

**FLORHAM PARK BOARD OF EDUCATION**  
Regular Public Meeting, March 26, 2012  
Board of Education Conference Room  
67-71 Ridgedale Avenue

MINUTES  
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**B. CALL TO ORDER**

**C. FLAG SALUTE**

**D. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Tobias (Joanne)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

**In attendance:** District Administrators. There were two members of the general public.

### **E.SUPERINTENDENT’S REPORT**

- Dr. Ronzitti reported that enrollment to date is 1,037. This consists of 1,026 students being taught in district and 11 out of district placements.
- Dr. Ronzitti reported 6 reported incidents under HIB policy. All incidents have been investigated and adjudicated in compliance with the policy. 5 of the 6 incidents were adjudicated as “normal social conflict”.
- Dr. Ronzitti reported there has been no communications regarding the potential of consolidation.
- Dr. Ronzitti reported the following security drills: RMS 1/11 fire, 1/25 shelter in place, BLK 1/2 fire drill, 1/12 shelter in place, 1/23 table top exercise, 1/26 shelter in place, 1/27 lock down, BWD 1/5 fire drill, 1/12 evacuation drill.
- Dr. Ronzitti reported on a new local business, “Green Vision” that specializes in recycling obsolete computer and electronic hardware. Green Vision’s program pays young adults/adults with various mental disabilities to disassemble each item and sort the individual parts by recyclable content. Dr. Ronzitti, Mr. Csatlos, Mr. Infantolino and Dr. Caponegro recently visited the program and were very impressed. Mr. Butler was invited this evening but is not in attendance. Mr. Butler will be invited again in the near future.
- **2012-2013 Proposed Budget** - Dr. Ronzitti narrated a power point presentation regarding the proposed 2012-2013 school budget. The power point presentation will be available on the district website. Dr. Ronzitti thanked the district administrators and the members of the finance committee for their efforts and the additional time necessary to produce a proposed budget that ensures the financing of educational programs our students deserve and respecting the overall cost associated with these programs that the residents of this community are funding.

### **F.PUBLIC COMMENT**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

Mr. Winters asked the board if they have considered what the potential impact of the next phase of the Sun Valley property development will have. Mr. DeCoursey stated that board has discussed the topic in committees; however there is no impact on the 2012-2013 budget. Mr. Winters stated that the facility project budgeted for 2012-2013 is warranted, however there is a need to replace the gutters, soffits and leaders at Ridgedale. Dr. Ronzitti agreed and added that the project is part of the district’s long range facility plan and is slated to be included in the 2013-2014 budget. There were no further comments.

**RESOLUTION –**

**PROPOSED 2012 – 2013 BUDGET**

**RESOLVED**, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

**BE IT RESOLVED**, to approve the 2012-2013 school district budget as follows:

General Fund	\$ 15,878,120
Special Revenue Fund	\$ 366,462
Debt Service Fund	\$ 1,042,719

And;

**BE IT FURTHER RESOLVED**, that there should be raised for the General Fund \$15,050,909 and Debt Service Fund \$1,042,709 for the ensuing School year (2012-2013).

**WHEREAS**, the district has a taxing authority for the 2012 – 2013 school year composed of \$45,147 for health benefits adjustment and \$244,922 banked levy from previous budgets which are available to the district for the school budget for 2012-2013 in addition to the 2% increase over the prior year which totals \$295,280 resulting in a maximum tax levy available of \$15,349,360

**BE IT FURTHER RESOLVED**, that there should be raised for the General Fund a tax levy of \$15,050,909 for the ensuing School Year (2012-2013).

**BE IT FURTHER RESOLVED**, that the unused taxing authority of \$298,451 will be banked for potential use in the subsequent three fiscal years.

