

**FLORHAM PARK BOARD OF EDUCATION  
IN THE COUNTY OF MORRIS, NEW JERSEY**

**REQUEST FOR QUOTES FOR  
SOLAR CONSULTING SERVICES**

**Solar PPA Consultant**

**Quotes are due at 12:00 PM EST on Friday May 7, 2021**

The Florham Park Board of Education (“Board”) is soliciting quotes for a solar consultant in connection with a proposed solar power purchase agreement. The selected respondent will assist the Board in the design and procurement of a solar power purchase agreement including energy production estimates, location recommendations, assistance in the preparation of a request for proposals and response evaluation and review and post award completion assistance. The proposal are being sought as extraordinary unspecifiable services pursuant to N.J.S.A. 18A:18A-1 et seq.

The Florham Park School District is a K-8 school district located in Morris County New Jersey operating three (3) schools. The Board is seeking to achieve its stated finance/facility goals of increasing its dependence on sustainable energy projects and lessens its reliance on fossil fuels. To that end the Board is desiring the installation of solar panels on it schools and/or on its property in order to leverage facility space, increase sustainable energy supply and reduce energy costs that may then be reallocated to infrastructure improvements.

### **Required Information**

The following documents **MUST** be submitted with your Proposal:

1. Valid New Jersey Business Registration Certificate (NJBRC)
2. Current completed W-9 Form
3. The proposal form (below)
4. List of prior similar projects undertaken by your organization

Additional information relevant to your organization's qualifications and experience is welcomed but not required.

### **Questions**

It is the responsibility of the bidder to inquire about any part of the quote package that is not clearly understood. All communications and/or questions are to be submitted to John Csatlos, Business Administrator.

### **Quote Submission**

One (1) original copy and one (1) electronic copy on a USB drive of your proposal must be submitted by 12:00 PM EST, Friday May 7, 2021 to:

John Csatlos, Business Administrator  
Florham Park Board of Education  
67 Ridgedale Avenue  
Florham Park, New Jersey 07932

Please also submit your proposal via email to [john.csatlos@fpks.org](mailto:john.csatlos@fpks.org) and [stephen.secora@lanassociates.com](mailto:stephen.secora@lanassociates.com)

**Late submissions will not be accepted.**

**FLORHAM BOARD OF EDUCATION  
SOLAR POWER PURCHASE AGREEMENT CONSULTANT**

**QUOTE SUBMISSION FORM**

Corporate Name of Proposer	Date
Address	Print Name of Person Preparing Proposal
Address	Title
City, State, Zip Code	Name of Authorized Company Agent/Officer
Phone Number	Title
Fax Number	Authorized Signature

**PLEASE SUBMIT THE FOLLOWING ITEMS (OR ATTACH A SEPARATE FORM(S))**

**A DETAILED FEE PROPOSAL**

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**NUMBER OF YEARS IN BUSINESS:** \_\_\_\_\_

**TWO PUBLIC ENTITY REFERENCES**

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**Checklist:**

<b>Submitted with Quote</b>	<b>Proposer's Initials</b>
Valid New Jersey Business Registration Certificate	
Current completed W-9 Form	
List of prior similar projects performed by your organization	

