

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, June 15, 2009
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)		X
Mr. MacFarlane (John)	X	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. DeCoursey motioned to convene the Executive Session. Said motion was seconded by Dr. Carollo and carried by unanimous vote.

Motion by Mr. DeCoursey to adjourn the Executive Session and reconvene the Regular Meeting at 7:00 pm. Said motion was seconded by Mr. Gaffney and passed by unanimous vote.

In attendance: District Administrators, members of the FPEA and general public

SUPERINTENDENT’S REPORT –

- Dr. Ronzitti reported that the district’s enrollment is 1,046. All schools conducted the required number of fire drills under the required evacuation time.
- Dr. Ronzitti recognized and congratulated Mr. Eugene Sullivan, Mrs. Barbara Smith and Mrs. Loretta Wilson, all of whom are retiring this year. Dr. Ronzitti read each individual resolution and all were presented a framed proclamation and flowers.
- Dr. Ronzitti congratulated the winners of this year’s Teachers’ Recognition Award.
- Dr. Ronzitti recognized Ms. Cheryl Wasserman and congratulated her and her students for their achievements in this year’s “Solar Sprints”.

PERSONNEL

1. Approve the following action:

A. Revise the maternity leave approved by the Florham Park Board of Education on 3/19/08 for Farrah Rella, Grade 3 Teacher, Brooklake Elementary School, to the time period effective 9/1/08-9/1/10 with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence (maternity) without pay, consistent with the terms of the Family Leave Act.

B. Revise the maternity leave approved by the Florham Park Board of Education on 9/15/08 for Nancy Baxter, Computer Teacher, Briarwood Elementary School, to the time period effective 2/13/09- 9/1/10 with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence (maternity) without pay, consistent with the terms of the Family Leave Act.

C. Approve the following 2009-2010 student teaching assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Jeffrey McCarthy University	Student Teacher Physical Education	Ms. Powers	9/28-11/20/09 Kean
Jessica O'Dwyer College of St. Elizabeth	Internship	Steve Caponegro Guidance	9/2009-6/2010

D. Approve the following substitute teacher for the 2008-2009 school year:

Jillian Soden

E. Approve Linda Eveland, to the position of Math Teacher, Grades 6-8, Ridgedale Middle School, at an annual salary of (\$57,078.00) MA Step 5, for the 2009-2010 school year.

F. Approve Emma Petrocelli to the position of Visual Arts Teacher, Grades 6-8 Ridgedale Middle School, at an annual salary of (\$46,000.00) BA Step 1, for the 2009-2010 school year.

G. Approve the medical leave of absence for Ms. Jennifer Adochio, Kindergarten Teacher (Grade K), Briarwood Elementary School, effective 04/10/10 through June 31, 2010 with pay depending on availability of accrued personal and sick days.

- H. Approve the following personnel for the duration of the 2009 ESY program.

Joe Chiaravallo	ESY Substitute Teacher	
David Burrows	ESY Speech Therapist	5hrs/wk.

- I. Approve Karen Ford six additional days of extra work for guidance and scheduling for the 2009-2010 school year.
- J. Approve the following teachers as recipients of the 2009 Teacher Recognition Award.

Christine Masi	Ridgedale Middle School
Wendy Tedesco	Brooklake Elementary School
Susan Litvak	Briarwood Elementary School
Jane Chonowski	District

- K. Accept with regret the resignation of Sonia Bagnara, Part-time Aide, Briarwood Elementary School, effective June 22, 2009, for personal reasons.
- L. Approve the creation of the following Co-Curricular positions:

