

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, January 18, 2010
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES
6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Mrs. DeLuca(Gina)	X	
Mr. DeCoursey (Kevin)	X	
Mr. Gaffney (John)		X
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)	X	
Dr. Carollo (John)	X	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Mr. DeCoursey motioned to convene the Executive Session. Said motion was seconded by Mrs. Michalowski and carried by unanimous vote.

Motion was made by Mrs. Michalowski to adjourn the Executive Session and reconvene the Regular Meeting at 7:05 pm. Said motion was seconded by Mr. DeCoursey and passed by unanimous vote.

In attendance: District Administrators, a few members of the general public.

SUPERINTENDENT’S REPORT – Dr. Ronzitti reported on the following:

- Enrollment to date is 1,045 students.
- Two fire drills were conducted at all three schools in December 2009. A “shelter in place” drill was conducted at Ridgedale Middle School and Brooklake School. A code orange lockdown drill was completed at Briarwood School.
- Dr. Ronzitti reported that Governor Corzine has indicated that the State of New Jersey is looking to reduce this year’s State Aid obligation by an amount equal to any excess surplus the district had at the end of the 2009 fiscal year.
- Dr. Ronzitti reported that the district’s conversion to Optimum Lightpath for internet services has been completed and is working fine.
- Dr. Ronzitti gave an update on consolidation. There has been no communications on any level from the date of the last meeting.
- Dr. Ronzitti read a resolution on tonight’s agenda recognizing the service of all board members. A framed copy of the resolution was presented to all board members in attendance.
- Dr. Ronzitti commented on the NJ Reading Disabilities Task Force.
- Dr. Ronzitti welcomed Mrs. Nancy Urquhart, who has retired and presented her with a resolution recognizing and thanking her for her years of dedicated service.

PUBLIC COMMENT

There were no comments from the public.

COMMITTEE REPORTS

Policy – Mrs. Haynes stated the committee met this evening to review the revised policy on nepotism, which is on tonight’s agenda for first reading.

Personnel – Mr. Montuore stated the committee has not met since the last board meeting.

Curriculum – Mr. DeCoursey stated that the committee met this evening to discuss a draft of the proposed 2010/11 district calendar which has been aligned with the surrounding districts. The committee also discussed and recommended not to apply for the “Race to the Top” federal grant as there are no indications that the district would receive any direct funding as a result of the submission and adherence to requirements.

Finance and Facilities – Mrs. Michalowski stated that the committee would be meeting shortly to discuss the proposed 2010/11 school budget.

Transportation – Mr. Montuore stated the committee had not met since the last board meeting.

Mr. DeCoursey made a motion to approve the resolutions on the agenda by consent. The motion was seconded by Mr. Montuore.

Motion: KD Seconded: PM 6 yes, 0 no

POLICY

- 1. Approve the minutes of the December 21, 2009, Regular Board Meeting.
(Doc. PL1)

Motion: KD Seconded: PM 6 yes, 0 no

- 2. Approve the minutes of the December 21, 2009 Executive Session.
(Doc. PL2)

Motion: KD Seconded: PM 6 yes, 0 no

- 3. Approve the minutes of the December 21, 2009 Executive Session #2.
(Doc. PL3)

Motion: KD Seconded: PM 6 yes, 0 no

- 4. Approve the first reading of the following revised policies:

Nepotism 4112.8/4212.8

Motion: KD Seconded: PM 6 yes, 0 no

- 5. Approve the second reading of the following revised policies:

Attendance, Absences, and Excuses 5113
HIV Prevention Education 6142.13

Motion: KD Seconded: PM 6 yes, 0 no

6. **WHEREAS**, The New Jersey School Boards Association and the National School Boards Association have declared January 2010 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Florham Park Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Florham Park Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey’s 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, That the Florham Park Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2010 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, That the Florham Park Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

Motion: KD Seconded: PM 6 yes, 0 no

PERSONNEL

1. Approve the following substitutes for the 2009-2010 school year:

Marc Cubelli

Motion: KD Seconded: PM 6 yes, 0 no

2. **WHEREAS, Nancy Urquhart** has served the children of Florham Park diligently as a secretary; and

WHEREAS, during her service as a secretary in the Florham Park Public Schools she has served the children and staff of the district; and

WHEREAS, Nancy Urquhart has worked diligently and conscientiously to provide educational support services to the Florham Park Public Schools; and

WHEREAS, the Florham Park Board of Education recognizes **Nancy Urquhart** as an asset to the professional staff and wishes her the best of luck in retirement, now therefore,

BE IT RESOLVED, that the Florham Park Board of Education wholeheartedly thanks **Nancy Urquhart** for her service to the Florham Park Public Schools.

Motion: KD Seconded: PM 6 yes, 0 no

3. Approve changing the RMS Spring Drama Director co-curricular position- 1 position at 80 hours to Spring Drama Director- 2 positions at 40 hours each.

Motion: KD Seconded: PM 6 yes, 0 no

4. Approve Rich McNanna and Jessica Berhang as Spring Drama Director at 40 hours each.

Motion: KD Seconded: PM 6 yes, 0 no

5. Approve the hiring of Kim Graham for the position of Payroll/Benefits/Purchasing Specialist effective February 1, 2010 at an annual salary of \$43,500 (prorated) pending a criminal history background review.

Motion: KD Seconded: PM 6 yes, 0 no

6. Approve the additional payment of longevity (15 years) to Jennifer Gilligan of \$650.00 retroactive from September 1, 2009.

Motion: KD Seconded: PM 6 yes, 0 no

CURRICULUM

FINANCE

- 1. Authorize the Business Administrator/Board Secretary to pay bills and claims through December 31, 2009.