**BE IT FURTHER RESOLVED**, that the Board of Education approves the following capital projects for the 2012-2013 school year;

Replacement of Exterior Doors - Briarwood	\$155,000.00
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**BE IT RESOLVED**, that in accordance with Board of Education Policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2012-2013 school year;

**NOW, THEREFORE, BE IT RESOLVED**, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2012-2013 school year at a sum of \$66,900; and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

**WHEREAS**, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

**WHEREAS**, the tentative budget includes the following appropriations

a) Legal	\$25,000
b) Auditor	\$21,500

c) Architect	\$ 5,000
d) Financial Advisory	\$ 3,750
e) Election	\$ 1,000
f) Professional Development	\$54,900
g) Transportation	\$75,000

**WHEREAS**, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

**WHEREAS**, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2012-2013 school year.

Motion; JG      Second; PM      7 yes, 0 no

**G.COMMITTEE REPORTS**

Policy- Dr. Carollo stated that the committee has not met since 2/27/12.

Curriculum- Mrs. Tobias stated that the committee had not met since 2/27/12.

Personnel- Mr. Montuore stated that the committee has not met since the last board meeting.

Finance/Facility- Mr. Gaffney stated the committee last met on 1/31/12. Since the passage of a preliminary budget on 2/27/12, Mr. Csatlós reported that the County Executive Superintendent did approve the budget for presentation and adoption this evening.

Transportation - Mrs. Haynes reported that has not met since the 2/27/12 board meeting.

H.P.R.H.S Articulation- Mrs. Tobias reported that she attended the last H.P.R.H.S. Board of Education meeting. There were many persons in attendance to discussed proposed renovations to athletic fields at both Whippany Park and Hanover Park. There was a very comprehensive discussion and presentation on a pilot program utilizing iPad technology.

Dr. Carollo made a motion to approve the resolutions on the agenda by consent. The motion received a second by Mr. Montuore.

Motion; JC      Second; PM      7 yes, 0 no

**H.RESOLUTION:**

**POLICY**

1. **Approve** the minutes of the February 27, 2012 Regular Board Meeting.

(Doc. PL1)

Motion; JC      Second; PM      7 yes, 0 no

- 2. **Approve** the minutes of the February 27, 2012 Executive Session. (Doc. PL2)

Motion; JC      Second; PM      7 yes, 0 no

- 3. **BE IT RESOLVED**, that the Florham Park Board of Education designates the following meeting dates for Regular Meetings with Executive Sessions during the 2011-2012 and 2012-2013 fiscal years, in accordance with N.J.S.A. 18A:10-6, to be held at the Board of Education Office, at 6:30 p.m. All meetings shall be held in accordance with the “Open Public Meetings Act” and formal action may be taken at any meeting.

April 16, 2012	3 <sup>rd</sup> Monday
May 21, 2012	3 <sup>rd</sup> Monday
June 25, 2012	4 <sup>th</sup> Monday
July 16, 2012	3 <sup>rd</sup> Monday
August 20, 2012	3 <sup>rd</sup> Monday
September 24, 2012	4 <sup>th</sup> Monday
October 15, 2012	3 <sup>rd</sup> Monday
November 19, 2012	3 <sup>rd</sup> Monday
December 17, 2012	3 <sup>rd</sup> Monday

\*\* All meetings are held in the Florham Park Board of Education Administrative Offices, Conference Room, 67 Ridgedale Ave, Florham Park

Motion; JC      Second; PM      7 yes, 0 no

- 4. **Approve** the second reading of the following policies:

- 3541.3 Nonschool use of district vehicles
- 5141.2 Illness

Motion; JC      Second; PM      7 yes, 0 no

5. **Approve the following Ridgedale Middle School Fundraisers:**

Bake Sale 4/20/12  
Car Wash 5/19/12; 6/2/12

Motion; JC Second; PM 7 yes, 0 no

6. **Approve the following District Wide Fundraisers:**

Coin Drive 5/7/12-5/18/12

Motion; JC Second; PM 7 yes, 0 no

**PERSONNEL**

1. **Approve the following 2011-2012 Student Teaching Assignments:**

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Carissa DiLauri	Internship	Cheryl Bernstein	9/1-12/30/12

