

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, March 15, 2010
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. DeLuca(Gina)	X	
Mr. DeCoursey (Kevin)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)		X
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. DeCoursey motioned to convene the Executive Session. Said motion was seconded by Mrs. Haynes and carried by unanimous vote.

Motion was made by Mr. Gaffney to adjourn the Executive Session and reconvene the Regular Meeting at 7:07 pm. Said motion was seconded by Mr. DeCoursey and passed by unanimous vote.

In attendance: District Administrators, a few members of the general public.

SUPERINTENDENT’S REPORT – Dr. Ronzitti reported on the following:

- Enrollment to date is 1,053 students.
- Two fire drills were conducted at all three schools in March 2010. A shelter in place drill was conducted in Ridgedale Middle School and Brooklake Elementary School.
- Dr. Ronzitti reported that the Brooklake Elementary School received a letter and citation from Congressman Freilinghysen recognizing the students participation in Valetines for Veterans. The school also received an American Flag which was flown over the state house on March , 2010 in the schools honor. Miss Agnellio provided a summary of the activities of the students and their excitement in receiving the citation. Mrs. Tietjen thanked Miss Agnellino and all the students that participated.
- Dr. Ronzitti thanked Mr. John Tobias for informing the school district of an opportunity to purchase used furniture for the district from a company in the area that was relocating. The district purchased office chairs for all district teaching staff.
- Dr. Ronzitti gave an update on consolidation. There has been no communications on any level from the date of the last meeting.
- Dr. Ronzitti reported that the district PeacePals program attended a function at Farleigh Dickenson University on February 22, 2010.

PUBLIC COMMENT

There were no comments from the public in attendance.

COMMITTEE REPORTS

Policy – Mr. Gaffney reported the committee has not met since the last board meeting.
 Personnel – Mr. Monture stated the committee met on March 4, 2010 to discuss staffing for 2010/11, recent retirements and resignations as well as the staffing of the summer maintenance custodial program.
 Curriculum – Mr. DeCoursey stated that the committee this evening to discuss the district’s professional development plan. The committee also viewed a presentation by Mrs. Lori Jane Dolan and Mrs. Shewa Hawkins as a result of a self –assessment on Special Education practices and procedures in the district. The district in most areas is compliant with state statute and federal regulations. Corrective action for areas of non-compliance are being addressed.
 Finance and Facilities – Mr. Gaffney stated that the committee met this evening to review the proposed 2010/11 budget. The district currently awaits state aid figures to finalize the proposal and the full board will meet on Thursday, March 18, 2010 to adopt the proposed budget.
 Transportation – Mr. Montuore stated the committee had not met since the last board meeting. The committee will be meeting on Thursday before the special meeting.

Mr. DeCoursey made a motion to approve the resolutions on the agenda by consent. The motion was seconded by Mr. Montuore.

Motion: KD	Seconded: PM	6 yes, 0 no
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POLICY

1. Approve the minutes of the February 15, 2010, Regular Board Meeting.
(Doc. PL1)

Motion: KD	Seconded: PM	6 yes, 0 no,
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2. Approve the minutes of the February 15, 2010 Executive Session.
(Doc. PL2)

Motion: KD	Seconded: PM	6 yes, 0 no
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3. Approve revising the establishment of Monday, March 15, 2010, at 6:30pm to Thursday, March 18, 2010 at 6:30pm as the date and time for the Board of Education to approve a preliminary budget for submittal to the Morris County Superintendent of Schools. The meeting will take place in the Board of Education conference room, 67-71 Ridgedale Avenue, Florham Park, New Jersey.

Motion: KD	Seconded: PM	6 yes, 0 no
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PERSONNEL

1. Approve the following hires for the 2010 summer custodial/maintenance positions:

Painters:

Malcolm MacNaught
Matthew MacFarlane

Custodians:

Eamonn Gaffney	James Jannicelli
Sam Cavazos	Drew MacFarlane
Philip Infantolino	Jordan Pereira
Alexander Hartwell	Kelly Gaffney
Conor DeCoursey	Matthew Duff
Ryan DeCoursey	Christopher Clement

Motion: KD Seconded: PM 4 yes, 0 no, 2 abstain(KD,JG)

2. Approve the revised salary of Michael Casburi, part time night custodian, for the period September 1, 2009 to June 30, 2010 in the amount of \$15,776.83 prorated and retroactive to September 1, 2009.

Motion: KD Seconded: PM 6 yes, 0 no

3. Approve the following sub nurse for the 2009-2010 school year pending criminal history review and medical evaluation:

JoAnne Cappetta

Motion: KD Seconded: PM 6 yes, 0 no

4. Accept with regret the resignation of Nancy Baxter, Computer Teacher, Briarwood School, effective 2/18/10.

Motion: KD Seconded: PM 6 yes, 0 no

5. Approve the maternity leave of absence for Kathleen McAllen, Special Subjects Teacher, Brooklake Elementary School, effective September 15, 2010-January 24, 2011, with pay (depending on availability of accrued personal and sick days), followed by a medical leave of absence without pay, consistent with the terms of the Family Medical Leave Act.

