

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, August 15, 2011
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

B. CALL TO ORDER

C. FLAG SALUTE

D. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)		X
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)		X
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance: District Administrators. There were no members of the general public.

E.SUPERINTENDENT’S REPORT

- Dr. Ronzitti reported on his recent participation on the NJDOE Task Force. The program centered on Administrative Performance, Evaluation and Accountability.
- Dr. Ronzitti congratulated Mrs. Tietjen on receiving a grant from Kohl’s in the amount of \$1,500.00. Mrs. Tietjen recognized the efforts of Mrs. Cooley, Mr. Csatos and the PTA who worked collaboratively to submit the grant application.
- Dr. Ronzitti reported on the FY11 EVVRS as required by statue. The district had 5 reportable incidents.
- Dr. Ronzitti reported the amount of additional State Aid the district will receive as a result of the recently adopted State of NJ Budget.
- Dr. Ronzitti recognized the success of this years’ Brooklake Ice Cream and Pizza Social. Dr. Ronzitti thanked VENDORS. Mrs. Tietjen wished to recognize and thank Mrs. Cooley, Mrs. Stumpf and Mrs. Bernstein who all volunteered their time. Mrs. Tietjen also thanked Mrs. Tobias for her attendance.
- Dr. Ronzitti thanked the PTA who notified him that each school will receive \$20,000.00 as part of the FY12 PTA School Grant Award Program, for the purpose of classroom technology.
- Dr. Ronzitti reported that he has not received any communications from the State or County level regarding consolidation.
- Dr. Ronzitti recognized Dr. Steven Caponegro, Director of Special Services for receiving the “Distinguished Alumni Award” from Fairleigh Dickinson University.

F.PUBLIC COMMENT

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

There were no comments.

G.COMMITTEE REPORTS

Policy- Dr. Carollo stated the committee has not met since the 6/27/11 board meeting.
Curriculum- Mrs. Tobias stated the committee has not met since the 6/27/11 board meeting. The committee is scheduled to meet on 8/22/11.
Personnel- Dr. Carollo stated the committee has not met since the 6/27/11 board meeting.
Finance/Facility- Mr. Gaffney stated the committee has not met since the 6/27/11 board meeting.
Transportation – Mr. Gaffney stated the committee has not met since the 6/27/11 board meeting.
H.P.R.H.S Articulation- Mrs. Tobias reported that the H.P.R.H.S. Board of Education did not meet in the month of July.

H.RESOLUTION:

Dr. Carollo made a motion to approve the resolutions on the agenda this evening by consent. The motion was seconded by Mr. Gaffney.

Motion; JC Second; JG 5 yes, 0 no

POLICY

1. **Approve the minutes of the June 27, 2011 Regular Board Meeting.** (Doc. PL1)

Motion; JG Second; LM 5 yes, 0 no

2. **Approve the minutes of the June 27, 2011 Executive Session.** (Doc. PL2)

Motion; JG Second; LM 5 yes, 0 no

3. **Approve the second reading of the following policies:**

- 5141.8 Sports related concussions
- 6142.4 Physical Education and Health

Motion; JG Second; LM 5 yes, 0 no

PERSONNEL

1. Approve the following substitute (s) for the 2011-2012 School Year:

Lisa Arroyo-Teacher
Randi Geller-Teacher
Diane Guido-Teacher
Pauline Bliss-Nurse

Motion; JG Second; LM 5 yes, 0 no

2. Approve the following adjustment (s) in salary for the 2011-2012 School Year:

Rich McNanna, Teacher, Ridgedale Middle School from BA Step 5 (\$49,789.00) to BA + 30 Step 5 (\$52,897.00).11-130-100-101

Sonia Couto, Teacher, Brooklake Elementary School from BA Step 7 (\$53,439.00) to BA + 30 Step 7 (\$56,774.00) 11-120-100-101

Motion; JG Second; LM 5 yes, 0 no

3. Approve the following 2011-2012 Student Teaching Assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Michael DiRoma William Paterson University	Student Teaching	Linda Eveland Grade 6-8	9/1/11-12/7/11

Motion; JG Second; LM 5 yes, 0 no

4. Rescind the following approvals of employment for the 2011-2012 School Year:

Rebecca Krantz, as 4th Grade Teacher, Maternity Leave Replacement, Brooklake Elementary School at BA Step 1 (\$47,389.00) no benefits.

Tamara Metzger, as Guidance Counselor, Maternity Leave Replacement, Ridgedale Middle School, at BA Step 1 (\$47,389.00) pro-rated no benefits effective October 1, 2011-April 2, 2012.

