mrs. Tobias reported that she attended the H.P.R.H.S. Board of Education meeting on 11/16/11. Mrs. Tobias stated Mr. \_\_\_\_\_, mathematics instructor provided a presentation using Smartboard technology. The district presented HSPA scores and they were above the average of G-H factor groups and above some I factor groups.

**H.RESOLUTION:**

Dr. Carollo made a motion to approve the resolutions on the agenda this evening by consent. The motion was seconded by Mr. Gaffney.

Motion; JC    Second; JG    6 yes, 0 no

**POLICY**

1. **Approve** the minutes of the October 17, 2011 Regular Board Meeting. (Doc. PL1)  
  
Motion; JC    Second; JG    6 yes, 0 no
2. **Approve** the minutes of the October 17, 2011 Executive Session. (Doc. PL2)  
  
Motion; JC    Second; JG    6 yes, 0 no
3. **Approve the second reading of the following policies:**  
  
1140    Distribution of materials  
9111    Qualifications and Requirements of Board Members  
  
Motion; JC    Second; JG    6 yes, 0 no
4. **Approve the following Brooklake Elementary School fundrasing activities for the 2011-2012 School Year:**  
  
American Heart Association  
St. Jude's Math-A-Thon  
Poinsetta/Greens Spring Flower Sales  
Ronald McDonald House  
Hair Cutting-Bucks for Brooklake  
The Leukemia and Lymphoma Society  
  
Motion; JC    Second; JG    6 yes, 0 no
5. **Approve** the 2011-2012 Uniform Memorandum Agreement Between Educators and Law Enforcement Officials.  
  
Motion; JC    Second; JG    6 yes, 0 no
6. **Approve** the submission of the QSAC Statement of Assurance for the 2011-2012 School Year.  
  
Motion; JC    Second; JG    6 yes, 0 no

7. **Approve** the Florham Park School Physician's Nursing Standing Orders (School Nursing Plan) for the 2011-2012 School Year.

Motion; JC Second; JG

6 yes, 0 no

**PERSONNEL**

1. **Approve the following substitute (s) for the 2011-2012 School Year:**

Anna Chang  
Jessica Patalano  
Gina Bianco  
Gabriella Petrillo  
Rebecca Naylor  
Priscilla Salles

Motion; JC Second; JG

6 yes, 0 no

2. **Approve the following 2011-2012 Student Teaching Assignments:**

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Michelina Aichele Fairleigh Dickinson University	Student Teaching	Michaela Harris Grades 6-8	11/14/11-2/10/12
Ashley Tury Fairleigh Dickinson University	Student Teaching	Michelle Phillips Grades 1-3	1/23/12-5/4/12
Sarah O'Sullivan Montclair State University	Student Teaching	Sondra Paulson Grades 6-8	1/23/12-3/16/12
Amanda Wlodarski Fairleigh Dickinson University	Student Teaching	Dionne Rhodes Grade 5	1/23/12-5/4/12
Kelly Meyer Medvin College of Saint Elizabeth	Student Teaching	Briana Helm Special Services	1/1/12-6/30/12
Louis Castano Montclair State University	Student Teaching	Lisa DeFonte Grades 6-8	1/23/12-5/11/12
Alexandra Landau Fairleigh Dickinson University	Field Experience	Michaela Harris Grades 6-8	1/9-20/12
Amanda Magotch Fairleigh Dickinson University	Field Experience	Lisa DeFonte Grades 6-8	1/9-13/12
Megan McInaw Fairleigh Dickinson University	Field Experience	Linda Eveland Grades 6-8	1/9-20/12
Ashley Weining Kean University	Student Teaching	Brian McParland Grade 7	1/23/12-5/12/12

Motion; JC Second; JG

6 yes, 0 no

**3. Approve the following maternity leaves of absences for:**

Dionne Rhodes, Elementary Teacher, Brooklake Elementary School, effective April 27, 2012-September 1, 2013, with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Motion; JC      Second; JG      6 yes, 0 no

**4. Approve payment of \$150.00 for the following Happiness is Camping overnight chaperones:**

Camille Abdy	Vincent Marchese
Joe Aquino	Rich McNanna
Nick Esposito	Brian McParland
Jeff Gruenwald	Michelle O'Dell
Marian Kentner	Danielle Schur
Mark Majeski	Brenda Cochario