Motion: KD Seconded: PM 6 yes, 0 no

- 3. The Florham Park Board of Education approves the 2010-2011 Professional Development Plan and approves the submission of the plan to the Morris County Superintendent.

Motion: KD Seconded: PM 6 yes, 0 no

- 4. The Florham Park Board of Education approves the building 2010-2011 Professional Development Plans for Briarwood School, Brooklake School and Ridgedale Middle School.

Motion: KD Seconded: PM 6 yes, 0 no

FINANCE

- 1. Authorize the Business Administrator/Board Secretary to pay bills and claims through February 28, 2010. (Doc. F1)

Invoices 2/1-2/28/10	\$ 381,987.82
Payroll 2/15/10	\$ 473,677.08
FICA 2/15/10	\$ 36,414.53
Payroll 2/28/10	\$ 461,881.54
FICA 2/28/10	<u>\$ 35,512.13</u>

TOTAL \$1,389,473.10

Motion: KD Seconded: PM 6 yes, 0 no

- 2. Accept the following District financial reports:

Board Secretary’s (A148) Report for the Month of February 2010.

Business Administrator/
Board Secretary
(Doc. F2)

Treasurer’s (A149) Report for the Month of February 2010.

Business Administrator /
Board Secretary
(Doc. F3)

Motion: KD Seconded: PM 6 yes, 0 no

- 3. Approve the transfers for February 2010 in the amount of \$44,909.03 (Doc. F4)

Motion: KD Seconded: PM 6 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	Joan Seery	Nurse	Workshop	5/5/10	\$199.00	Local
B	Christe Cirelli	Therapist	Training	3/9/10 & 3/23/10	N/A	Local
C	Shewa Hawkins	Psychologist	Training	3/9/10 & 3/23/10	N/A	Local
D	Cynthia Pappa	School Psychologist	Training	3/9/10	N/A	Local
E	Cynthia Pappa	School Psychologist	Training	3/23/10	N/A	Local
F	Lori-Jane Dolan	LDT-C	Training	3/9 & 3/23/10	N/A	Local
G	Yvonne Pyziak	Guidance	Training	3/9 & 3/23/10	N/A	Local
H	Lauren Krikorian	School Psychologist	Training	3/9 & 3/23/10	N/A	Local
I	Dana Carsillo	Teacher	Workshop	3/4/10	N/A	Local
J	Yvonne Pyziak	Guidance	Workshop	6/30/10	\$90.00	Local
K	Karen Ford	Guidance	Workshop	3/19/10	N/A	Local
L	Karen Ford	Guidance	Workshop	3/5/10	N/A	Local
M	Sondra Paulson	Teacher	Workshop	3/10/10	\$10.00	Local
N	Emma Petrocelli	Teacher	Workshop	3/10/10	\$10.00	Local
O	Lori-Jane Dolan	LDT-C	Workshop	3/17 & 3/18	N/A	Local
P	Susan Tietjen Sharon Maricle	Principal Principal	Workshop Workshop	3/5/10 3/5/10	\$440.00	Local Local
Q	Mark Majeski	Principal	Conference	3/19/10	\$80.00	Local
R	Stacey Friedlander	Resource Center	Training	3/17 & 3/18	N/A	Local
S	Mary McGovern	Teacher	Training	3/17 & 3/18	N/A	Local
T	David Burrows	Speech	Workshop	4/28; 4/29; 4/30	\$740.00	Local
U	Cheryl Bernstein	Guidance	Workshop	3/17/10	\$199.00	Local
V	Danielle Schur	LL/D	Training	3/17 & 3/18	N/A	Local

Motion: KD

Seconded: PM

6 yes, 0 no

TRANSPORTATION

1. Approve the scheduling of the field trip for Ridgedale Middle School, grade 8, to the Drew University, Madison, NJ.
2. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8, to St. Virgil's, Morris Plains, NJ.
3. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8, to Newark Academy, Livingston, NJ.
4. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8, to Morris County College, Randolph, NJ.
5. Approve the scheduling of the field trip for Brooklake Elementary School, grade 3, to Montclair, NJ.
6. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8, to Essex County Hall of Records, Newark, NJ.

Motion: KD

Seconded: PM

6 yes, 0 no

OLD BUSINESS

NEW BUSINESS –

COMMUNICATIONS:

Motion by Mr. Montuore and seconded by Mr. DeCoursey to adjourn the March 15, 2010 meeting of the Florham Park Board of Education at 7:27 pm.

Motion: PM

Seconded: KD

6 yes, 0 no

Respectfully Submitted,

Mr. John Csatos
Business Administrator/Board Secretary