

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, June 16, 2008
Board of Education Conference Room
67-71 Ridgedale Avenue

MINUTES

6:30 p.m.

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	
Mr. Gaffney (John)	X	
Mrs. Haynes (Marianne)	X	
Mrs. Michalowski (Linda)	X	
Mr. Montuore (Patrick)		X
Mr. MacFarlane (John)	X	

EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

Dr. Carollo motioned to convene the Executive Session. Said motion was seconded by Mrs. Michalowski and carried by unanimous vote.

Motion by Dr. Carollo to adjourn the Executive Session and reconvene the Regular Meeting at 6:59 pm. Said motion was seconded by Mrs. Michalowski and passed by unanimous vote.

In attendance; District Administrators, members of the FPEA and a few members of the public.

SUPERINTENDENT’S REPORT –

Dr. Ronzitti commented briefly on the following items.

- Enrollment – Dr. Ronzitti reported that enrollment to date is 1,052
- Fire Drills – Dr. Ronzitti reported that the required drills were conducted at all schools within the required time period.
- Dr. Ronzitti presented a review of the Curbing Hunger Project.
- Dr. Ronzitti and Board President Mr. John MacFarlane presented flowers and a resolution of recognition to the following retirees; Mrs. McConnell, Mrs. Thomas and Mrs. Bergman.

PUBLIC COMMENT

A parent requested clarity on the distribution of facility use. Dr. Ronzitti commented on the policy and process. A parent commented on her disappointment on the handling of the President’s Educational Award Program at Brooklake Elementary School. A few parents and students voiced disappointment with the transfer of two specific teachers assignments for the 2008-2009 school year. A parent requested that more notice be provided to parents of activities contained in the school calendars. A parent requested that more parent principal meetings be scheduled.

COMMITTEE REPORTS

Policy – Mr. Gaffney that the committee had not met.

Personnel – Dr. Carollo reported that the committee met to review anticipated openings and assignments for 2008-2009.

Curriculum – Mr. DeCoursey reported that the committee met to discuss the 3-year bilingual/ESL plan.

Finance and Facilities – Mr. Gaffney reported the committee met to consider the replacement of an obsolete maintenance vehicle with a maintenance van. Mr. Gaffney reported the committee met to discuss the subscription bussing fee for 2008-2009 and determined the fee would remain the same as 2007-2008 citing the effect most are enduring with rising gas prices.

Transportation – Dr. Carollo reported that the committee met to review the complaint log and discipline log as well as the need for vehicles for the 2008-2009 school year.

POLICY

1. Approve the minutes of the May 19, 2008, Regular Public Meeting (Doc. PL1)
Motion; KD Second; JG 5 yes, 0 no, 1 abstain(JG)

2. Approve the minutes of the May 19, 2008 Executive Session. (Doc. PL2)
Motion; KD Second; JG 5 yes, 0 no, 1 abstain(JG)

3. Approve the second reading of series 9000 policies as reviewed and revised by New Jersey School Boards.
Motion; KD Second; JG 6 yes, 0 no

4. Approve the last day of school, June 18, 2008, and also June 22, 2009 as a half day for the students of Florham Park.
Motion; KD Second; JG 6 yes, 0 no

5. Approve the following PTA fundraisers for June 30, 2008 provided by Dunkin Donuts who donate 10% of all proceeds to the PTA.

Motion; KD Second; JG 6 yes, 0 no

6. Approve the termination of the Florham Park School District School Superintendent 401A Plan with AXA Equitable Contract #612849.

Motion; KD Second; JG 6 yes, 0 no

7. Approve the adoption of the Florham Park Board of Education 403(b) Plan Document and Investment Provider Service Agreement with AXA Equitable inclusive of all required amendments necessary and effective by January 1, 2009.(Doc. PL3)

Motion; KD Second; JG 6 yes, 0 no

PERSONNEL

1. Approve the salary of personnel for the 2008 – 2009 school year;
- | | | |
|---------------------|--|-------------|
| Patricia Albo | Executive Secretary to the Superintendent | \$62,000.00 |
| Rosalia Capriglione | Executive Secretary to the SBA/BS | \$44,200.00 |
| Linda Guerin | Accounts Payable/Transportation Specialist | \$44,200.00 |
| Marlene Rinaldi | Payroll/Benefits/Purchasing Specialist | \$62,275.00 |

Motion; JC Second; JG 6 yes, 0 no

2. Approve the hourly rate for the 2008 – 2009 school year for Mr. Patrick Gilmore, Substitute Custodian at \$19.00/hour.

Motion; JC Second; JG 6 yes, 0 no

3. Approve the following hourly rates for the 2008 – 2009 school year for the following positions:

Substitute Nurse	\$150.00/day
Substitute Custodian	\$ 15.00/hour
Substitute Bus Driver	\$ 25.00/hour
Substitute Teacher	\$70.00/day (first 20 days)/ \$80.00/day (thereafter)

Motion; JC Second; JG 6 yes, 0 no

4. Approve Lauren Krikorian, School Psychologist at MA Step 1 for a salary of \$49,550.00 for the 2008-2009 school year, pending criminal background check.