Motion; JC Second; PM 7 yes, 0 no

2. **Approve the following Summer Maintenance/Custodial Staff:**

Robert W. Amendola	John Casolaro
Philip Infantolino	Dan Glinko
Eamonn Gaffney	Joseph Jannicelli
Kelly Gaffney	Jordan Pereira
Nicholas Falcone	Kevin Goettlich
Jack Margiotta	Malcom McNaught (Painter)
Tommy Hunt	Conor DeCoursey (Painter)

Motion; JC Second; PM 7 yes, 0 no

3. **Approve the revised maternity leaves of absence (s) for:**

Dionne Rhodes, Brooklake Elementary School, Teacher Grade 5, effective April 5, 2012 – September 1, 2013 with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Motion; JC Second; PM 7 yes, 0 no

4. **Approve** Gina Bianco, 5th Grade Teacher, Maternity Leave Replacement, Brooklake Elementary School at BA+30 Step 1 (\$50,347.00) pro-rated no benefits effective April 2, 2012- June 30, 2012.

Motion; JC Second; PM 7 yes, 0 no

- 5. **Approve** Cynthia Pappa as a program consult to supervise the Morris Program, not to exceed 2 days at per diem rate.

Motion; JC      Second; PM      7 yes, 0 no

- 6. **Approve the increase of working hours as follows for the 2011-2012 School Year:**

Christine Flanagan      Computer Teacher      from .49fte      to      .68fte.

Motion; JC      Second; PM      7 yes, 0 no

**CURRICULUM**

- 1. **Approve** the following placements for the 2011-2012 School Year in accordance with Board Policy #5118, and contractual agreement between the Florham Park Board of Education and the Florham Park Educational Association:

S.P.  
S.R.

Motion; JC      Second; PM      7 yes, 0 no

- 2. **Approve** the book series “The Hunger Games” by Suzanne Collins to the RMS Textbook/Novel List.

Motion; JC      Second; PM      7 yes, 0 no

- 3. **The Board resolves** to accept and approve the Superintendent’s current to date bullying report.

Motion; JC      Second; PM      7 yes, 0 no

- 4. **Approve** the ESY Summer 2012 Program for the period of 6/25/12-8/6/12.

Motion; JC      Second; PM      7 yes, 0 no

**FINANCE**

- 1. **Authorize** the Business Administrator/Board Secretary to pay bills and claims through February 29, 2012 in the amount of \$1,809,589.45.

(Doc. F1)

Motion; JC      Second; PM      7 yes, 0 no

**2. Accept the following District financial reports:**

Board Secretary’s (A148) Report for the Month of February 2012

Business Administrator/  
Board Secretary  
(Doc. F2)

Treasurer’s (A149) Report for the Month of February 2012

Business Administrator /  
Board Secretary  
(Doc. F3)

Motion; JC      Second; PM      7 yes, 0 no

**3. Approve the transfer for the month of February 2012 in the amount of \$76,218.72. (Doc. F4)**

Motion; JC      Second; PM      7 yes, 0 no

**4. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	<b>Name</b>	<b>Position</b>	<b>Description</b>	<b>Date(s)</b>	<b>Approx. Cost</b>	<b>Funding Source</b>
<b>A</b>	Kathleen Keenan	Teacher	Workshop	3/13/12	N/A	Local
<b>B</b>	Karen Holota	Teacher	Workshop	3/23/12	\$225.00	Local
<b>C</b>	Peter Christ	Supervisor of Technology	Workshop	3/9/12	N/A	Local
<b>D</b>	Patricia Murray	Teacher	Workshop	3/21/12	N/A	Local
<b>E</b>	Michelle Phillips	Teacher	Workshop	3/21/12	N/A	Local
<b>F</b>	Janice Vitiello	Special Ed	Workshop	2/24/12	N/A	Local
<b>G</b>	Lauren Krikorian	Psychologist	Workshop	2/22/12	\$79.00	Local
<b>H</b>	Christe Cirelli	Behavior Analyst	Workshop	3/22/12	\$79.00	Local
<b>I</b>	Crystal Curry Thomas	Staff Assistant	Workshop	2/24/12	N/A	Local
<b>J</b>	Dana Carsillo	Special Education	Training	2/28-3/2/12	N/A	Local
<b>K</b>	Joseph Aquino	Teacher	Workshop	5/8/12	\$115.00	Local