Audio/Visual Coordinator
Student Support Assistant
TECH

- M. Approve Gina DeLuca to the position of PT Staff Assistant (3.9), Brooklake Elementary School at Step 1 (\$13.02) for the 2009-2010 school year.
- N. Approve Angelina Frasso to the position of PT Staff Assistant (3.9), Brooklake Elementary School at Step 1 (\$13.02) for the 2009-2010 school year.
- O. Approve Tina Monteleone, to the position of Special Education Teacher, Brooklake Elementary School, at an annual salary of (\$51,000.00) MA Step 1, for the 2009-2010 school year.
- P. Approve the rate of pay for the 2009-2010 school year for Substitute School Nurses of \$200.00 per diem.
- Q. Approve Mariel Galgas to the position of Elementary Teacher, Grade K (Maternity Leave Replacement), Briarwood School, at an annual salary of BA Step 1 (\$46,000.00) for the period of 9/1/09-12/21/09 (No Benefits).
- R. Approve Linda Conley to the position of Elementary Teacher, Grade 2 (Maternity Leave Replacement), Briarwood School, at an annual salary of BA Step 1 (\$46,000.00) for the period of 9/1/09-6/30/10 (No Benefits).
- S. Approve Nicholas Esposito to the position of Elementary Teacher, Computer Teacher (Maternity Leave Replacement), Briarwood School, at an annual salary of BA Step 1 (\$46,000.00) for the period of 9/1/09-6/30/10 (No Benefits).

- T. Approve Roseanne Franklin to the position of Elementary Teacher, Grade 3 (Maternity Leave Replacement), Brooklake School, at an annual salary of BA Step 1 (\$46,000.00) for the period of 9/1/09-6/30/10 (No Benefits).
- U. Approve Nicole Falcone to the position of Elementary Teacher, Grade 5 (Maternity Leave Replacement), Brooklake School, at an annual salary of BA Step 1 (\$46,000.00) for the period of 11/25/09-6/30/10 (No Benefits).
- V. Approve Jessica Berhang to the position of Communication Arts Teacher, Grades 6-8 Ridgedale Middle School, at an annual salary of (\$51,000.00) MA Step 1, for the 2009-2010 school year.

W. Approve the salary of personnel for the 2009 – 2010 school year:

Patricia Albo	Executive Secretary to the Superintendent	\$64,387.00
Rosalia Capriglione	Executive Secretary to the SBA/BS	\$45,902.00
Linda Guerin	Accounts Payable/Transportation Specialist	\$45,902.00
Marlene Rinaldi	Payroll/Benefits/Purchasing Specialist	\$64,673.00
	Plus additional longevity	1,150.00
Philip Infantolino	Supervisor of Buildings and Grounds	\$85,680.00

X. Approve Kathryn Stefko to the position of PT Staff Assistant (3.9), Briarwood Elementary School at Step 3 (\$13.28) for the 2009-2010 school year.

Y. Approve the following summer custodial/maintenance employees not to exceed 6 weeks:

Malcom MacNaught	Painter	\$15.00/hr	Michael Brattoli	Custodian	\$8.50/hr
Matt MacFarlane	Painter	\$15.00/hr	Joeseoph Majeski	Custodian	\$8.50/hr
Luke McNally	Custodian	\$8.50/hr	Conor DeCoursey	Custodian	\$8.50/hr
Eamonn Gaffney	Custodian	\$8.50/hr	Will Ferris	Custodian	\$8.50/hr
Sean Bozzi	Custodian	\$8.50/hr	Alexander Hartwell	Custodian	\$8.50/hr
Philip Infantolino	Custodian	\$8.50/hr	James Jannicelli	Custodian	\$8.50/hr
Anthony Rizzolo	Custodian	\$8.50/hr	Colin Mitchell	Custodian	\$8.50/hr
Ronald D'Archangelo	Custodian	\$8.50/hr	Jordan Pereira	Custodian	\$8.50/hr
Daniel Glinko	Custodian	\$8.50/hr	Amirah Napier	Custodian	\$8.50/hr
Kyle Daugherty	Custodian	\$8.50/hr	Drew Landishman	Custodian	\$8.50/hr
Andrew MacFarlane	Custodian	\$8.50/hr			

Z. Accept with regret the resignation of Shannon DeCoursey, Part-time Aide, Briarwood Elementary School, effective June 22, 2009, for personal reasons.

AA. Approve Mizacete Sejdija to the position of PT Staff Assistant (3.9), Briarwood Elementary School at Step 2 (\$13.15) for the 2009-2010 school year.