Motion; JG Second; LM 5 yes, 0 no

5. Approve the following hiring's for the 2011-2012 School Year:

Monika Kowalik, Guidance Counselor, Maternity Leave Replacement, Ridgedale Middle School, at BA Step 1 (\$47,389.00) pro-rated no benefits effective October 1, 2011-April 2, 2012. 11-000-218-104

Marissa Caruso, Part-Time Staff Assistant (4.5/hrs), Ridgedale Middle School at Step 1 (\$13.09 / hr). 11-213-100-106

Cheryl Casale, Part-Time Staff Assistant (4.5/hrs), Briarwood School at Step 1 (\$13.09 / hr). 11-213-100-106

Donna Kernor, Part-Time Special Education Teacher, Brooklake School at MA Step 1 \$33,497.60(.64FTE) no benefits. 11-213-100-101

Lauren Canales, Part-Time Special Education Teacher, Brooklake School at BA Step 1 \$30,328.90 (.64FTE) no benefits. 11-213-100-101

Shannon Frew, Elementary Teacher (Grades K-2), Maternity Leave Replacement, Briarwood School at BA Step 1 (\$47,389.00), no benefits. 11-110-100-101

Flora Manuzzi, Elementary Teacher (Grade 4), Maternity Leave Replacement, Brooklake School at BA Step 1 (\$47,389.00), no benefits. 11-120-100-101

Motion; JG Second; LM 5 yes, 0 no

6. Approve the Co-Curricular assignments for the 2011-2012 school year as attached.

(Doc. P1)

Motion; JG Second; LM 5 yes, 0 no

7. Approve the revised maternity leaves of absence (s) for:

Jennifer Adochio, Briarwood Elementary School, Grade K-2, effective September 1, 2011 – August 31, 2012 with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Yvonne Orlando, Briarwood Elementary School, Counselor/Social Worker, effective October 1, 2011 –April 1, 2012 with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Motion; JG Second; LM 5 yes, 0 no

CURRICULUM

1.Approve the acceptance of student V.P. into the Ridgedale Middle School, Grades 6-8 program for the 2011-2012 School Year at a tuition cost of \$13,218.

Motion; JG Second; LM 5 yes, 0 no

2.Establish the following basic tuition rates for the Florham Park School District for the 2011-2012 School Year:

PS/K	\$13,001.00
Grades 1-5	\$12,892.00
Grades 6-8	\$13,218.00

Motion; JG Second; LM 5 yes, 0 no

FINANCE

1. Authorize the Business Administrator/Board Secretary to pay bills and claims through June 30, 2011 .

(Doc. F1)

Invoices 6/1-6/30/11	\$ 615,134.83
Payroll 6/15/11	\$ 489,118.28
FICA 6/15/11	\$ 37,208.48
Payroll 6/20/11	\$ 545,907.01
FICA 6/20/11	\$ 41,444.84
Payroll 6/30/11	\$ 60,235.37
FICA 6/30/11	\$ <u>4,608.05</u>

TOTAL \$1,793,656.86

Motion; JG Second; LM 5 yes, 0 no

2. Accept the following District financial reports:

Board Secretary’s (A148) Report for the Months of June 2011 Business Administrator/
Board Secretary
(Doc. F2)

Treasurer’s (A149) Report for the Months of June 2011 Business Administrator /
Board Secretary
(Doc. F3)

Motion; JG Second; LM 5 yes, 0 no

3. Approve the transfers for June 2011 in the amounts of \$162,652.26.

(Doc. F4)

Motion; JG Second; LM 5 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	Lisa DeFonte	Teacher	Conference	10/20 & 10/21	\$900.00	Local
B	Brian McParland	Teacher	Conference	10/20 & 10/21	\$900.00	Local
C	Linda Eveland	Teacher	Conference	10/20 & 10/21	\$900.00	Local
D	John Csatlos	Business Administrator	Conference	10/24, 10/25, & 10/26	\$650.00	Local
E	Dr. William Ronzitti	Superintendent	Conference	10/24, 10/25, & 10/26	\$650.00	Local

Discussion; Mrs. Michalowski recommended that more specifics be provided under the “description” header for each professional development item.

Motion; JG Second; LM 5 yes, 0 no

- 5. BE IT RESOLVED, that the Florham Park Board of Education certify, that as of June 30, 2011 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.**

Motion; JG Second; LM 5 yes, 0 no

- 6. BE IT RESOLVED, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of June 30, 2011, pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).**

Motion; JG Second; LM 5 yes, 0 no

- 7. Approve a shared service agreement with the Educational Services Commission of Morris County to provide coordinated bid procurement for various Education and support service supplies and materials.**

Motion; JG Second; LM 5 yes, 0 no

- 8. Approve a shared service agreement with the Health and Environmental Safety Services of Morris County to provide coordinated bid procurement for various Education and support service supplies and materials.**

Motion; JG Second; LM 5 yes, 0 no

9. Approve a contract with AJL Physical and Occupational Therapy to provide related services for the 2011-2012 School Year for case #063-37.