(Doc. P1)

Motion; JC Second; JG 6 yes, 0 no

5. Approve a related service contract with Robin Weinberg for Occupational Therapy Services at the rate of \$90/per hour for the 2008-2009 school year, pending criminal background check. (Doc. P2)

Motion; JC Second; JG 6 yes, 0 no

6. Approve Danielle Schur as home instructor for the 2008-2009 school year.

Motion; JC Second; JG 6 yes, 0 no

7. Approve the following substitutes for the 2008-2009 school year:

Dana Carsillo	ESY Substitute Teacher
Crystal Curry	Substitute Teacher
Tiffany Rolsing	Substitute Teacher
Margaret Anderson	Substitute Nurse

Motion; JC Second; JG 6 yes, 0 no

8. Accept with regret the resignation of Darlene Nimeth, Staff Assistant, Briarwood Elementary School, effective June 19, 2008, for personal reasons.

(Doc. P3)

Motion; JC Second; JG 6 yes, 0 no

9. Approve Margaret Anderson for the nursing position regarding the trip to Washington, DC on June 9 & 10, 2008.

(Doc. P4)

Motion; JC Second; JG 6 yes, 0 no

10. Approve the following extended school year staff as follows.

ESY 2008

ESY-B Teacher	Vincent Marchese	3.0 hours/day	30 days
ESY-B Teacher	Janice Vitiello	3.0 hours/day	30 days

Motion; JC Second; JG 6 yes, 0 no

11. Accept with regret the resignation of Ana Maria Bustos-Applegren, teacher, language arts, Ridgedale Middle School, effective June 19, 2008 for personal reasons.
(Doc. P5)

Motion; JC Second; JG 6 yes, 0 no

12. Approve the following 2008-2009 student teaching assignments:

<u>Student / College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Scarlett Specht Caldwell College	Student Teacher	Ms. Hausman Grade 2	9/2-12/12/08
Maggaly Portillo College of St. Elizabeth	Student Teacher	Ms. Meltzer Grades 7 & 8	9/15-5/8/09
Jennifer Majjar College of St. Elizabeth	Student Teacher	Mrs. Phillips Mrs. Sproul Grades K & 1	9/15-5/8/09
Katrina Lajiness College of St. Elizabeth	Student Teacher	Ms. Karl Mr. Chiaravallo Grades 4 & 5	9/15-5/8/09
Jennifer Saathoff College of St. Elizabeth	Student Teacher	Ms. Regan Ms. Cooley Grades 3 & 4	9/15-5/8/09

Motion; JC Second; JG 6 yes, 0 no

13. Authorize the superintendent to extend the hours of any ESY 08 position up to an additional 1.0 hour/day for the duration of the ESY 08 program.

Motion; JC Second; JG 6 yes, 0 no

14. **WHEREAS**, Martha Bergman has served the children of Florham Park diligently as a teacher; and

WHEREAS, during her service as a teacher in the Florham Park Public Schools she has raised the instructional standards of the district; and

WHEREAS, Martha Bergman has worked diligently and conscientiously to provide for the educational needs of students in the Florham Park Public Schools; and

WHEREAS, the Florham Park Board of Education recognizes Martha Bergman as an exemplary educator and wishes her the best of luck in retirement, now therefore,

BE IT RESOLVED that the Florham Park Board of Education wholeheartedly thanks Martha Bergman for her service to the Florham Park Public Schools.

Motion; JC Second; JG 6 yes, 0 no

15. **WHEREAS**, Mary Lynne McConnell has served the children of Florham Park diligently as a teacher; and

WHEREAS, during her service as a teacher in the Florham Park Public Schools she has raised the instructional standards of the district; and

WHEREAS, Mary Lynne McConnell has worked diligently and conscientiously to provide for the educational needs of students in the Florham Park Public Schools; and

WHEREAS, the Florham Park Board of Education recognizes Mary Lynne McConnell as an exemplary educator and wishes her the best of luck in retirement, now therefore,

BE IT RESOLVED that the Florham Park Board of Education wholeheartedly thanks Mary Lynne McConnell for her service to the Florham Park Public Schools.

Motion; JC Second; JG 6 yes, 0 no

16. **WHEREAS**, Lorraine Thomas has served the children of Florham Park diligently as a teacher; and

WHEREAS, during her service as a teacher in the Florham Park Public Schools she has raised the instructional standards of the district; and

WHEREAS, Lorraine Thomas has worked diligently and conscientiously to provide for the educational needs of students in the Florham Park Public Schools; and

WHEREAS, the Florham Park Board of Education recognizes Lorraine Thomas as an exemplary educator and wishes her the best of luck in retirement, now therefore,

BE IT RESOLVED that the Florham Park Board of Education wholeheartedly thanks Lorraine Thomas for her service to the Florham Park Public Schools.

