

Policy

SALARY CHECKS AND DEDUCTIONS

The board may in its discretion act on behalf of individual employees to deduct a certain amount from the employee's paycheck and remit an equal amount to an agent designated by the employee. It is the intent of this policy to designate those purposes not otherwise mandated by law for which the board is willing to act on behalf of the employee.

No deduction may be made from wages of an employee except for federal income tax, social security, N.J. income tax and N.J. unemployment assistance without proper authorization. Pension deductions are authorized by the N.J. division of pensions; all other deductions are authorized only by the employee.

The board has authorized in accordance with the law that the deductions may be made from an employee's paycheck upon proper authorization on the appropriate form, as prepared by the district, for the following purposes:

- A. Group insurance plans
- B. Additional death benefit coverage. Deductions to be remitted to the Teacher's Pension and Annuity Fund.
- C. Additional tax-sheltered annuities. Deductions to be remitted to the Teacher's Pension and Annuity Fund or Public Employees Retirement Fund.
- D. Tax-sheltered annuities.
- E. Bona fide organizational dues.
- F. Purchase of U.S. Government Bonds.
- G. Credit union payments.

In accordance with New Jersey statutes it is unlawful for any board employee to withhold or pay to another or purchase or have assigned, any compensation for service of any district employee.

Adopted: April 27, 1993
NJSBA Review/Update: January 2008
Readopted: March 19, 2008

Legal References:

<u>N.J.S.A.</u> 18A:16-8	Salary deductions for government bonds
<u>N.J.S.A.</u> 18A:16-9	Responsibility of board
<u>N.J.S.A.</u> 18A:66-30	Employee's consent to deduction
<u>N.J.S.A.</u> 18A:66-32	Employer's duty
<u>N.J.S.A.</u> 52:14-15.9(c)1 <u>et. seq.</u>	Public Employee Charitable Fund Raising Act