Motion; JG Second; LM 5 yes, 0 no

10. Approve the following Out of District Placements for the 2011-2012 fiscal year:

Case#	ESY 11	SY12	Placement
063-37		\$73,384.22	The Children’s Institute
104-38	\$ 9,953.00	\$51,270.00	Morris School District ESY
456-31		\$46,639.80	Newmark School
314-31		\$50,232.60	The Outreach Program
287-38	\$ 9,953.00	\$77,890.00	Morris School District
423-34	\$10,011.30	\$60,067.80	Horizon
153-38		\$86,087.00	Celebrate the Children

Motion; JG Second; LM 5 yes, 0 no

11. Approve accepting the FY 12 funding allocation for the Non Public Textbook and Non Public Nursing Grant as follows;

	<i>Holy Family</i>	<i>Magic Kingdom</i>
Non Public Textbook	\$4,546.00	\$2,151.00
Non Public Nursing	\$6,493.00	\$3,072.00

Motion; JG Second; LM 5 yes, 0 no

12. Approve the acceptance of grant award and subsequent submission of the FY12 NCLB Consolidated Grant as follows:

	Total
Title IIA	\$26,715.00
Title III (Madison Board of Education as LEA)	<u>1,515.00</u>
	\$28,230.00

Motion; JG Second; LM 5 yes, 0 no

13. Approve the following stipend positions to be paid through NCLB and authorize the Superintendent to post and advertise for positions:

Magic Kingdom Day School Training Facilitator (hours/TBD)
 District Coordinator of NCLB Grant (hours/TBD)

Motion; JG Second; LM 5 yes, 0 no

14. Approve the Morris Union Jointure Commission as a special education related service provider for the 2011-2012 School Year.

Motion; JG Second; LM 5 yes, 0 no

15. Approve submission of the Certification of Implementation of Corrective Action Plan based on the 2009-2010 audit findings to the State of New Jersey.

Motion; JG Second; LM 5 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a.Hoop Heaven LLC	Ridgedale Gym	July-2011
b.Morris Magic Basketball	Ridgedale Gym	July-2011
c.Starting Five Basketball	Ridgedale Gym	Sept. 1, 2011
d.Rec-Basketball-Fall	BKL Gym	Sept-Nov, 2011
e.Rec-Cheerleading-Fall	BWD AP	Sept-Nov, 2011
f.Girl Scouts (Cunningham)	BKL Teacher’s Lounge	Sept 2011-May 2012
g.Florham Park PTA Bingo Nights	BKL Gym	Oct-March 11-12
h.Florham Park PTA 5 th Gr. Drop In	BKL Gym	January 2012
i.PTA Enrichment-Fall	BKL(Various rms)	Sept-Dec 2011
j.CYO Basketball	RMS Gym	Oct 2011-March 2012
k.Police Unity Tour	RMS Auditorium	Oct 2011-May 2012
l.Morris Magic Basketball	RMS Gym	Aug-Sept 2011
m.Morris Magic Basketball	BKL Gym	Oct-Nov 2011
n.Starting Five Basketball	BKL Gym	Sept-Nov 2011
o.Garden State Basketball	RMS Gym	Sept-Dec 2011
	BKL Gym	
p.No Idea Sports	BKL Gym	Sept-Dec 2011
q.No Idea Sports	BWD Gym	Sept-Dec 2011
r.Girls on the Run	RMS Front Lawn	Sept-Nov 2011
s.Girl Scouts (Heinhold)	BWD Media Center	Sept 2011-June 2012
t.Girl Scouts (McCarthy)	BKL Teacher’s Lounge	Oct 2011-June 2012
u.Girls on the Run	BKL Blacktop	Sept-Nov 2011
v.Girl Scouts (Korab)	BWD Teacher’s Lounge	Sept 2011-June 2012
w.NJ CoEd Sports	RMS Soccer Field	Sept-Nov 2011
x.Cerbo Sundevil Baseball	RMS Baseball Field	July 2011
y.Florham Park Swim Team	BKL Gym/Cafeteria	July 2011
z.Girl Scout Troop (Haemm.)	BWD K Atrium	Sept 2011-June 2012
aa.FP Cub Scouts	BWD/BKL (Various rms)	Sept 2011-June 2012

Motion; JG Second; LM 5 yes, 0 no

2. Approve the “Use and Occupancy Agreement” between the Florham Park Board of Education, Florham Park PTA and the Work Family Connection, Inc. for the 2011-2012 School Year.

Motion; JG Second; LM 5 yes, 0 no

3. Approve the following facility use rates for the 2011-2012 School Year.

Monday-Saturday	\$48.00/hr.
Sunday	\$64.00/hr.

Motion; JG Second; LM 5 yes, 0 no

TRANSPORTATION

1. Approve the Morris Union Jointure Commission for student transportation for the 2011-2012 School Year.

Motion; JG Second; LM 5 yes, 0 no