Motion; JC Second; JG 6 yes, 0 no

17. Approve the creation and first reading of Job Title and Description #2131.0 "Supervisor of Buildings and Grounds. (Doc. P6)

Motion; JC Second; JG 6 yes, 0 no

18. Approve the hiring of 2 summer additional custodians: Mr. Daniel Glinko and Matthew MacFarlane at \$8.75 per hour not to exceed 6 weeks.

Motion; JC Second; JG 5 yes, 0 no, 1 abstain(JM)

CURRICULUM

1. Approve the Bilingual/ESL 3 Year Program Plan for the 2008-2009 School Year.

Motion; KD Second; JG 6 yes, 0 no

FINANCE

1. Authorize the Business Administrator / Board Secretary to pay bills and claims through May 31, 2008. (Doc. F1)

Invoices 5/1-5/31/08	\$ 413,015.55
Payroll 5/15/08	\$ 431,692.94
FICA 5/15/08	\$ 24,552.73
Payroll 5/31/08	\$ 467,754.33
FICA 5/31/08	<u>\$ 24,414.18</u>

TOTAL \$1,361,429.73

Motion; LM Second; MH 6 yes, 0 no

2. Accept the following District financial reports:

Board Secretary's (A148) Report For the month of May 2008	Business Administrator / Board Secretary	(Doc. F2)
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Treasurer's (A149) Report For the month of May 2008	Business Administrator / Board Secretary	(Doc. F3)
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Motion; LM Second; MH 6 yes, 0 no

3. Approve the transfers for May 2008 in the amount of \$54,487.91. (Doc. F4)

Motion; LM Second; MH 6 yes, 0 no

4. Approve the agreement between the Florham Park Board of Education and the Educational Services Commission of Morris County for bid administration services for the 2008-2009 school year in the amount of \$3,395.00.

Motion; LM Second; MH 6 yes, 0 no

5. Approve the retirement and trade of a 1999 Ford Explorer and purchase of a 2009 Ford E350 Cargo Van for the maintenance department from Ditschman/Flemington Ford, Flemington NJ on New Jersey State Contract #A71047/T2103 at a price of \$21,735.00.

Motion; LM Second; MH 6 yes, 0 no

6. **WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned status authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Florham Park Board of Education wishes to deposit anticipated current year excess revenue into an Emergency Reserve Account at year end, and

WHEREAS, the Florham Park Board of Education has determined that \$120,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Florham Park Board of Education that it hereby authorizes the district's School business Administrator to establish this reserve and make this transfer consistent with all applicable laws and regulations.

Motion; LM Second; MH 6 yes, 0 no

7. **WHEREAS**, an emergency exists in the Florham Park Public School district and the need for a replacement maintenance vehicle is required, and

WHEREAS, appropriations exist in the 2007 – 2008 budget sufficient for the purchase of a replacement maintenance vehicle, however the use of said funds requires the authorization of the Executive County Superintendent of Schools per N.J.S.A.

NOW THEREFORE BE IT RESOLVED by the Florham Park Board of Education that the Board of Education submit the necessary documents to request permission of the Executive County Superintendent of Schools to transfers \$21,735.00 from Tuition – Public Schools (11-000-100-562) to Capital Outlay Equipment (12-000-260-730) for the purpose of purchasing a school maintenance vehicle.

Motion; LM Second; MH 6 yes, 0 no

FACILITIES

1. Approve the following facility requests:

a. FP Gazebo Comm.	RMS Gym (Rain Only)	June 8-Aug. 3, 2008 (Sundays only)
b. Jerry Gibson Theater (Various Dates)	RMS Auditorium	June 16- July 27, 2008
c. FP Recreation	Brooklake Gym	June 16-June 27, 2008
d. Garden State	RMS Gym	June 17-July 29, 2008
e. Starting Five	RMS Gym	July 14-July 18, 2008
f. The Adult School	BWD AP	June 23-June 27, 2008

Motion; JG Second; LM 6 yes, 0 no

TRANSPORTATION

1. Approve no increase in the subscription transportation rates for the Florham Park Board of Education for the 2008-2009 school year as follows:

First Child	\$600.00
Second Child	\$300.00

Motion; JC Second; KD 6 yes, 0 no

OLD BUSINESS

NEW BUSINESS –

COMMUNICATIONS –

ADJOURNMENT

Motion by Mr. DeCoursey and seconded by Mr. DeCoursey to adjourn the June 16, 2008 meeting of the Florham Park Board of Education at 8:05 pm.

Motion: KD Seconded: JG 6 yes, 0 no

Respectfully Submitted,

Mr. John Csatlos
Business Administrator/Board Secretary