Motion: KD

Seconded: MH

5 yes, 0 no

1. **Whereas, Eugene Sullivan** has served the children of Florham Park diligently as a teacher; and

Whereas, during his service as a teacher in the Florham Park Public Schools he has raised the instructional standards of the district; and

Whereas, Eugene Sullivan has worked diligently and conscientiously to provide for the health, attitude and pride of students in the Florham Park public Schools; and

Whereas, the Florham Park Board of Education recognizes **Eugene Sullivan** as an exemplary educator and wishes him the best of luck in retirement, now therefore,

Be it resolved that the Florham Park Board of Education wholeheartedly thanks **Eugene Sullivan** for his service to the Florham Park Public Schools.

Motion: KD

Seconded: MH

5 yes, 0 no

2. **Whereas, Barbara Smith** has served the children of Florham Park diligently as a teacher; and

Whereas, during her service as a teacher in the Florham Park Public Schools she has raised the instructional standards of the district; and

Whereas, Barbara Smith has worked diligently and conscientiously to provide for the health, attitude and pride of students in the Florham Park Public Schools; and

Whereas, the Florham Park Board of Education recognizes **Barbara Smith** as an exemplary educator and wishes her the best of luck in retirement, now therefore,

Be it resolved that the Florham Park Board of Education wholeheartedly thanks **Barbara Smith** for her service to the Florham Park Public Schools.

Motion: KD

Seconded: MH

5 yes, 0 no

3. **Whereas, Loretta Wilson** has served the children of Florham Park diligently as a teacher; and

Whereas, during her service as a teacher assistant in the Florham Park Public Schools she has reinforced the instructional standards of the district;
and

Whereas, Loretta Wilson has worked diligently and conscientiously to provide for the educational needs of students in the Florham Park Public Schools; and

Whereas, the Florham Park Board of Education recognizes **Loretta Wilson** as an asset to the professional staff and wishes her the best of luck in retirement, now therefore,

Be it resolved that the Florham Park Board of Education wholeheartedly thanks **Loretta Wilson** for her service to the Florham Park Public Schools.

Motion: KD

Seconded: MH

5 yes, 0 no

4. Approve the following Bus Aides for the Extended School Year, June 29 through August 10, 2009:

Tom McGuire at the hourly rate of \$13.28

Kristen Albo at the hourly rate of \$13.02

Robin Gatti at the hourly rate of \$13.42

Judy Tappan at the hourly rate of \$14.23

Motion: KD

Seconded: MH

5 yes, 0 no

CURRICULUM

1. The Florham Park Board has authorized the submission of this Statement of Assurance of Comprehensive Equity Plan Implementation, and will support full implementation in years 2008-2010.

Motion: KD

Seconded: MH

5 yes, 0 no

FINANCE

1. Authorize the Business Administrator/Board Secretary to pay bills and claims through May 31, 2009. (Doc. F1)

Invoices 5/1-5/31/09	\$ 809,000.87
Payroll 5/15/09	\$ 436,653.95
FICA 5/15/09	\$ 33,572.53
Payroll 5/31/09	\$ 447,782.22
FICA 5/31/09	<u>\$ 34,423.86</u>

TOTAL \$1,434,316.96

Motion: KD Seconded: MH 5 yes, 0 no

2. Accept the following District financial reports:

Board Secretary's (A148) Report For the month of May 2009	Business Administrator / Board Secretary	(Doc. F2)
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Treasurer's (A149) Report For the month of May 2009	Business Administrator / Board Secretary	(Doc. F3)
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Motion: KD Seconded: MH 5 yes, 0 no

3. Approve the transfers for May 2009 in the amount of \$37,554.73 (Doc. F4)

Motion: KD Seconded: MH 5 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	Marguerite Aromando	Nurse	Workshop	10/28/09	N/A	Local
B	Beth Karl	Teacher	Workshop	July 15 & 16	\$350.00	Local
C	Shewa Hawkins	District Psychologist	Workshop	9/15/09	N/A	Local
D	Christe Cirelli	District ABA Physical Therapist	Workshop	7/14/09	N/A	Local
E	Cheryl Wasserman	Teacher	Competition	6/13-6/14/09	\$350.00	Local

Motion: KD

Seconded: MH

5 yes, 0 no

5. Approve the professional services contract with Pahirathi E. Haran, M.D., School Psychiatrist at a rate not to exceed \$500.00 per evaluation for the 2008-2009 school year.