Motion; JC      Second; JG      6 yes, 0 no

**5. Approve the following longevity stipend for completion of years of service per contract:**

a. Karen Holmes      \$650.00

Motion; JC      Second; JG      6 yes, 0 no

**6. Approve the following paid leaves of absences for medical reasons:**

Dr. Sharon Maricle effective:      12/7/11 -1/27/12  
Mr. Ken Leach effective:      12/19/11- 1/27/12

Motion; JC      Second; JG      6 yes, 0 no

**7. Approve the following staff assignments and stipends for the 2011-2012 School Year:**

**Curriculum Council**

Michaela Harris	\$4,000.00
Brian Silkensen	\$4,000.00
Beth Karl	\$4,000.00
Katie Wiliver	\$4,000.00
Michelle Phillips	\$4,000.00
Kathleen Keenan	\$4,000.00

Motion; JC      Second; JG      6 yes, 0 no

**8. Approve the following salary adjustments effective September 1, 2011:**

Beth Burke, part-time teacher, Brooklake Elementary School  
From: BA Step 1 .64fte, \$30,328.96  
To: BA Step 1 .70fte, \$33,172.30

Donna Kerner, part-time Special Ed Teacher, Brooklake Elementary School  
From: MA Step 1 .64fte, \$33,497.60  
To: MA Step 1 .67fte, \$35,067.80

Jacqueline Remaly, part-time Specil Ed Teacher, Brooklake Elementary School  
From: MA Step 1 .64fte, \$33,497.60  
To: MA Step 1 .67fte, \$35,067.80

Motion; JC Second; JG 6 yes, 0 no

**9. Approve the following salary adjustments effective November 21, 2011:**

Beth Burke, part-time teacher, Brooklake Elementary School  
From: BA Step 1 .70fte, \$33,172.30  
To: BA Step 1 .68fte, \$32,224.52

Motion; JC Second; JG 6 yes, 0 no

**CURRICULUM**

- 1. **Approve** the following contracted service provider Eileen Dachnowicz for the purpose of enhancing school improvement and innovation at Ridgedale Middle School through “Instructional Tool: Rationale & Strategies for Infusing Service into the Curriculum” at a cost not to exceed \$500.00 on 1/9/12.

Discussion: Mr. Majeski provided detail about the presenter and program.

Motion; JC Second; JG 6 yes, 0 no

**FINANCE**

- 1. **Authorize the Business Administrator/Board Secretary to pay bills and claims through October 31, 2011.**

(Doc. F1)

Invoices 10/1-10/31/11	\$ 318,935.90
Payroll 10/15/11	\$ 479,966.10
FICA 10/15/11	\$ 35,527.86
Payroll 10/31/11	\$ 465,301.74
FICA 10/31/11	\$ 34,087.46

TOTAL \$1,333,819.06

Motion; JC Second; JG 6 yes, 0 no

**2. Accept the following District financial reports:**

Board Secretary’s (A148) Report for the Months of October 2011

Business Administrator/  
Board Secretary  
(Doc. F2)

Treasurer’s (A149) Report for the Months of October 2011

Business Administrator /  
Board Secretary  
(Doc. F3)

Motion; JC Second; JG

6 yes, 0 no

**3. Approve the transfers for October 31, 2011 \$155,996.86.**

(Doc. F4)

Motion; JC Second; JG

6 yes, 0 no

**4. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	<b>Name</b>	<b>Position</b>	<b>Description</b>	<b>Date(s)</b>	<b>Approx. Cost</b>	<b>Funding Source</b>
<b>A</b>	Cheryl Bernstein	Guidance Counselor	Workshop	11/18/11	\$15.00	Local
<b>B</b>	David Burrows	Speech Therapist	Workshop	11/29/11	N/A	Local
<b>C</b>	Anna Nowacki	Speech Therapist	Workshop	11/29/11	N/A	Local
<b>D</b>	Gina Cicarelli	Physical Therapist	Workshop	12/13/11	\$11.00	Local
<b>E</b>	Danielle Manger	Occupational Therapist	Workshop	12/13/11	\$11.00	Local
<b>F</b>	Judith Christian	Secretary	Convention	11/10 & 11/11/11	N/A	Local
<b>G</b>	Lyndsey Parman	ELA Teacher	Workshop	1/1/11	\$115.00	Local