Motion; JC      Second; PM      7 yes, 0 no



- 5. **BE IT RESOLVED**, that the Florham Park Board of Education certify, that as of February 29, 2012 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion; JC      Second; PM      7 yes, 0 no

- 6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of February 29, 2012 pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion; JC      Second; PM      7 yes, 0 no

- 7. **BE IT RESOLVED**, that the Florham Park Board of Education authorize LAN Associates, Architect of Record, to submit any and all plan documents to the State of New Jersey for approval of Project # 27-1530-015-12-1000- Briarwood School Exterior Doors.

Motion; JC      Second; PM      7 yes, 0 no

- 8. **Approve** accepting a donation from Ekal Vidyalaya Foundation of USA in the amount of \$40.00 for use in the custodial/maintenance program.

Motion; JC      Second; PM      7 yes, 0 no

- 9. **Approve** accepting the FY12 grant allocation notice from NJSBAIG ERIC West in the amount of \$13,600.00 for use in FY 13 and,

**Approve** the submission of the grant application for the following safety projects:

- Replacement of Exterior Emergency Lights at Briarwood
- Replacement of Concrete Walkway at Briarwood

Motion; JC      Second; PM      7 yes, 0 no

- 10. **Approve** the contracting with Pediatric Therapy & Yoga of Morris, LLC. for professional development of staff during the 2011-2012 school year at an amount not to exceed \$1,500.00 paid for through the NCLB grant.

Motion; JC      Second; PM      7 yes, 0 no

- 11. **Approve** a contract with the State of New Jersey Department of Children and Families #12KXPE providing for the reimbursement of tuition and transportation services as follows:

Tuition	\$4,180.40/month	11/29/11-6/30/12
Transportation	\$ 98.80/day	11/29/11-6/30/12

Motion; JC      Second; PM      7 yes, 0 no

**FACILITIES**

**1. Approve the following facility requests:**

a.Starting Five Basketball	RMS Gym	April 2012
b.PTA Assembly	RMS Auditorium	April 2012
c.Girls on the Run	BKL outdoors	March-June 2012
d.Florham Park Jaycees Easter Egg Hunt	RMS Front Lawn	March 31, 2012
e.Garden State Basketball	RMS & BKL Gyms	March-June 2012
f.Girl Scouts (Carbone)	RMS Outdoors	June-2012

Motion; JC      Second; PM      7 yes, 0 no

**TRANSPORTATION**

1. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 3 to the Boiling Spring's Bank, Florham Park, NJ.
2. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 5 to the Ridgedale Middle School, Florham Park, NJ.
3. **Approve** the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to the Oratory Prep. Summit, NJ.
4. **Approve** the scheduling of the field trip for Ridgedale Middle School, grade 8 to Drew University, Madison, NJ.
5. **Approve** the scheduling of the field trip for Ridgedale Middle School, grades 6-7 to the Giulietta & Romeo Livingston, NJ.
6. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 3 to the AMC Theater, East Hanover, NJ.
7. **Approve** the scheduling of the field trip for Brooklake Elementary School, grade 3 to the Yogi Berra Stadium, Montclair, NJ.
8. **Approve** the scheduling of the field trip for Ridgedale Middle School, grade 7 to The Liberty Science Center, Jersey City, NJ.
9. **Approve** the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to the Morris County College, Randolph, NJ.

Motion; JC      Second; PM      7 yes, 0 no

**I. OLD BUSINESS/NEW BUSINESS**

**J. CORRESPONDENCE/COMMUNICATIONS:**

**K. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or litigation special education placements; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; JG      Second; MH      7 yes, 0 no

**L. ADJOURNMENT**

Mrs. Haynes motioned to adjourn the regular public meeting at 7:54p.m. The motion was seconded by Mrs. Michalowski.

Motion; MH      Second; LM      7 yes, 0 no

Respectfully Submitted

John Csatlos  
Business Administrator/Board Secretary