Motion: KD

Seconded: MH

5 yes, 0 no

6. Approve the professional services contract with Yana Koffman, Part-Time physical therapist maternity leave replacement at a rate of \$80.00/hr for the period of 7/1/09-3/1/09 not to exceed 20 hrs for ESY.

Motion: KD

Seconded: MH

5 yes, 0 no

7. Approve the professional services contract with Yana Koffman, Part-Time physical therapist maternity leave replacement at a rate of \$80.00/hr for the period of 9/1/09-3/1/10 not to exceed 320 hrs.

Motion: KD

Seconded: MH

5 yes, 0 no

8. Approve the professional services contract with Dr. Colleen Dorfman, Ph.D, Clinical Neuropsychologist at a rate of \$225/hr not to exceed \$2,700.00 perevaluation for the 2008-2009 and 2009-2010 school year.

Motion: KD Seconded: MH 5 yes, 0 no

9. Approve the agreement between the Florham Park Board of Education and the Educational Services Commission of Morris County for bid administration services for the 2009-2010 school year in the amount of \$3,495.00.

Motion: KD Seconded: MH 5 yes, 0 no

10. Approve the professional services contract with Jump Start Therapeutics, LLC, to provide Occupational Services at a rate of \$70/hr not to exceed 12 hours/week for the 2009-2010 school year.

Motion: KD Seconded: MH 5 yes, 0 no

11. Whereas, bids were opened on June 11, 2009 for the project known as #1530-030-09-1001, Partial Roof Replacement at Ridgedale Middle School, and
Whereas, LAN Associates, the district's architect of record has reviewed all bids submitted,
Therefore, be it resolved that, upon the recommendation of LAN Associates, the Florham Park Board of Education approve the award of contract to Jersey Coast Construction Corp., Freehold, NJ, the lowest successful bidder in the amount of \$103,817.00.

Motion: KD Seconded: MH 5 yes, 0 no

FACILITIES

1. Approve the following facility requests:

- | | | |
|--|---------------------|-----------------------------|
| a. Garden State Basketball | BKL Gym | June 16-July 28, 2009 |
| b. Florham Park Police | BKL Gym | August 14, 2009 |
| c. Florham Park Rec/
Jerry Gibson | RMS (various rooms) | June-Aug 09 (various dates) |
| d. Garden State Basketball
Tournament | BKL Gym | June 6, 2009 |
| e. North Jersey Sports Club | RMS Gym | June 29-July 2, 2009 |
| f. Florham Park PTA
Track & Field | RMS Gym | June 11, 2009 |

Motion: KD

Seconded: MH

5 yes, 0 no

TRANSPORTATION

1. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to Jets Training Facility, Florham Park, NJ.
2. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8 to JCPL, Morristown, NJ.
3. Approve the scheduling of the field trip for Brooklake Elementary School, grade 5 to Ridgedale Middle School, Florham Park, NJ.
4. Approve the scheduling of the field trip for Briarwood Elementary School, grade 2 to Print Tech, Mountainside, NJ.
5. Approve the scheduling of the field trip for Ridgedale Middle School, grade 8 to the Florham Park Municipal Pool, Florham Park, NJ.

Motion: KD

Seconded: MH

5 yes, 0 no

OLD BUSINESS

NEW BUSINESS -

COMMUNICATIONS –

ADJOURNMENT

Motion by Mr. DeCoursey and seconded by Mr. Gaffney to adjourn the June 15, 2009 meeting of the Florham Park Board of Education at 7:22 pm.

Motion: KD

Seconded: JG

5 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos
Business Administrator/Board Secretary