

FLORHAM PARK BOARD OF EDUCATION

Florham Park, New Jersey 07932

Policy

FILE CODE

3450

MONEY IN SCHOOL BUILDINGS

All funds from athletic events or other activities of pupil organizations collected by school district employees and by pupil treasurers under the auspices of the board shall be handled and accounted for pursuant to prudent business procedures and rules of the state board.

The principal/designee shall be responsible for the receipt and deposit of all funds collected in his/her school and shall administer an accounting system for all such moneys.

In no case shall money be left overnight in schools except in the secure possession of the school principal/designee.

Legal References:	<u>N.J.S.A. 18A:17-34</u>	Receipt and disposition of moneys
	<u>N.J.S.A. 18A:19-13</u>	Petty cash funds
	<u>N.J.S.A. 18A:19-14</u>	Funds derived from pupil activities
	<u>N.J.S.A. 18A:23-2</u>	Scope of audit
	<u>N.J.A.C. 6:20-2A.8</u>	Petty cash fund

Possible

Cross References:	*3250	Income from fees, fines, charges
	3293	Depositories
	*3400	Accounts
	*3451	Petty cash funds
	*3453	School activity funds
	3571	Financial reports
	*3571.4	Audit
	*5136	Fund-raising activities
	6145.4	Public performances and exhibitions

*Indicates policy is included in the Critical Policy Reference Manual.

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