(Doc. F1)

Invoices 12/1-12/31/09	\$ 814,269.02
Payroll 12/15/09	\$ 483,789.46
FICA 12/15/09	\$ 35,331.86
Payroll 12/31/09	\$ 437,632.21
FICA 12/31/09	<u>\$ 31,512.35</u>
 TOTAL	 <u>\$1,802,534.90</u>

Motion: KD

Seconded: PM

6 yes, 0 no

- 2. Accept the following District financial reports:

Board Secretary’s (A148) Report for the Month of December 2009.

Business Administrator/
Board Secretary
(Doc. F2)

Treasurer’s (A149) Report for the Month of December 2009.

Business Administrator /
Board Secretary
(Doc. F3)

Motion: KD

Seconded: PM

6 yes, 0 no

- 3. Approve the transfers for December 2009 in the amount of \$71,490.77.

(Doc. F4)

Motion: KD

Seconded: PM

6 yes, 0 no

4. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members’ current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

	Name	Position	Description	Date(s)	Approx. Cost	Funding Source
A	Karen Stein	Teacher	Workshop	3/19/10	\$125.00	Local
B	Danielle Shur	LL/D	Workshop	3/19/10	\$125.00	Local
C	Robin Borzotta	Aide	Workshop	1/21/10	N/A	Local
D	Jessica Cuskie	Aide	Workshop	1/21/10	N/A	Local
E	Kim Haynes	Aide	Workshop	1/21/10	N/A	Local
F	Cheryl Bernstein	Guidance	Workshop	2/10/10	N/A	Local
G	Debra Meltzer	Teacher	Workshop	3/19/10	N/A	Local
H	Rachel Cossolini	Aide	Workshop	1/21/10	N/A	Local
I	Karen Holmes	Aide	Workshop	1/21/10	N/A	Local
J	Nicole Schneider	Teacher	Workshop	1/21/10	N/A	Local
K	Jessica Berhang	Teacher	Workshop	2/6/10	\$55.00	Local
L	Yvonne Pyziak	Guidance	Workshop	3/3/10	\$80.00	Local
M	Shewa Hawkins	Psychologist	Workshop	2/10/10	N/A	Local
N	Patty MacNaught	Teacher	Workshop	2/2/10	\$199.00	Local
O	Jill Alcuri	Teacher	Workshop	2/9/10	\$199.00	Local
P	Donna Kuzemczak	Special Education	Workshop	2/10/10	N/A	Local
Q	Lori-Jane Dolan	LDT-C	Workshop	3/19/10	\$65.00	Local
R	Lori-Jane Dolan	LDT-C	Workshop	1/11/10	\$125.00	Local
S	Karen Holmes	Aide	Workshop	1/11/10	N/A	Local
T	Christe Cirelli	Therapist	Workshop	1/11/10	N/A	Local

Motion: KD

Seconded: PM

6 yes, 0 no

5. BE IT RESOLVED, that the Florham Park Board of Education certify, that as of December 31, 2009 after reviewing the Business Administrators/Board Secretary’s financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the school year.

Motion: KD

Seconded: PM

6 yes, 0 no

- 6. **BE IT RESOLVED**, that the Florham Park Board of Education accept the certification of the Business Administrator/Board Secretary that as of December 31, 2009, pursuant to N.J.A.C. 6:20-2A.10(d), no budgetary line item has been over-expended in violation of N.J.A.C. 6:20-2.10(b).

Motion: KD

Seconded: PM

6 yes, 0 no

- 7. Approve PG Chambers as a related service provider from April through June 30, 2010 not to exceed 20 hours per week at a rate not to exceed \$80/hr.

Motion: KD

Seconded: PM

6 yes, 0 no

- 8. Approve the following out of district tuition contracts between the Florham Park Board of Education and:

Paramus Board of Education	Case#400-33	FY10	\$ 7,585.16
Chancellor Academy Outreach	Case#314-31	1/4/10-6/30/10	\$28,080.00

Motion: KD

Seconded: PM

6 yes, 0 no

FACILITIES

- 1. Approve the following facility requests:

a.Starting Five Basketball	Ridgedale Gym	February 13, 2010
b.Florham Park Girl Scouts Valentine's Dance	Briarwood AP	February 12, 2010
c.Starting Five Basketball	Ridgedale Gym	Feb-May-2010
d.Florham Park PTA Dance	RMS Gym	February 2010
e.Garden State Basketball	RMS Gym	February 2010
f.Florham Park Recreation	RMS Auditorium	February 2010
g.Garden State Basketball	RMS Gym BKL Gym	March-June, 2010

Motion: KD

Seconded: PM

6 yes, 0 no

TRANSPORTATION

1. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6- 8, to Oratory Prep, Summit, NJ.
2. Approve the scheduling of the field trip for Brooklake Elementary School, grade 5, to FDU, Madison, NJ.
3. Approve the scheduling of the field trip for Ridgedale Middle School, grade 8, to NJ State House, Trenton, NJ.
4. Approve the scheduling of the field trip for Ridgdale Middle School, grade 6, to Clearview Cinema, Madison or Summit, NJ.
5. Approve the scheduling of the field trip for Ridgedale Middle School, grades 6-8, to The Florham Park Recreation Center & McDonalds, Florham Park, NJ.

Motion: KD

Seconded: PM

6 yes, 0 no

OLD BUSINESS

NEW BUSINESS – Mr. Csatlos informed the board that the State of New Jersey has provided information on the upcoming 2010/11 budget calendar. This year the timeframe is very tight and a district calendar will be presented for approval at the next meeting.

COMMUNICATIONS:

Motion by Mr. Montuore and seconded by Mrs. Michalowski to adjourn the January 18, 2010 meeting of the Florham Park Board of Education at 7:35 pm.

Motion: PM

Seconded: LM

6 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos
Business Administrator/Board Secretary