<b>H</b>	Susan Kravetz	Speech Therapist	Workshop	11/29/11	N/A	Local
<b>I</b>	Cheryl Bernstein	Guidance Counselor	Workshop	12/8/11	N/A	Local
<b>J</b>	Cheryl Bernstein	Guidance Counselor	Workshop	12/9/11	\$125.00	Local
<b>K</b>	Brianna Helm	Guidance Counselor	Workshop	12/9/11	\$125.00	Local
<b>L</b>	Emily Gruenwald	Social Worker	Workshop	12/9/11	N/A	Local

Motion; JC Second; JG 6 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of October 31, 2011 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; JC Second; JG 6 yes, 0 no

6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of October 31, 2011 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC Second; JG 6 yes, 0 no

7. **Approve** the following Related Service Provider for the 2011-2012 School Year:  
The Data Group

Motion; JC Second; JG 6 yes, 0 no

8. **Approve** the acceptance of additional funding under the Federal Ed Job Grant for the 2011-2012 School Year.

<u>Original Grant</u>	<u>Revised Grant</u>	<u>Additional Funding</u>
\$27,000.00	\$28,088.00	\$853.00

Motion; JC Second; JG 6 yes, 0 no

9. **Approve** Dr. Mark Faber, Psychiatrist, not to exceed \$1,500.00 per evaluation for the 2011-2012 School Year.

Motion; JC Second; JG 6 yes, 0 no



10. **Approve** Dr. David Gallina, Psychiatrist/Neuropsychiatrist, not to exceed \$1,500.00 per evaluation for the 2011-2012 School Year.

Motion; JC Second; JG

6 yes, 0 no

11. **Approve the following Out of District Placement for the 2011-2012 fiscal year:**

<u>Case#</u>	<u>SY12</u>	<u>Placement</u>
#232-37	\$56,200.00 (pro-rated)	ESC OF MC ParkLake

Motion; JC Second; JG

6 yes, 0 no

## **FACILITIES**

1. **Approve the following facility requests:**

a.No Idea Sports (winter)	BWD AP	1/3/12-3/31/12
b.Morris Magic Basketball (winter)	RMS Gym	12/4/11-2/12/12
c.PTA Apparel Fundraiser	RMS Auditorium	12/19,20,21/11
d.Hoop Heaven	BKL Gym	11/6/11
e.PTA-Enrichment Program	BWD (Various Rooms)	1/2/12-3/31/12
f.PTA-Enrichment Program	BKL (Various Rooms)	1/2/12-3/31/12
g.Work Family Connection Fashion and Talent Show	BKL Gym	4/27/12
h.Work Family Connection Ethnic Extravaganza	BWD AP	3/9/12
i.Hoop Heaven Basketball	RMS Gym	11/12/11

Motion; JC Second; JG

6 yes, 0 no

## **TRANSPORTATION**

1. **Approve** the scheduling of the field trip for Ridgedale Middle School, grade 8 to Morristown Soup Kitchen, Morristown, NJ.
2. **Approve** the scheduling of the field trip for Ridgedale Middle School, grade 8 to Morris County School of Technology, Denville, NJ.
3. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 5 to Papermill Playhouse, Millburn, NJ.
4. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 4 to Morris Museum, Morristown, NJ.

5. **Approve** the scheduling of the field trip for Ridgedale Middle School, grades 6-8 for the State Theater, New Brunswick, NJ.
6. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 4 for the Museum of Early Trades and Crafts, Madison, NJ.
7. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 4 for the Seeing Eye, Morristown, NJ.
8. **Approve** the scheduling of the field trip for Briarwood Elementary School, grade 1 for the Mayo Performing Arts Center, Morristown, NJ.
9. **Approve** the scheduling of the field trip for Ridgedale Middle School, grade 8 for the Warnock College, East Hanover, NJ.
10. **Approve** the scheduling of the field trip for Ridgedale Middle School, grades 6-8 for the Florham Park Rec Center, Florham Park, NJ.

Motion; JC      Second; JG

6 yes, 0 no

**I. OLD BUSINESS/NEW BUSINESS –**

**J. CORRESPONDENCE/COMMUNICATIONS:**

**K. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; PM      Second; JT

6 yes, 0 no

Motion by Mr. Montuore to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:25 p.m. Said motion was seconded by Mrs. Tobias.

**L. ADJOURNMENT**

Mr. Montuore motioned to adjourn the regular public meeting at 7:26p.m. The motion was seconded by Mrs. Haynes.

Motion; PM      Second; MH

6 yes, 0 no

Respectfully Submitted

John Csatlos  
Business Administrator/Board Secretary